TOPMIS II
Setup and Tutorial
Ver 1.1 – 23 May 2005
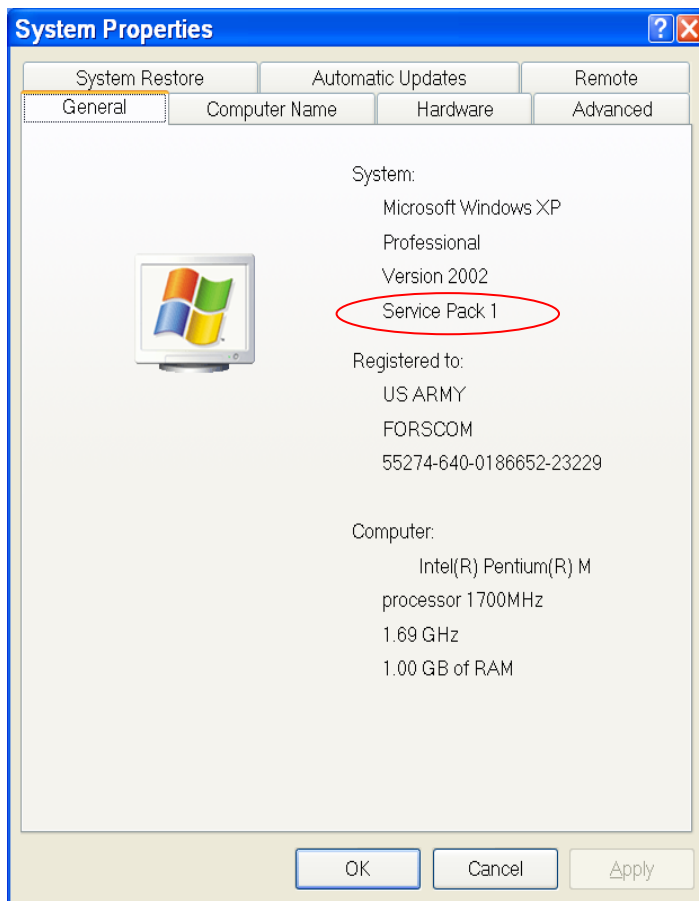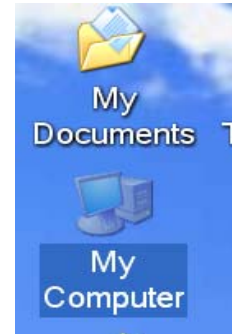
Created by

Power Projection Enhancement Team (PPET)

Contents

Initial Computer Setup

- **Citrix XPE at Hoffman Remote Web Site:**
- If your workstation or laptop has Windows XP Service Pack 2 installed, please contact your local IT support and have them run a "fix" from the Microsoft website in order to deactivate the Active X Controller portion which causes problems when installing Citrix.
- http://support.microsoft.com/default.aspx?scid=kb;en-us;884020
- To check to see if the computer has Windows XP Service Pack 2 installed:
-     From your computer desktop select "My Computer" icon
-     Right mouse click on "My Computer" and select "Properties"
-     When the System Properties Screen opens
-     Select the "General" tab
-     Look under "System" to see which Service Pack is installed
- *You must have Internet access with the Internet Explorer Browser version 6.0 or higher installed on your computer.*

United States

Microsoft

Help and Support

Help and Support Home | Select a Product | Search (KB)

Programs that connect to IP addresses that are in the l you expect in Windows XP Service Pack 2

View products that this article applies to.

On this page
* SYMPTOMS
* CAUSE
* RESOLUTION
  * Update information
* STATUS
* MORE INFORMATION
* APPLIES TO

SYMPTOMS

On a computer that is running Microsoft Windows XP with Service Pack 2 (SP2), programs that connect expect. For example, you may receive an error message that says that you cannot establish a connecti

↑ Back to the top

CAUSE

This problem occurs if the program connects to a loopback address other than 127.0.0.1. Windows XP loopback address range except for 127.0.0.1.

↑ Back to the top

RESOLUTION

Update information

The following file is available for download from the Microsoft Download Center.

Download the Update for Windows XP Service Pack 2 (KB884020) package now. Release Date: Sep

For additional information about how to download Microsoft Support files, click the following article num

---

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Update for Windows XP Service Pack 2 (KB884020) English

Download

Related
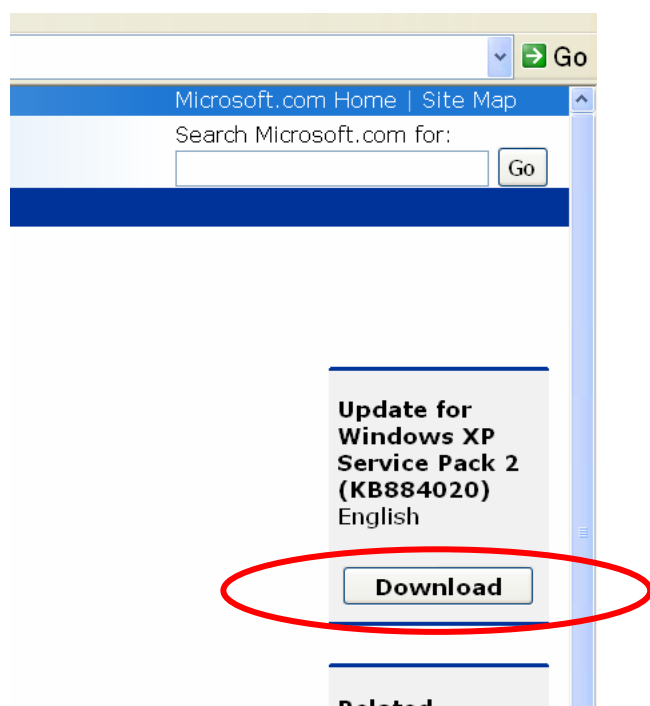
- Once you have downloaded the fix, follow the on screen prompts to install the fix on your system – you will have to reboot your computer for the fix to take effect.

1. Start up your browser engine.
2. First time Users or to check your browser security setting
- **Users Must Have Administrator Rights To Their Personal Computers.**

A. Click **Tools**,
B. Click **Internet Options**,
C. Click **General** tab,
- Under **Temporary Internet File**
- Select **Settings**
- Select **Every visit to the page**
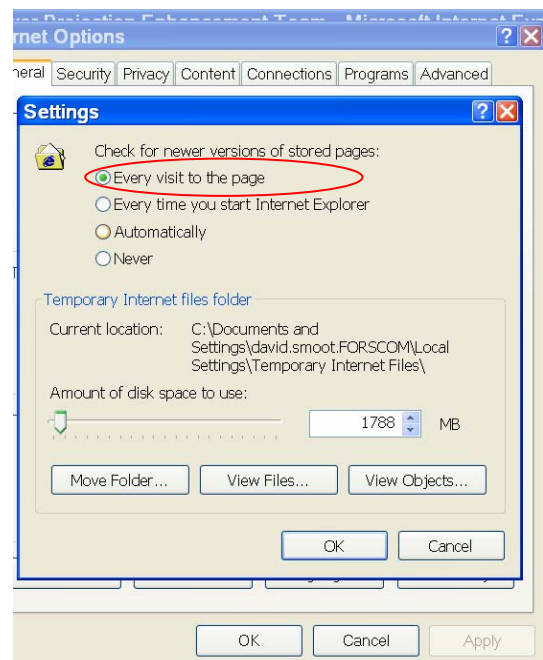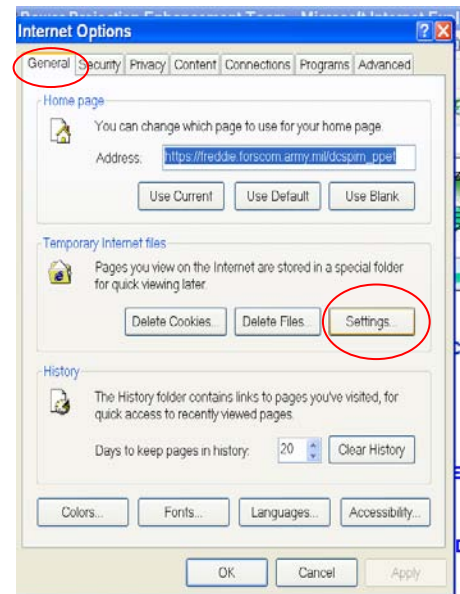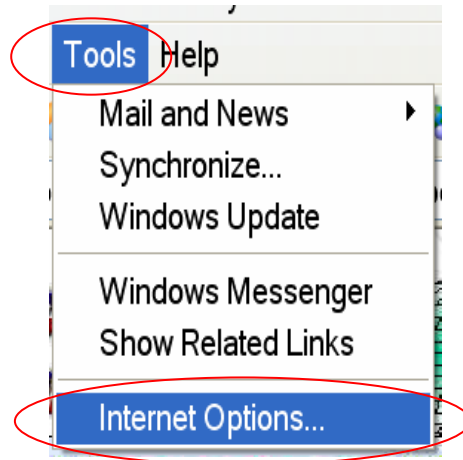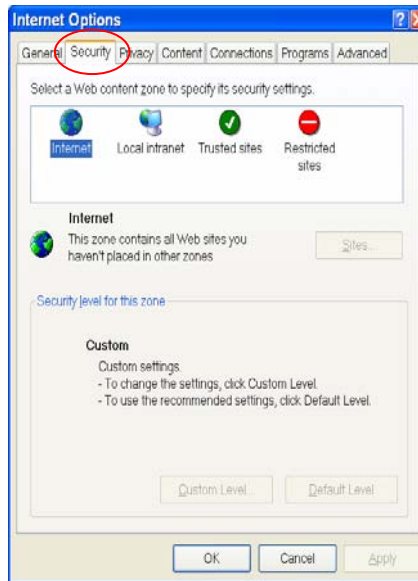
A. Click **Security** tab
- Select **Default** option with Medium Level
A. Click **Privacy** tab
- Select **Default** option with Medium level
- Click **Edit**
- Under Address of web site window
- Type *https://remoteweb1.hoffman.army.mil*,
- Click **ALLOW**
- Accept defaults: **OK, OK**
A. Restart your browser
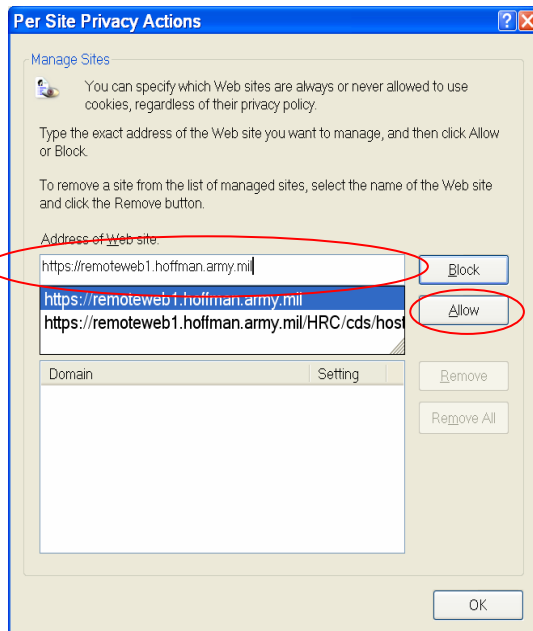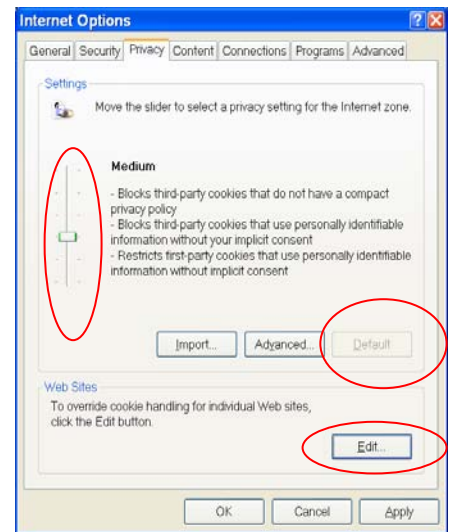
Installing Citrix and Launching TOPMIS II

**** BEFORE PROCEEDING YOU MUST BE LOGGED ONTO THE COMPUTER WITH ADMINISTRATOR PRIVILEDGES***

This is only necessary the first time CITRIX is loaded on a system. Once loaded, any user without administrator rights can launch the program
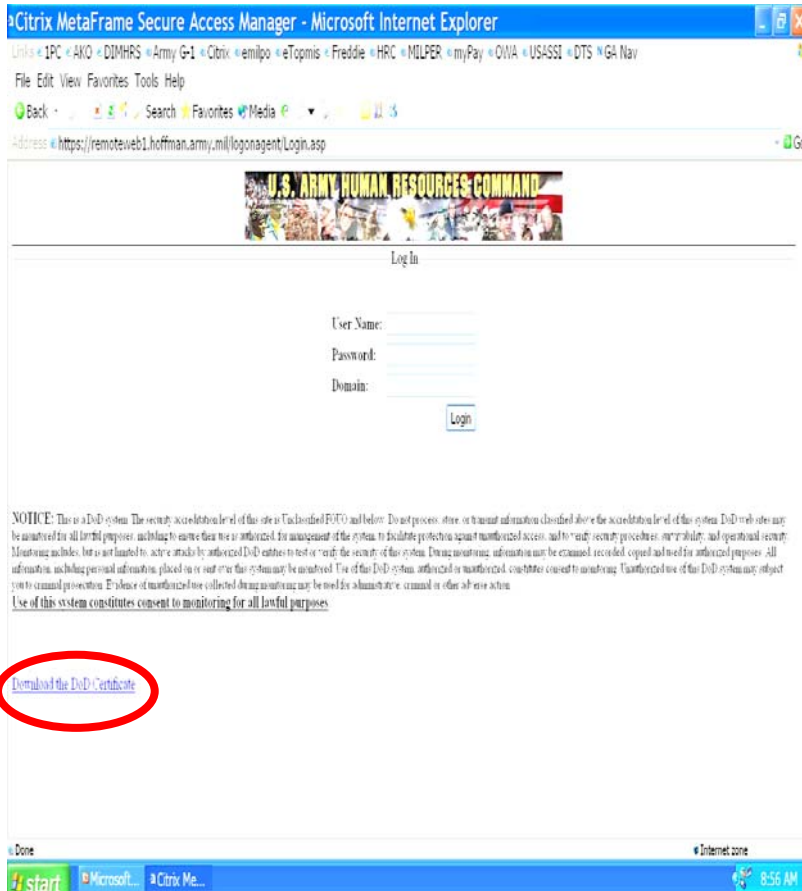
**** BEFORE PROCEEDING YOU MUST BE LOGGED ONTO THE COMPUTER WITH ADMINISTRATOR PRIVILEDGES***

In order to log onto CITRIX for the first time. You must first download and install the DOD Certificate onto your root directory
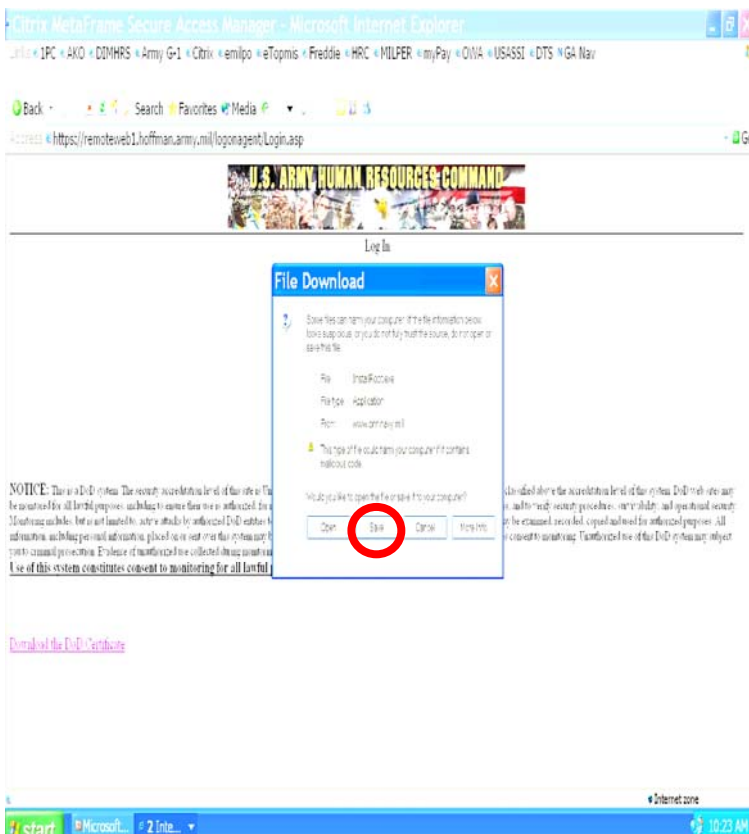
Select "**Save**" and continue
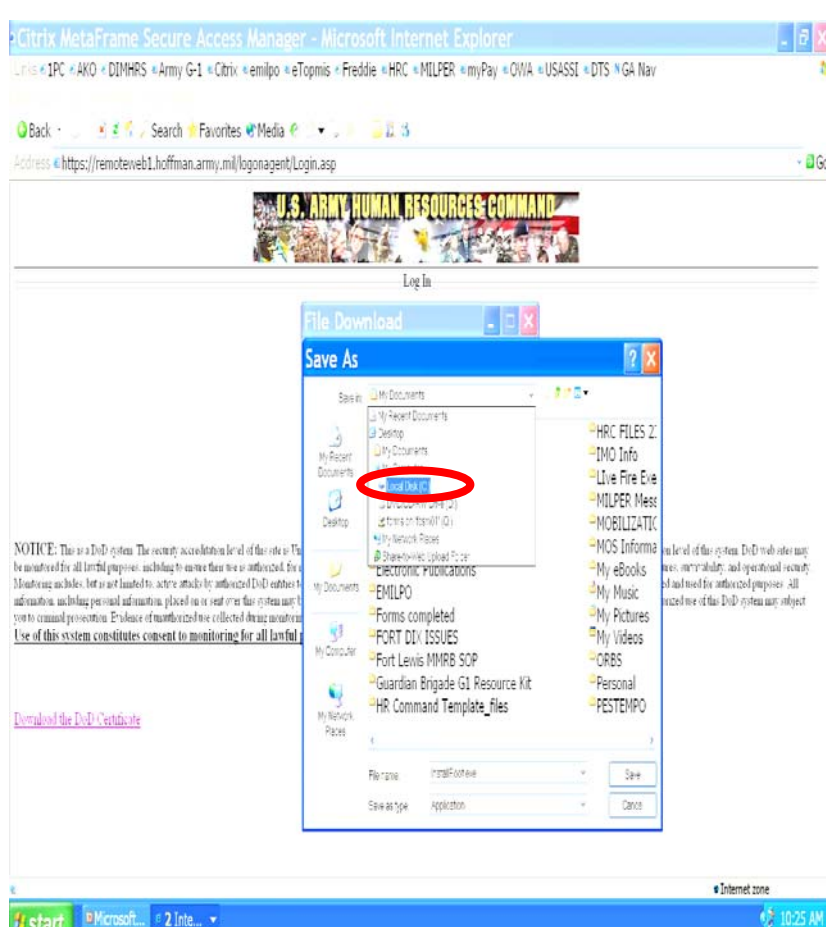
Save the file to your root directory **(This will normally be your "C:" drive) – if in doubt, ask your system administrator.**
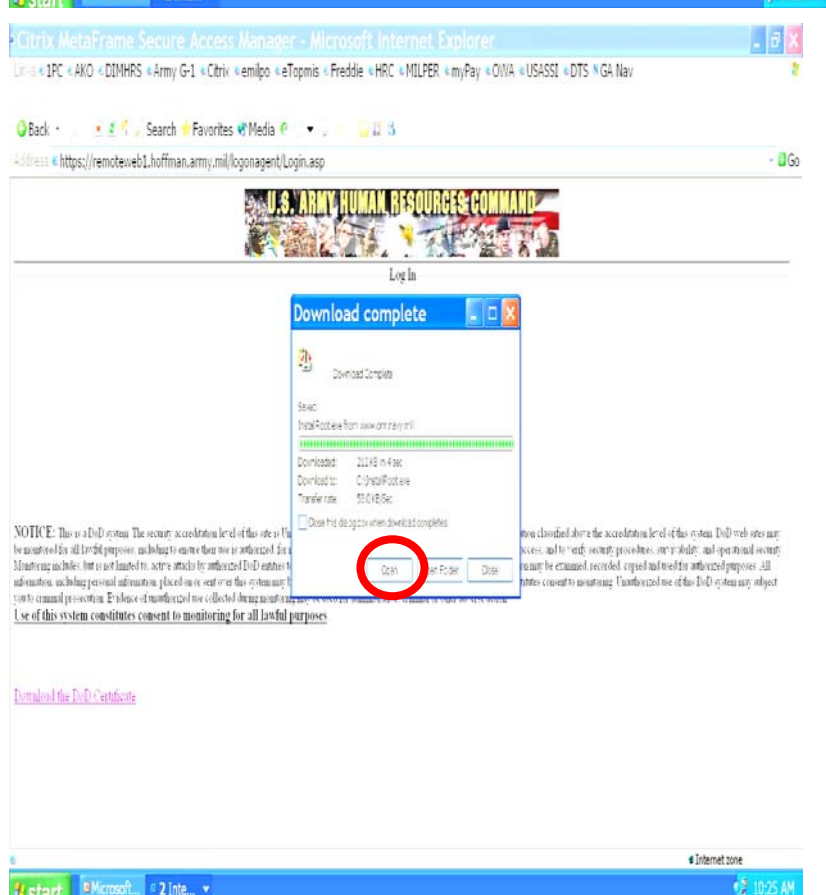
File will download to the root directory – once complete, select "**Open**" to run the file
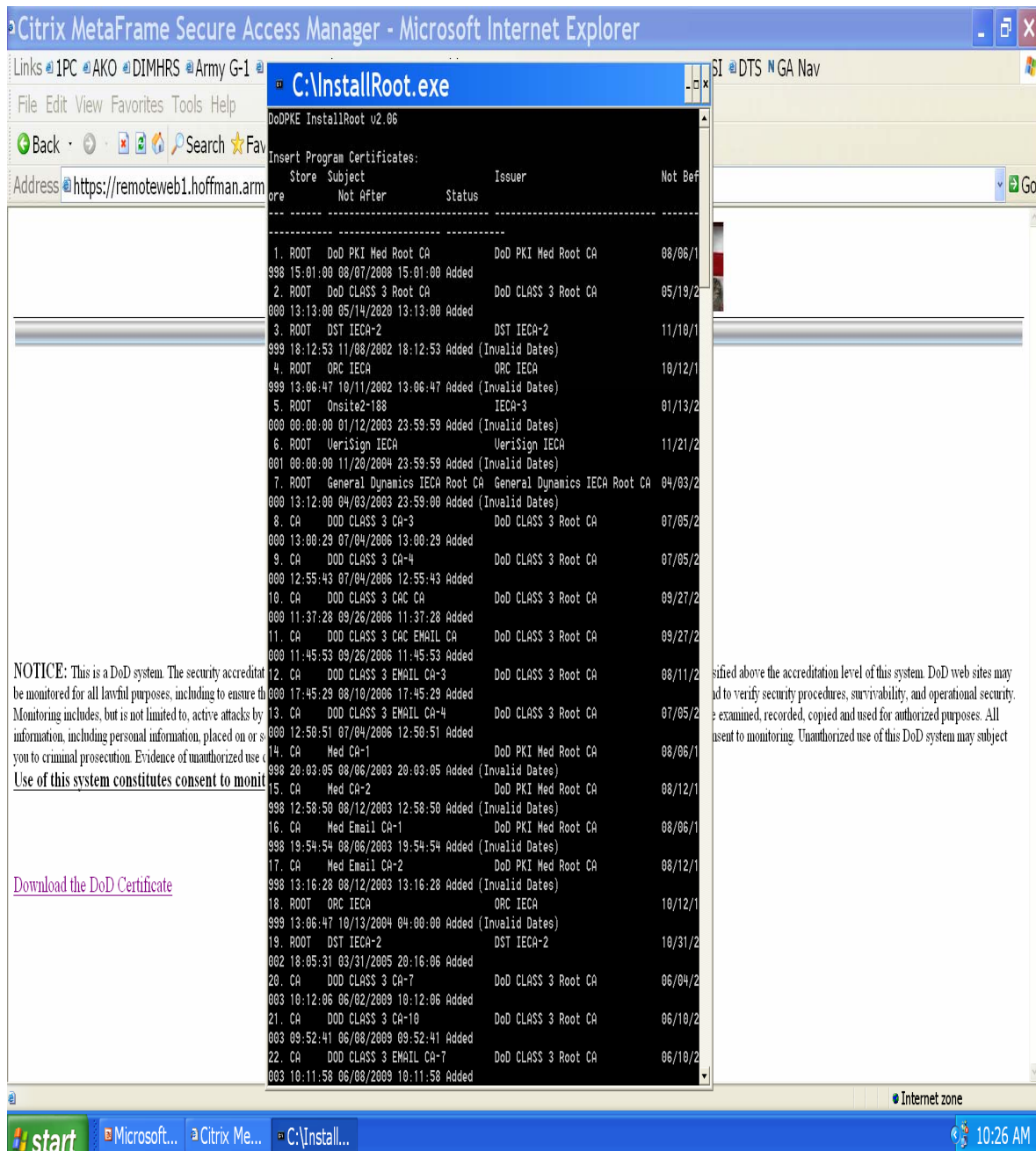
Opening the file will run the program into your root directory. Press "**Enter**" on the keyboard when the file has run to clear the dialog box.
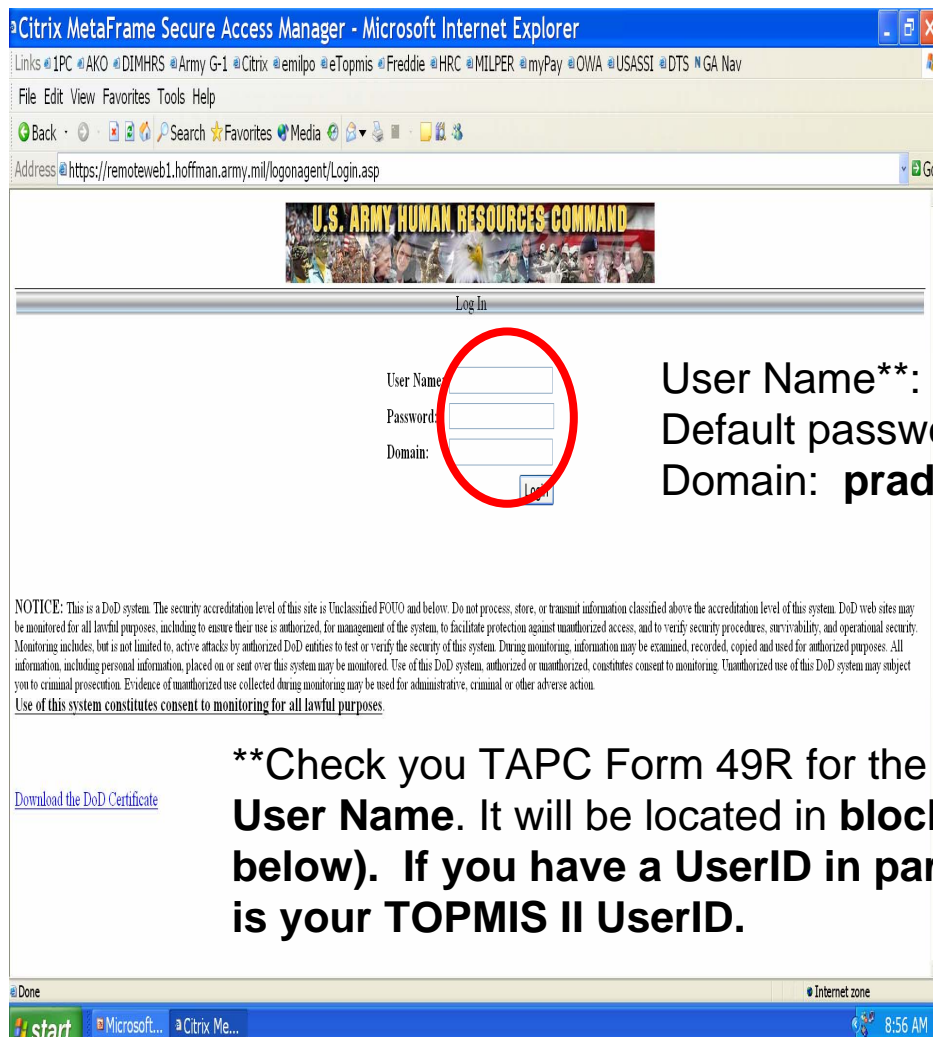
User Name**: **AKO User Name**
Default password is **TOpmi$_f05**
Domain: **prad**

NOTICE: This is a DoD system. The security accreditation level of this site is Unclassified FOUO and below. Do not process, store, or transmit information classified above the accreditation level of this system. DoD web sites may be monitored for all lawful purposes, including to ensure their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes, but is not limited to, active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored. Use of this DoD system, authorized or unauthorized, constitutes consent to monitoring. Unauthorized use of this DoD system may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or other adverse action.

Use of this system constitutes consent to monitoring for all lawful purposes.

Download the DoD Certificate

Check you TAPC Form 49R for the correct **Citrix User Name. It will be located in **block 33 (see below). If you have a UserID in parenthesis – this is your TOPMIS II UserID.**

I, _____ have briefed/will brief _____
on the PERnet Security Awareness Briefing and the PERSCOM Systems Security Usage Agreement. I will maintain the signed copy on file along with access information

PART D: FOR PERSINSD USE ONLY			
25. PERnet Userid	26. CICS Opr ID:	27. Company Code:	28. Org. Code
29. SIC Code:		30. Account Number:	
31. ISD Security/Phone/Date:		32. Remarks:	
33. Domain / User ID: **john.doe (doej)**	34. E-Mail / User ID (If Applicable):		35. E-mail Server:

TAPC Form 49-R (Revised April 1998, Page 1 of 3) Replaces ASQL Form 8-R

Once you've installed the DOD Certificate, you can now log into the Citrix Metaframe server.
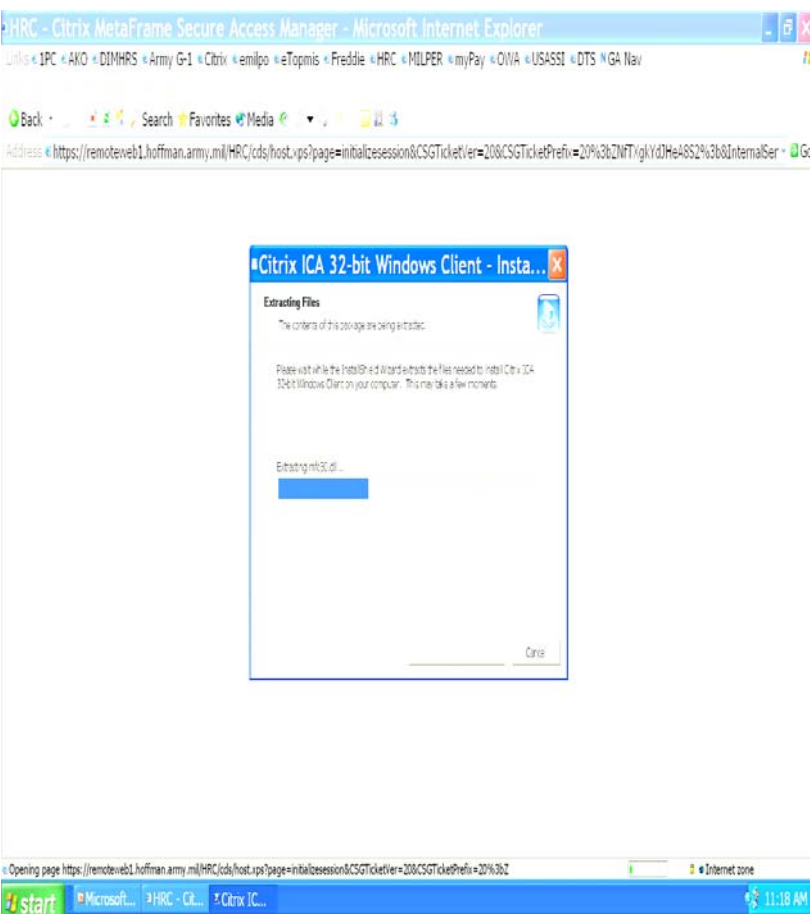
The first time Citrix loads, it will automatically install the program (provided an administrator is logged on the system)
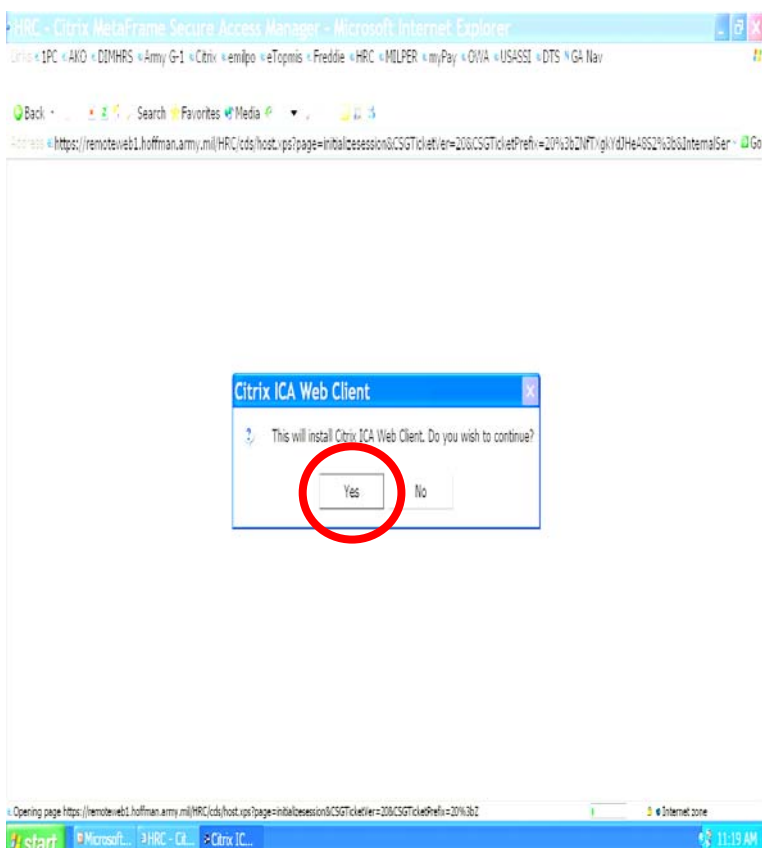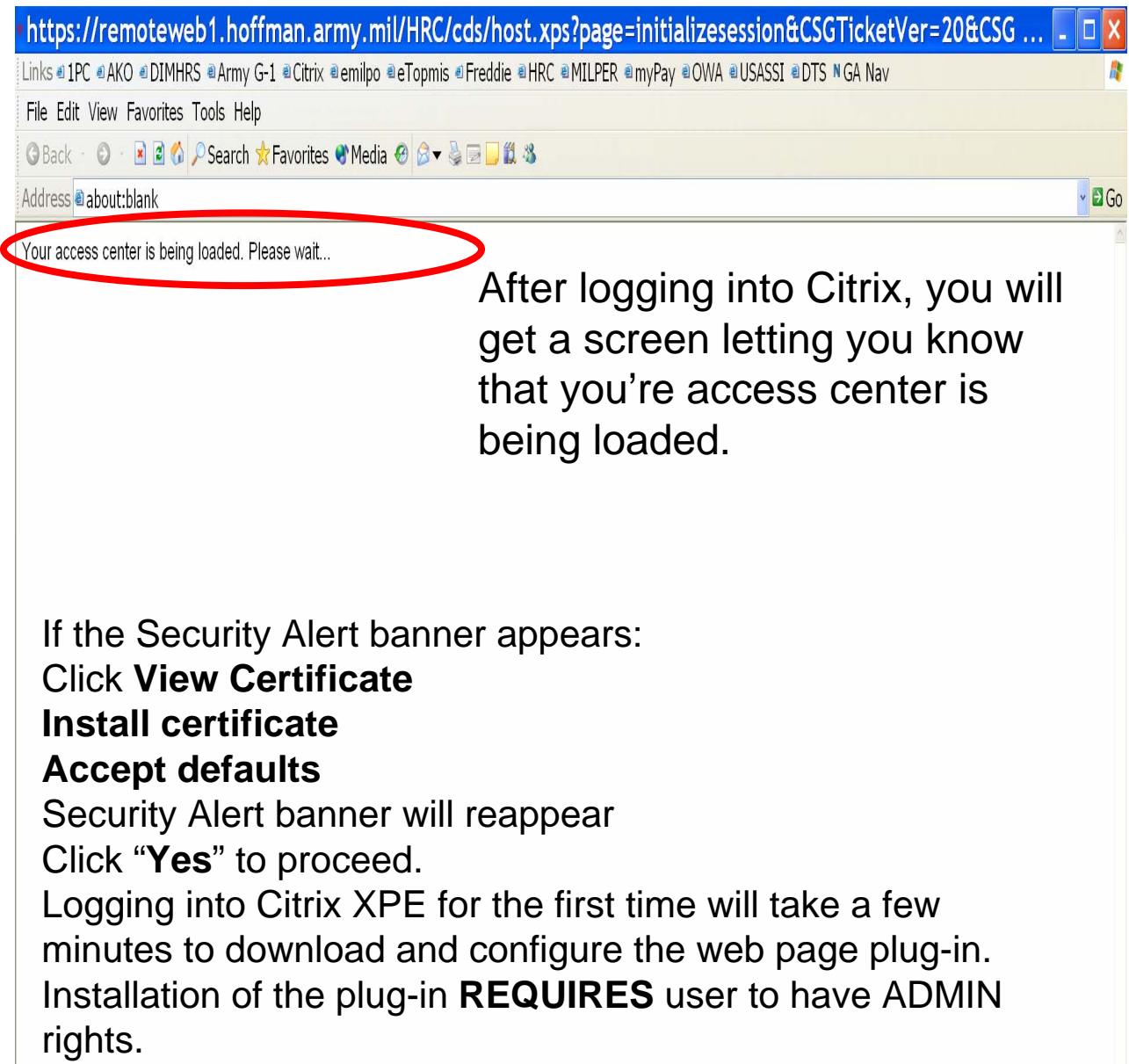
Select "**Yes**" when prompted to install the Citrix ICA Web Client

Select "**Yes**" to accept the Citrix License Agreement
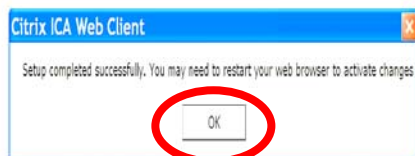
Click "**OK**", close browser and then reopen and logon to Citrix again.

Links ●1PC ●AKO ●DIMHRS ●Army G-1 ●Citrix ●emilpo ●eTopmis ●Freddie ●HRC ●MILPER ●myPay ●OWA ●USASSI ●DTS N GA Nav

File Edit View Favorites Tools Help

●Back ▾ ◐ ▾ ⊠ ⊠ ⓐ ⌕Search ★Favorites ●Media ☺ ☒▾ ⥯ ⊠ ▢ ⑪ ⑤

Address ⓐ about:blank   ▾ ➔ Go

Your access center is being loaded. Please wait...

After logging into Citrix, you will
get a screen letting you know
that you're access center is
being loaded.

If the Security Alert banner appears:
Click **View Certificate**
Install certificate
Accept defaults
Security Alert banner will reappear
Click "**Yes**" to proceed.
Logging into Citrix XPE for the first time will take a few
minutes to download and configure the web page plug-in.
Installation of the plug-in **REQUIRES** user to have ADMIN
rights.

If prompted to Select the access level;
Select "**Full Access**"
Select "**not to prompt you again**".
          If you do not select these options, you will not be
able to save files to your computer – selecting these
options allows the remoter server to access your computer.
After this, session should automatically launch
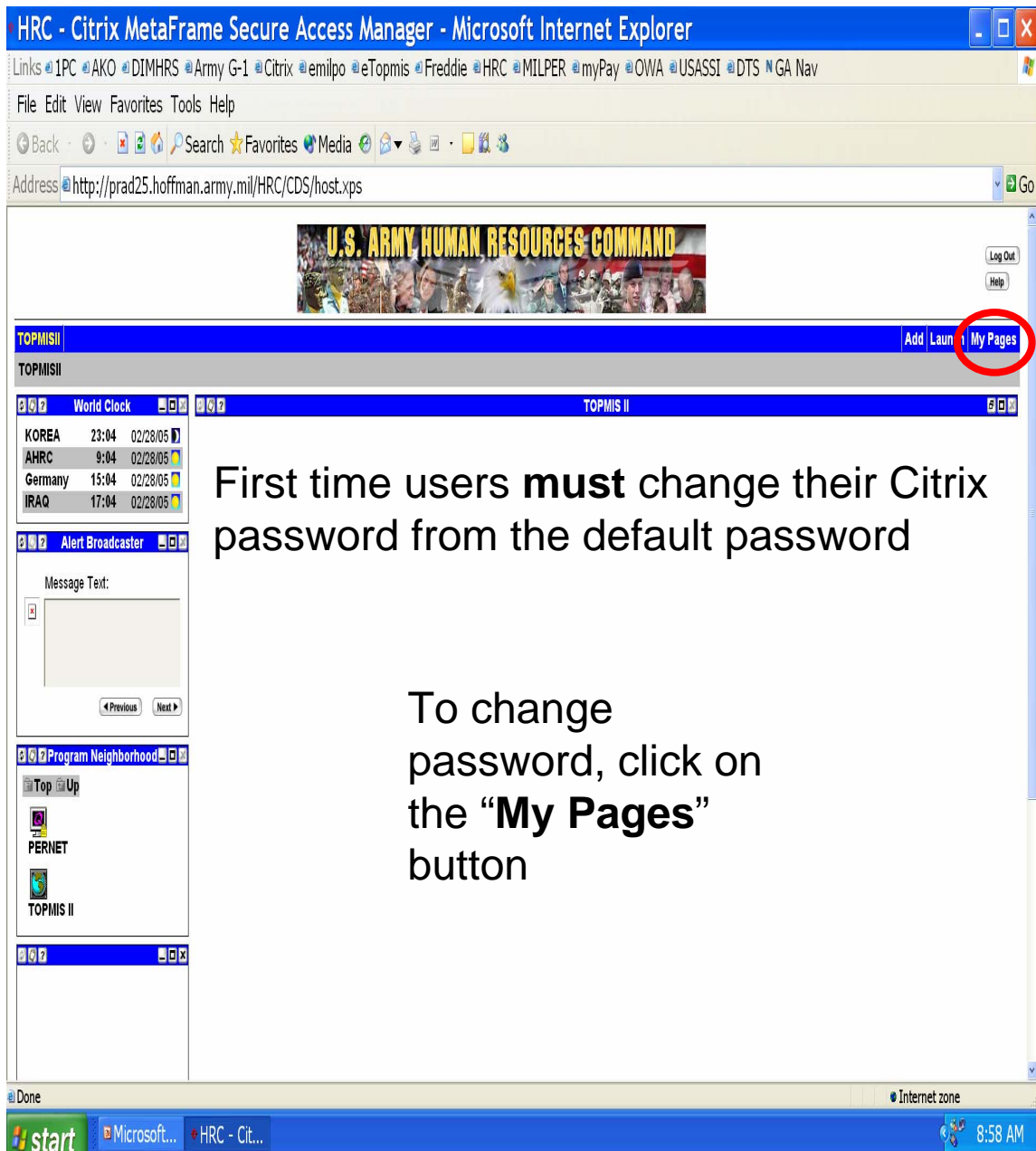
First time users **must** change their Citrix password from the default password

To change password, click on the "**My Pages**" button

If you have successfully logged into Citrix – you will have a screen similar to the one above –

Then click on the
"**Settings**" button

Then choose "**Change Password**"

Enter Old Password (for first time users, this is the default password)

Enter New Password twice and click "**Submit**" – see note below on rules for creating passwords.

You will receive confirmation if the password change is successful

** Citrix Passwords must be 10-12 characters in length, and must have two upper case letters, two lower case letters, two special characters, and two numbers – for ease, recommend using your AKO password

Launching TOPMIS II from this button will open the program in a new window. Pressing the "**Launch**" tab, will give you the choice of selecting **TOPMIS II** or **PERNET**

Launching TOPMIS II from this button will open the program in this window
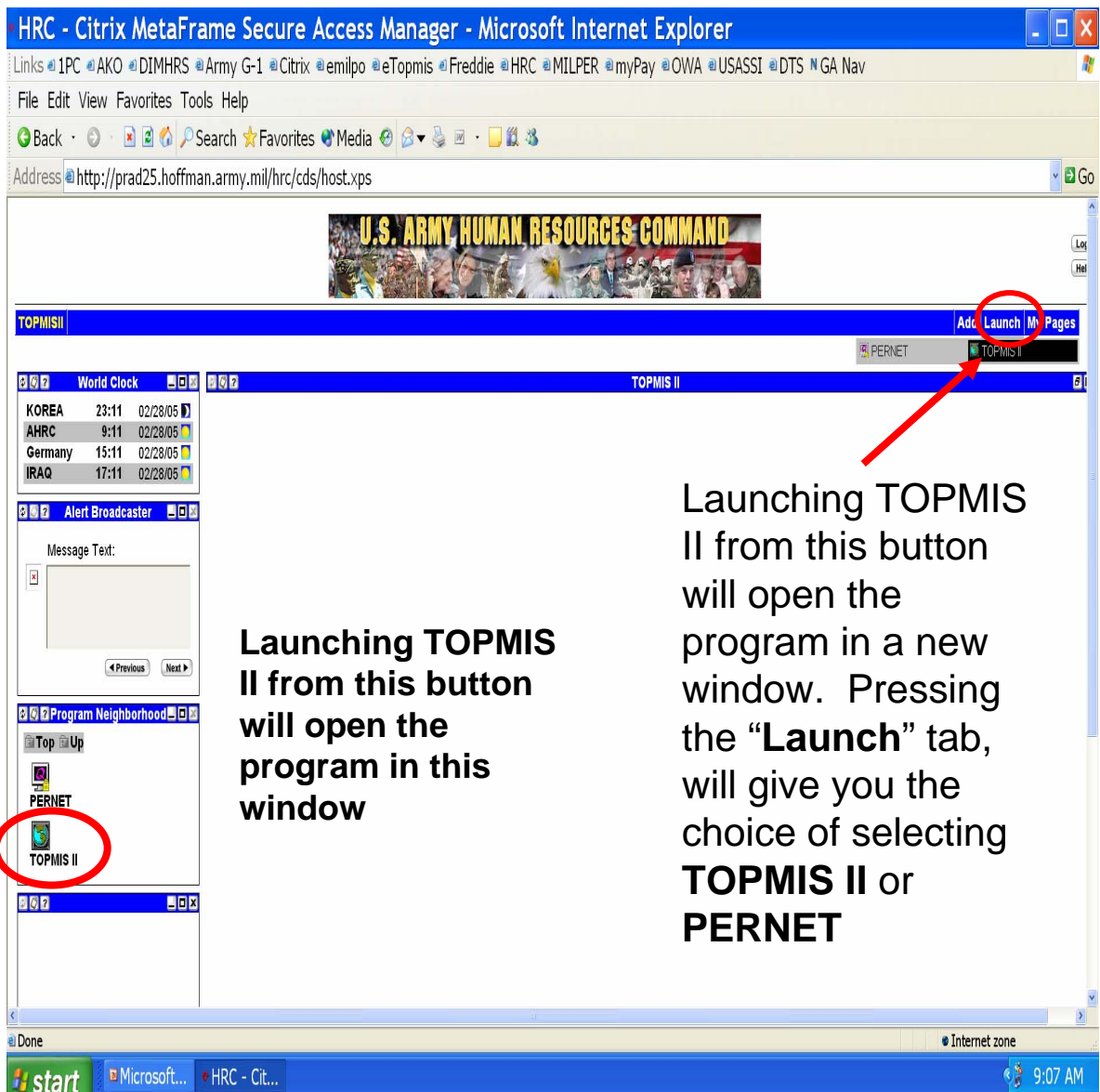
This is the Citrix main page. From here you can access both TOPMIS II and the PERNET for access into EDAS, MS51, Data Query, and other PERNET Systems that you have permission to access
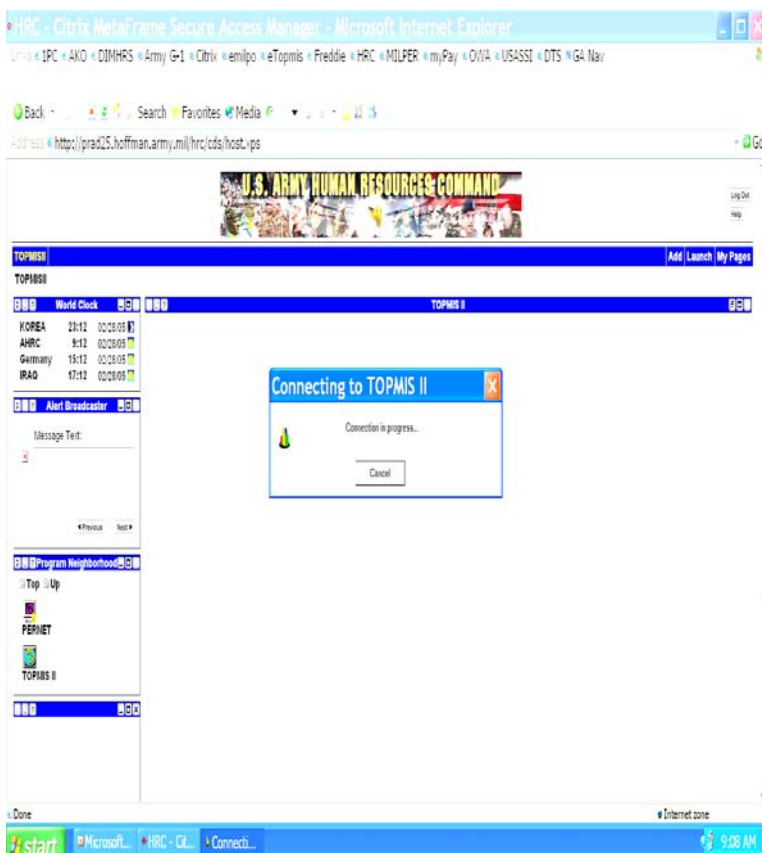
Once you have launched TOPMIS II, you should see a screen letting you know that Citrix is attempting to connect to the TOPMIS II server
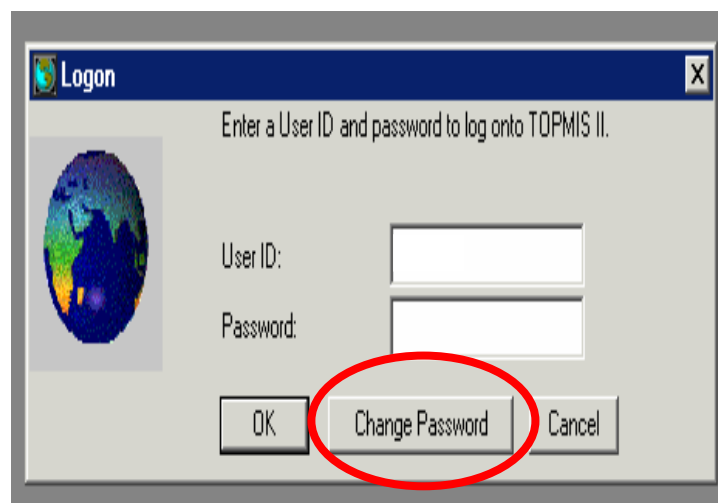
To change Password click on the "**Change Password**" icon

When prompted, enter your TOPMIS II password.

First time users must change their Password since the default password is your UserID and TOPMIS II will not allow the UserID and Password to be the same.
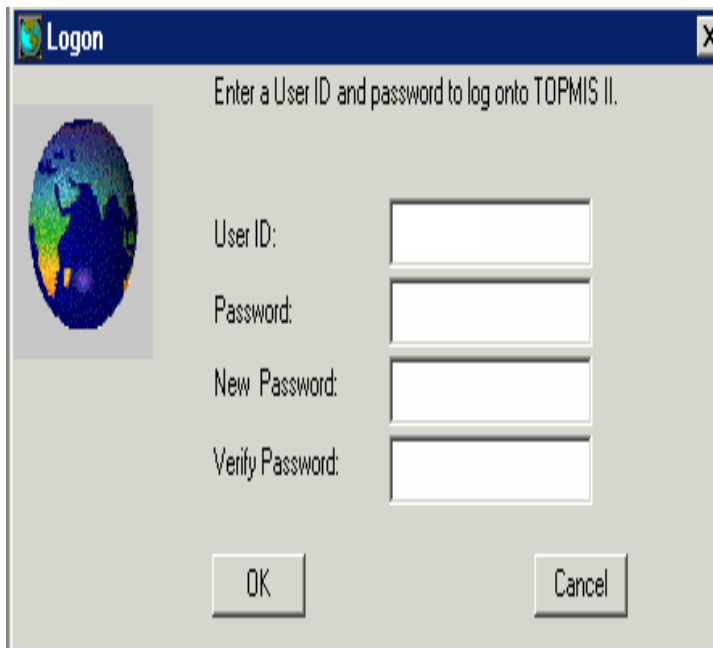
At the "**Change Password**" you will be prompted to enter your UserID and Password then your new Password twice.

Your New Password must be between 6-8 characters, no numbers or special characters allowed – There is no requirement to use upper case letters.

***NOTE: If you have an ETOPMIS account, changing your password in TOPMIS II will change it in ETOPMIS.
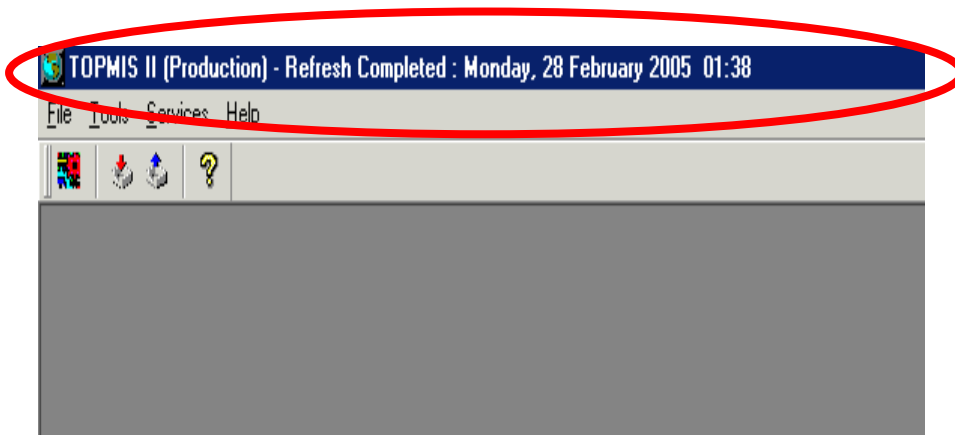
When properly logged in, you will see the current refresh date of TOPMIS II

Using TESS Search
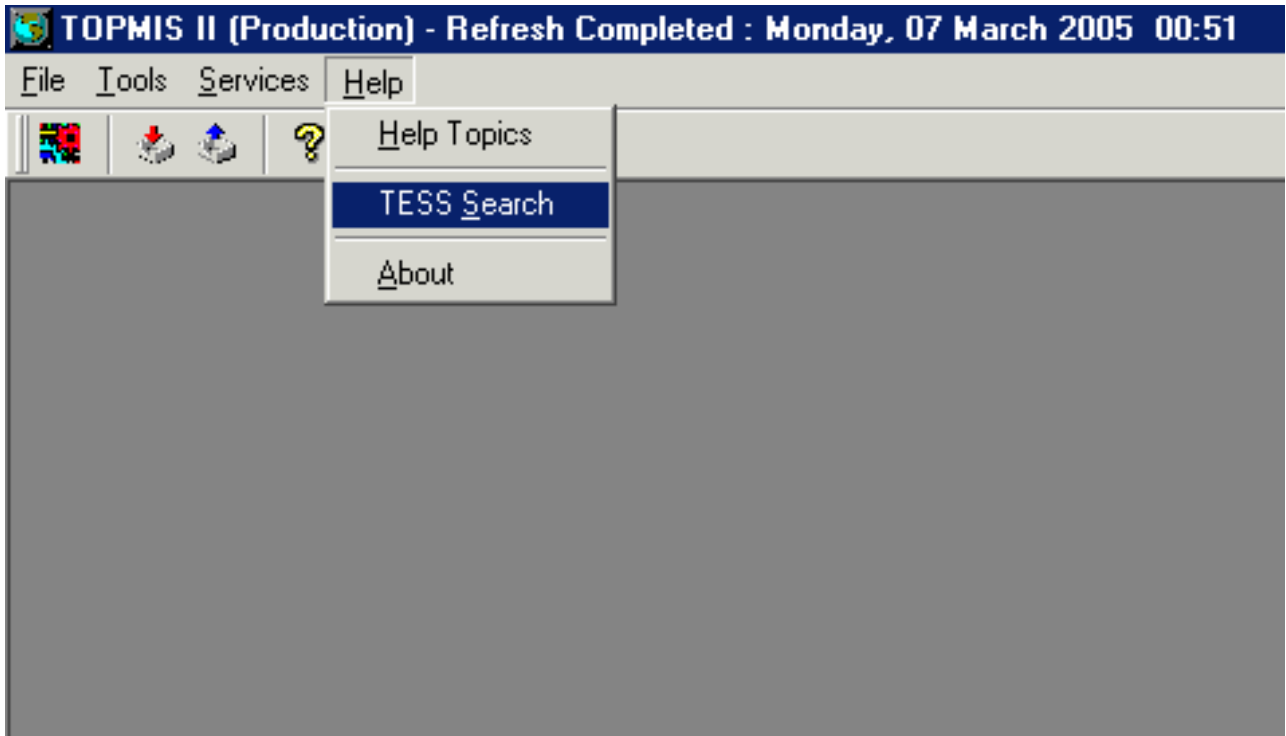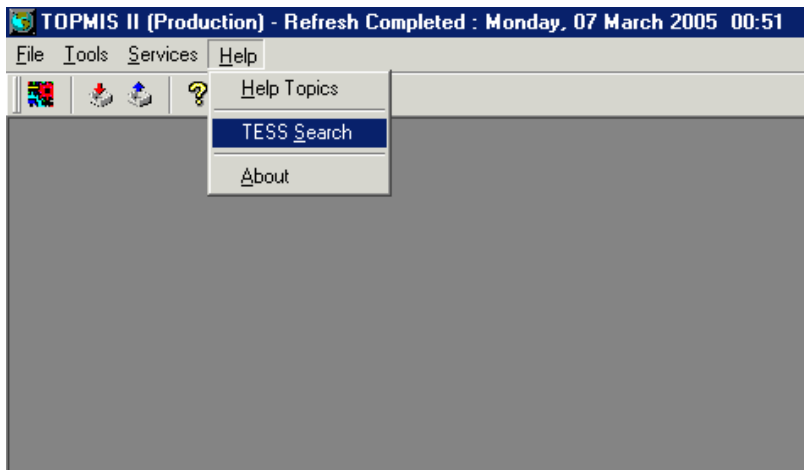
To access the TESS Search engine, click on "**Help**" and then "**TESS Search**"
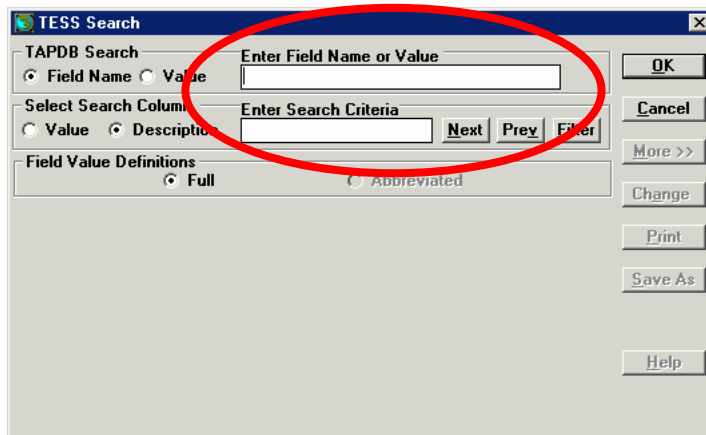
There are two main areas in TESS Search; "**Field Name or Value**" and "**Enter Search Criteria**"

Entering a column short name will produce a result of the possible values

To find the definition of the column short name press the "**More**" button and a split screen will appear with the definition.

To find a particular value, click on the "**Value**" button and enter a search criteria

You can also search by the long name if you do not know the encoded value – change the search column to "**Description**" and enter the criteria

If you know the value you're searching for, but not the column name, you can search for that particular value and scroll through available columns that have that search criteria as a valid option

You can also access the TESS Search by highlighting and right clicking on a column name.

Often times, you will search for a known column short name, and an unknown encoded value.

You can find the item by searching for the description. Remember the "**Value**" criteria searches for an encoded value (left column), and the "**Description**" value searches for the actual name (right column). If more than one option is available the "Next" button will be turned on.

By pressing the "**Filter**" button your results will only list those columns that meet the search criteria – to return to all items, press the "**Reset**" button (the "**Filter**" and "**Reset**" button is a toggle button, only one option is available at a time

Press "**Save As**" to save your search as a file.

TOPMIS II Applications

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
- Strength
- Test
- Utility

OK   **Cancel**

Alpha Roster

Select Application Service

- Alpha Roster
  - Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
- Strength
- Test
- Utility

[OK]   [Cancel]
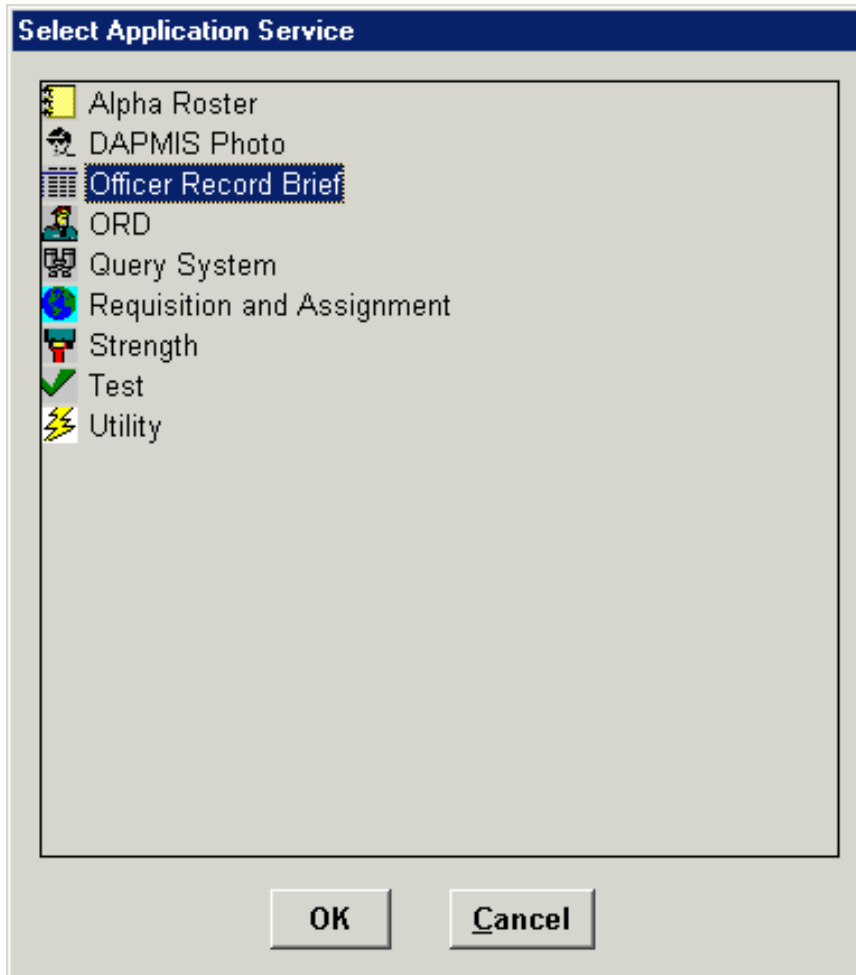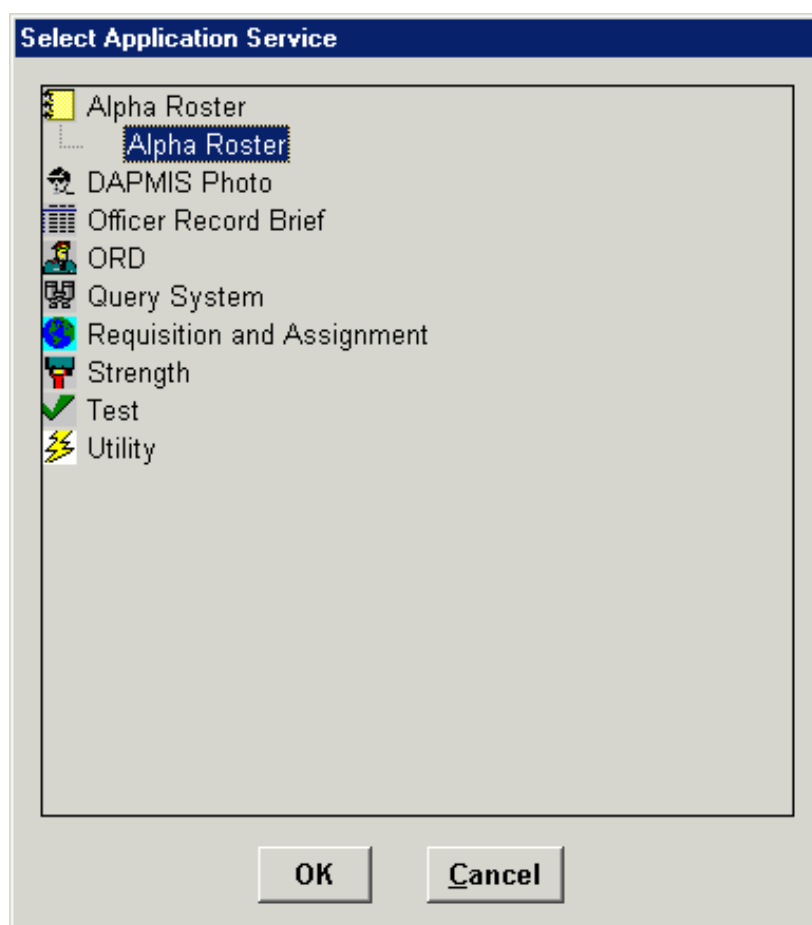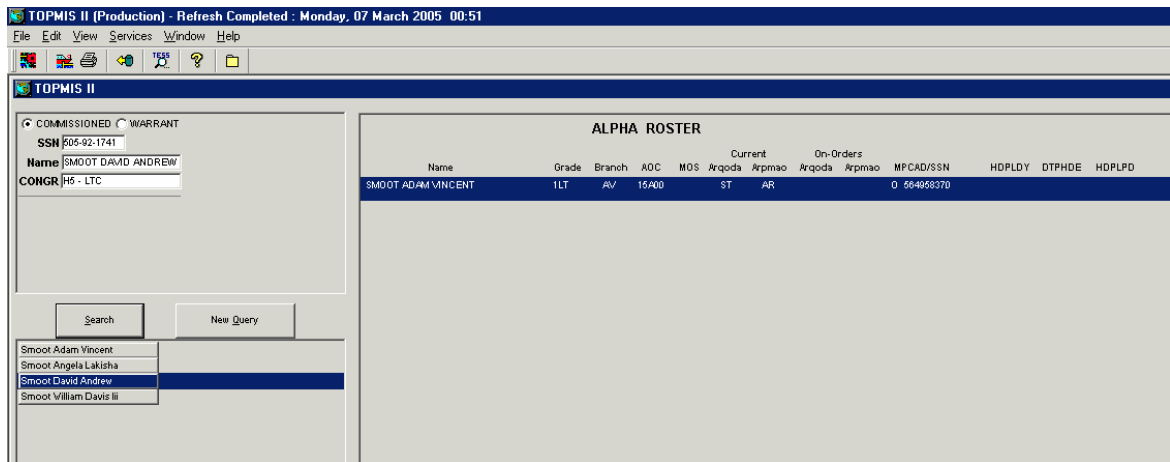
The Alpha Roster Menu will give you the option to search for either Commissioned or Warrant Officers in one of three ways.
SSN – Name (last) – CONGR (Control Grade). You can use a combination of Name and CONGR to reduce the returned results.

You can also search by last and first name using the following convention: SMITH JOHN (do not use punctuation to separate last and first name). If you do not know the full spelling of the name, TOPMIS II will allow you to search for a partial spelling (i.e.. SMI for SMITH or SMITH JO for SMITH JOHN)

The ALPHA ROSTER Returns preformatted information on the selected officer.
NAME
GRADE
BRANCH
AOC
MOS
ARQODA – CURRENT
ARPMAO – CURRENT
ARQODA – ON ORDERS
ARPMAO – ON ORDERS
MPCAD / SSN
HDPLDY
DTPHDE
HDPLPD

** To find what each of these columns mean, use the TESS Search function

Officer Record Brief ORB
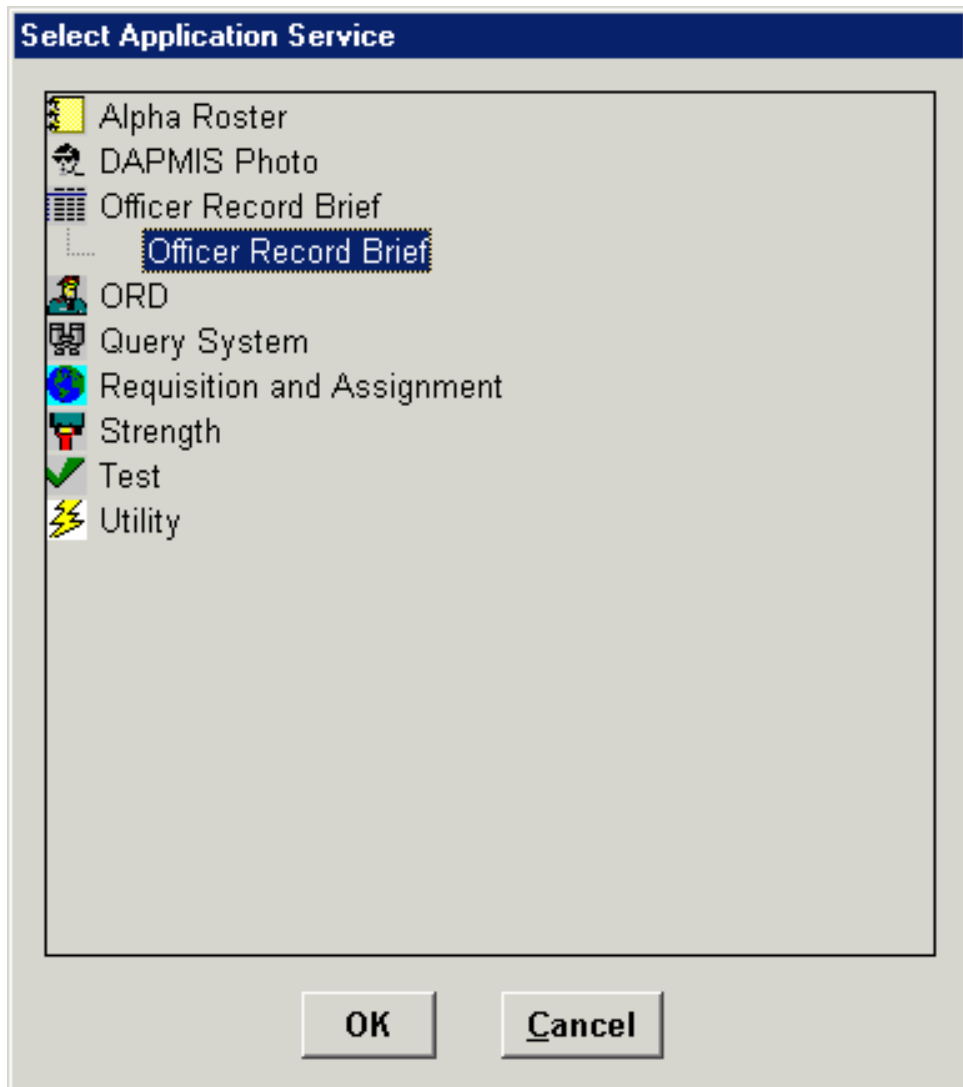
Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
  - Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
- Strength
- Test
- Utility

OK   Cancel

Type REGULAR

○ COMMISSIONED ○ WARRANT

SSN

Name

Search   New Query

OFFICER RECORD BRIEF   AR600-8-104   CMAAOF -

ORB TYPE	BRIEF DATE	CRFLD DESIGNATION	CRFLD DESIG DATE	CNTL BRANCH	COMPONENT	AD GRADE - ADOR	SSN	NAME
	20050307			BR DTL/EXPIRES			- -	

SECTION I - Assignment Information

OVERSEAS DUTY

YR/MO RTN	CTRY	MONTH	TCS	NUMBER OF TOURS
				SHORT LONG
				DROS DEROS
				Conus departure date

Date Dependents Arrived OS

Career Field Information- Commisioned//AMEDD//Warrant

BR Code/MedMos1/Pmos   Fnctl Area/MedMos2/Smos

BRAOC/MedMos3/Pmos Sqi   Fnctl Aoc/Smos SQI

Skills

Basic Branch/PMOS

Functional Area SMOS

Career Track	Single	Dual
Primacy	Branch	Functional Area

Prev Branch/MOS

Prev Functional Area

Control Career Management Field

Projected Career Management Field

Geographic Orientation

AVIATOR QUALIFICATIONS

ASED   TOFDC As Of

Pilot Status	Aircraft	Qual	Aircraft	Qual	Aircraft	Qual	Aircraft	Qual

Rating Date

Date Of Availability	Date Of Last PCS

SECTION II - Security Data

INVEST

DTEINV   DTPSCG

CLNC

SECTION V - Foreign Language

Language	L	S	R	YMPTL

DLAT

SECTION VI - Military Education

Course	Year

SECTION III - Service Data

BASD		Current PPN	Ead Current Tour
Basic Date of Apt		Cohort Yr Gp	Source of Orig Apt
Mo/Days Afcs		Mo/Afs	Type of Orig Apt
Curr Svc Agrmt/Expr Date			Date of Proj/Mand Ret

	2LT-WO1	1LT-CW2	CPT-CW3	MAJ-CW4
PDOR				
		LTC-CW5	COL	BG	MG
PDOR				
TDOR	LTG		GEN	

SECTION VII - Civilian Education

LEVEL COMPLETED

INSTITUTION	YR
DISCIPLINE	
INSTITUTION	YR
DISCIPLINE	
INSTITUTION	YR
DISCIPLINE	

SECTION VIII - Awards and Decorations

SECTION IV - Personal/Family Data

Date of Birth	Birthplace
Country of Cit	Sex/Redcat
No Dependent Adults/Children DO	Religion
Marital Status	Spouse Birthplace/Cit
Pulhes/Date	Height/Weight
Home of Record at Ead	
	Mailing Address

SECTION X - Remarks

	Date Of Last OER	Org Zip Code

SECTION IX - Assignment Information

ASGT	FROM	MO	UNIT NO	ORGANIZATION	STATION	LOC	COMD	DUTY TITLE	DMOS
PROJ									
Current									
1st Prev									
2nd Prev									
3rd Prev									
4th Prev									
5th Prev									
6th Prev									
7th Prev									
8th Prev									
9th Prev									
10th Prev									
11th Prev									
12th Prev									
13th Prev									
14th Prev									
15th Prev									
16th Prev									
17th Prev									
18th Prev									
19th Prev									

RECSTA: PPA: CURUPC: MPCAD: PSC-CODE:

The ORB Screen allows you to pull up a brief record on a particular commissioned officer or warrant officer. Data on the ORB is updated on the Officer Record Data Screen and/or in eMILPO.

There are two types of ORBs: **Regular ORB** and a **Board ORB.** The differences between the two include certain personal information being "blacked out" on the board ORB. In addition, the Board ORB will have a verification statement on the bottom for the officer to verify with signature.

Selecting a single officer is similar to the procedures used to search in the **APHA ROSTER** application. However, you have additional options in the ORB application. You can select the type of ORB or you can import a list of SSNs to run your search. We will discuss how to do this later in this section.

You can search for officers by either entering their SSN or by entering their last name. Entering any portion of their first name will further narrow your search.

Putting your cursor on the officers name will pull up a short record showing the officers Name, SSN, component, branch, and rank. This information is displayed on the very bottom of the screen as a single line entry.

TOPMIS II (Production) - Refresh Completed : Thursday, 10 March 2005 00:57

File Edit View Services Window Help

Import SSN List
Close

Print...   Ctrl+P
Printer Setup...

Exit

SSN 449-93-4334
Name JACKSON AARON MICHA

Search   New Query

Jackson A Lulu
Jackson Aaron Michael
Jackson Adrain Christopher
Jackson Alfred Eugene
Jackson Alicia Denise
Jackson Alysa M
Jackson Ammon U
Jackson Amy Louise
Jackson Andrea M
Jackson Andrea Renee
Jackson Andrew

JACKSON AARON MICHAEL

aaron.michael.jackson@us.army.mil   **OFFICER RECORD BRIEF**   AR600-8-104   CMAA

ORB TYPE	BRIEF DATE	CRFLD DESIGNATION	CRFLD DESIG DATE	CNTL BRANCH **MS**	COMPONENT	AD GRADE - ADOR	SSN
2900	20050310			BR DTL/EXPIRES	**USAR**	2LT	449-93

SECTION I - Assignment Information				**SECTION II - Security Data**		**SECTION III - Service Data**		

OVERSEAS DUTY | INVEST | BASD | Current PPN | Ead Current To
YR/MO RTN | CTRY | MONTH | TCS | NUMBER OF TOURS | DTEINV   DTPSCG | A1
SHORT | LONG | CLNC | Basic Date of Apt 20050528 | Cohort Yr Gp | Source of Orig USMA
DROS | DEROS | **SECTION V - Foreign Language** | Mo/Days Afcs | Mo/Afs | Type of Orig A
NA | NA | Language   L S R YMPTL | 000/00 | 000
Conus departure date | Curr Svc Agrmt/Expr Date | Date of Proj/Ma

Date Dependents Arrived OS | 2LT-WO1 | 1LT-CW2 | CPT-CW3
Career Field Information- Commisioned//AMEDD//Warrant | PDOR
BR Code/MedMos1/Pmos | Fnctl Area/MedMos2/Smos | DLAT | LTC-CW5 | COL | BG

To print an ORB select "**Print**" from the "**File**" menu

TOPMIS II (Production) - Refresh Completed : Thursday, 10 March 2005 00:57

File Edit View Services Window Help

Import SSN List
Close

Print...   Ctrl+P
Printer Setup...

Exit

SSN
Name JACKSON ALICIA DENISE

Search   New Query

Jackson A Lulu
Jackson Aaron Michael
Jackson Adrain Christoph
Jackson Alfred Eugene
Jackson Alicia Denise
Jackson Alysa M
Jackson Ammon U
Jackson Amy Louise
Jackson Andrea M
Jackson Andrea Rene
Jackson Andrew
Jackson Angel Karisa
Jackson Angela Kristin

JACKSON AARON MICHAEL

aaron.michael.jackson@us.army.mil   **OFFICER RECORD BRIEF**   AR600-8-

ORB TYPE	BRIEF DATE	CRFLD DESIGNATION	CRFLD DESIG DATE	CNTL BRANCH **MS**	COMPONENT	AD GRADE - A
2900	20050310			BR DTL/EXPIRES	**USAR**	2LT

SECTION I - Assignment Information				**SECTION II - Security Data**		**SECTION III - S**	

OVERSEAS DUTY | INVEST | BASD | Current PPN
YR/MO RTN | CTRY | MONTH | TCS | NUMBER OF TOURS | DTEINV   DTPSCG | A1
SHORT | LONG | CLNC | Basic Date of Apt 20050528 | Cohort Yr Gp
DROS | DEROS | **SECTION V - Foreign Language** | Mo/Days Afcs | Mo/Afs
NA | NA | Language   L S R YMPTL | 000/00 | 000
Conus departure date | Curr Svc Agrmt/Expr Date

Date Dependents Arrived OS | 2LT-WO1 | 1LT-CW2
Career Field Information- Commisioned//AMEDD//Warrant | PDOR
BR Code/MedMos1/Pmos | Fnctl Area/MedMos2/Smos | DLAT | LTC-CW5 | COL
67A | **SECTION VI - Military Education** | PDOR
BRAOC/MedMos3/Pmos Sqi | Fnctl Aoc/Smos SQI | TDOR | LTG

To print multiple ORBs, select the first name and using
either the "**shift**" key or the "**Ctrl**" key on the keyboard,
select other names. Once highlighted select "**Print**"
from the "**File**" menu

To change the aspect ratio on the ORB, click on "**View**" and then "**Zoom**"
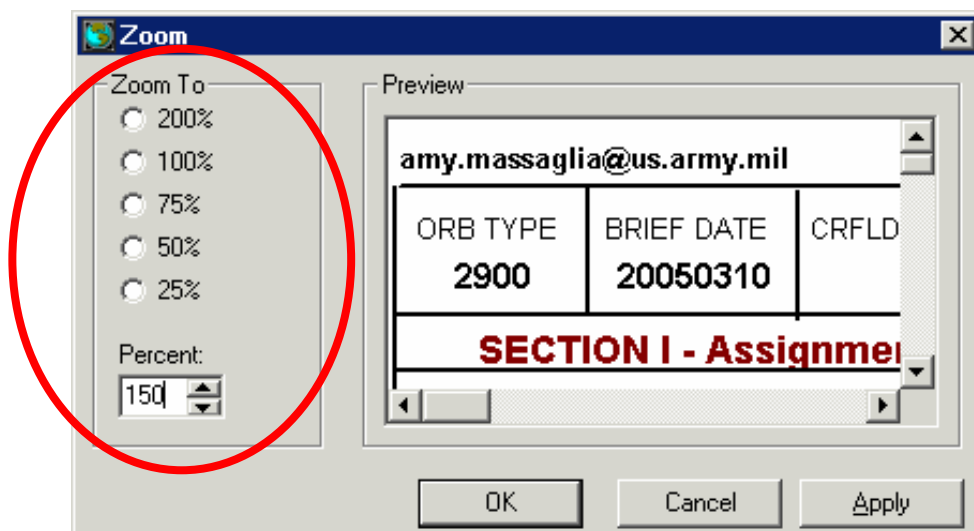
You can select one of the preset magnification levels or you can enter your own in the "**Percen**t" box on the bottom left of the dialog box.
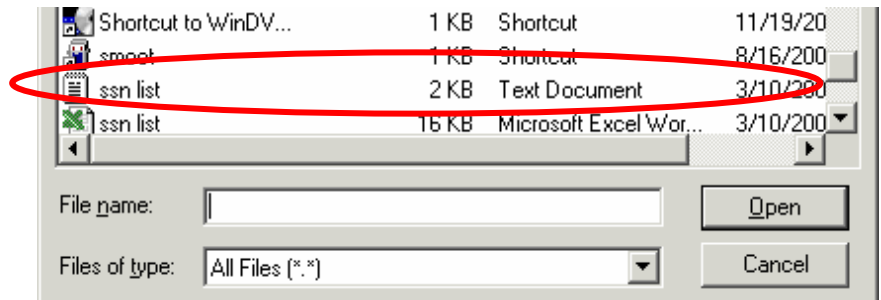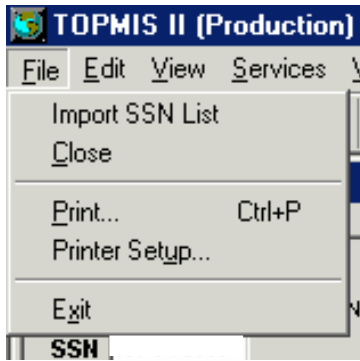
You can import a list of SSNs in the ORB application. Select "**File**" then "**Import SSN List**". This will bring up a dialog box for you to browse your computer for the file.

This function only works with files saved as Text files ("**.txt**" extension).
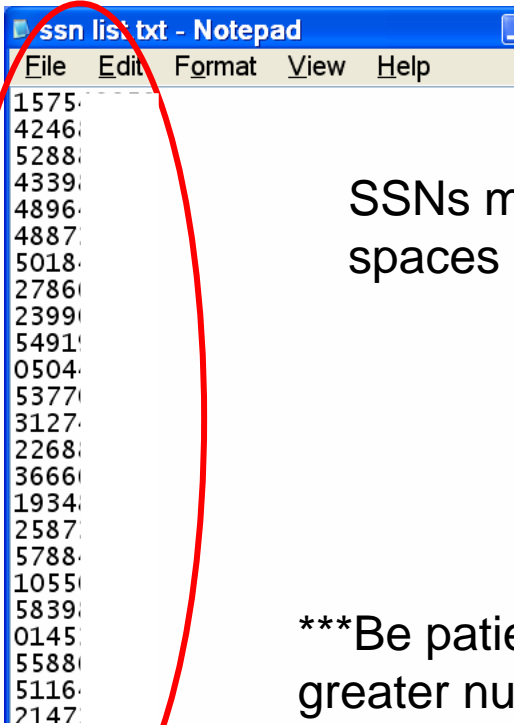
SSNs must be listed in the file **without** spaces or dashes.

Be patient when importing – the greater number of SSNs you import, the longer it will take to load the file in the ORB application.

Officer Record Data ORD

Select Application Service

- Officer Record Brief
- **ORD**
  - 01 - Officer Management
  - 02 - Overseas Tours
  - 03A - Service Data
  - 03B - Security Clearance Data
  - 03C - Promotion Data
  - 04A - Personal Mailing Address
  - 04B - Personal Info, Family, Spouse
  - 05A - Joint Duty
  - 05B - Adverse Action
  - 06A - Foreign Languages
  - 06B - Aviation
  - 07 - Military Education
  - 08 - Civilian Education
  - 09 - Military Decorations
  - 10 - Military Awards
  - 11 - Assignment History
  - 12A - Preference
  - 12B - Duty Address
  - 13 - Medical Training
  - 15 - Strength Management
  - 17 - Affiliation and Experience
  - 19 - Loss / Drawdown
  - 23 - Retirement
  - 24 - Acquisition Certification
  - 25 - Acquisition Waivers and Contracting
  - 30 - Officer Availability - YMAV
- Query System
- Requisition and Assignment
- Strength
- Test

OK   **Cancel**

The ORD application will allow you to view / update information on an officer.

If you have write access (update), you will be able to change records for officer's within your PSB code. You will still be able to view all active officers, but only do updates on those officers who are within your PSC.

The following pages will give you a brief description of each section of the ORD application and describe who can update information and under what circumstances they can perform the update

General Information on Officer Record Data Updates

The Officer Record Data Screens allow field users to make changes to an officer's official military record. Most areas where field updates are allowed, can be updated using eMILPO. Some areas like military and civilian education can only be updated through TOPMIS II and from top of the system input. Caution should be exercised in who is granted access to make updates.

Where possible we have tried to list where the field user can find guidance on updating information and what source document is needed prior to making the update.

Certain documents used to update information in this area are documents required to be filed in the officer's Official Military Personnel File (OMPF) at the Army Human Resources Command. Field users should reference AR 600-8-104 for guidance on what requires official filing in the OMPF.

The eMILPO Functional Guidance is a great source of information on performing record updates. It is complete with task steps, references, and general guidance. Field Systems Division at AHRC maintains the document online and routinely updates information to match current policies and procedures.

01 Officer Management

CRMGOF	AG - ADJUTANT GENERAL	BABR	AG - ADJUTANT GENERAL	SCOMPT R
BREX		DTLBR	
CRFLD1	42 - ADJUTANT GENERAL CORPS	CRFLD2	
CF1AOC	42B - PERSONNEL & ADMIN SYS MGMT	CF2AOC	

	PRVAOC	YMPAOC
ASICO 2B - AIR ASSAULT	53X - DESIGN SYS AUTOMTN	200008
ASICO 5S - RANGER-PARACHUTIST		
CFDCD OP - OPERATIONS CAREER FIELD	CFDDT 20000531	
PRDVEM 1 - BRANCH	OPMSGF	
PJAOC 42Z - ADJUTANT GENERAL	PJWF 4 - OPTIONAL	
YMAV 200708 YMESP 200708	YMAV REASON CD A - BQ & AVAIL TO PCS	
DTEEPD 20040430 DTLAPC 20040624		
FAOS1	FAOS2	
ASGAOC 42Z - ADJUTANT GENERAL		
PDSI	YMPDSA	

The Officer management screen is a read only screen for field users and contains a "snapshot" on critical data elements for the officer – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

02 Overseas Tours

NUMBER OF TOURS	NOLOT 1	NOSOT 2

Overseas Current

OSASD	DTDPAR	CNTOSA
20030611		GM - GERMANY

Overseas History

OSASD	OSAED	DTDPAR	CNTOSA	NBRMOA	TRCMST
20010702	20040624		GM - GERMANY	36	C - TOUR COMPLETED
20030625	20040311		IZ - IRAQ	9	G - COMPLETE W/O DEP

DROS 20040624	DEROS	YMAV 200708	YMESP 200708

ASSIGNMENT ELIGIBILITY AND AVAILABILITY

AEA	YMAEAT

DTDEOS	

The Overseas Tours screen allows for field user input. Field user can add an overseas assignment that the officer has completed or input data on a current tour. Useable input includes the Overseas Assignment Date (OSASD), the Overseas Assignment End Date (OSAED), Country of Overseas Assignment (CNTOSA), Number of Months in Overseas Assignment (NBRMOA) and the Tour Completion Status (TRCMST). Documentation used to update this field should include individual TCS orders, Deployment Orders (w/manifest), PCS Orders. Information on valid entries can be found in AR 614-30 , eMILPO Functional Guidance, and in AHRC guidance published on the HRC Website at
https://www.perscomonline.army.mil/OPfi/SWA.htm

03A Service Data

CRMGOF AG - ADJUTANT GENERAL			**RECSTA** G - ASG TO ACTIVE COMPONENT		
BABR AG - ADJUTANT GENERAL			**VSSSN** A - VERIFIED SSN		
BREX			**DTLBR**		
CPPNO D5 - AP RA OF USAR CO-AD					
DTAPRG 19910412		**BDAOTT** 19880525			
CATST					
SCOA V - USAR		**DTEEPD** 20040430	**COHORT YR GP** 1988		
DTEADC 19880602		**PEBD** 19870913	**FSA** 1988		
BOSD		**BASD** 19880324	**DTMREM** 20160112		
NMAFOS 20729		**NMAFS** 209	**DIEMS** 19870913		
SMPCCO G - ROTC SCH		**SMPCWO**	**DMGIN** G - YES		
DTECUR			**MGIBSA**		
SCOMPT R - RA		**CSVCAD**	**VIDCDT**		
ORDATE		**OAOSNR**	**NRDYCC**		

The Service Data screen provides read only information on the officer's service data and related dates. This information is top fed and cannot be changed by the field user. To find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

03B Security Clearance Data

PSIC K - SSBI	
DTPSIC 20011030	
DDPSTA A - TS-SCI	
PSII	
DTPSII	
PRPAS Y - NONE	
DTPSCG 20011109	

The Security Clearance Data screen provides read only information on the officer's security clearance. This information is top fed and cannot be changed by the field user. To find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

03C Promotion Data

```
PROMOTION DATA-----2LT/WO1-----1LT/CW2-----CPT/CW3-----MAJ/CW4----LTC/CW5------COL----------------
            PDOR  19880525   19900525   19921001   19990301   20041201
            PRLSN
```

The Promotion Data screen provides read only information on the officer's permanent dates of rank to each grade. This information is top fed and cannot be changed by the field user.

04A Personal Mailing Address

Personal Mail Address

ADSTRM 105 FOXLAIR CIRCLE	**ADSTCM**
ADCTYM FAYETTEVILLE	**ADZIPM** 302150000
ADSTM GA - GEORGIA	**GYPOAM** **PHONE NR** 6788174444
INET david.smoot@us.army.mil	

The Personal Mailing Address can be updated by the field user. Information can also be updated in eMILPO on the Personnel Services main menu. If updated in eMILPO, allow for 24-48 hours for data to be refreshed in TOPMIS. Field user's cannot change the officer's email address – this is top fed and reflects the officer's AKO email address..

04B Person Info, Family, Spouse

Birth And Ethnic Data

ALIASN		PRENAM	
DOB 19660116	SEX M - MALE	RELDEN LH - PRESBY-CH-AM	
REDCAT A - ASIAN/PAC ISL	RACPOP M - YELLOW	ETHGRP J - JAPANESES	
CNTBIR US - USA	STBR 20 - KS	PHYC A - NO LIMITATIONS	
CNTCTZ US - USA	CNTEAD US - USA	STHRED 31 - NE	YMLOPH 200302
HGTIND 69 BODFSA N	WTIND 180	PHPFAC 1 1 1 1 1 1	DTLPE 20010306

Family Data

NMAUDP	
STBRSP	MARST M - MARRIED
CNTBSP GM - GERMANY	NDEPNC 1
CNTCSP US - USA	NDEPA 1

Military Spouse Data

DODSPS
SVCMSP
MPCSP
SSNSPS
YMEEFM

The Person Info, Family, Spouse screen has both read only fields and fields that can be updated by the field user. If the military member is married to another service member, the information is reflected in the "Military Spouse Data" area on the lower right. The "PRENAM" Field is generally reserved for those officers who have an official name change (i.e. choose their spouse's surname after marriage). Source documents for updates in this area include marriage certificate, citizenship papers (for those who were not U.S. citizens by birth), DD93, etc. Field user should update information in DEERs and eMILPO (which are the source databases) before attempting to update in TOPMIS II. Additional guidance on what information should be included is in the eMILPO Functional Guidance

05A Joint Duty

```
-------------------------------------- JOINT DUTY ASSIGNMENTS --------------------------------------
   JDAPI     ASGUPC  DTSJDA      JDAST       DTJDAC        JDATCS                 JDTC
```

JDAPI	ASGUPC	DTSJDA	JDAST	DTJDAC	JDATCS	JDTC
L6100024	09ZAA	20030716	K - SERVING NONCRIT JD			
A0210459	40KAA	20020708	L - COMPL NONCRIT JDA	20030715	M - SUBACTIVITY CHG	I - INTRA-SUBACTVTY MOVE

JSOQ	YMJSOQ		ASGINH J ☐☐☐☐
DTARR 20020708	ON ORDERS JDAPI	PREVIOUS AREQID FCTH9804R6448	

JOINT REMARKS W/F 36 mo 20050708

The Joint Duty Screen is a read only screen. Updates for this screen are top fed to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

05B Adverse Action

```
---------------- ADVERSE ACTION/SUSPENSION ----------------
     SFPARS                    DTSFPA      TSFPAR
[                          ]  [         ]  [                    ]

                   PWCPCD [          ]
```

The Adverse Action screen is a read only screen that provides information on any adverse action currently imposed on the officer. Field users can make inputs in eMILPO under the Personnel Services Main Menu. Guidance on initiating a FLAG is found in AR 600-8-2 and the eMILPO Functional Guidance

06A Foreign Language

```
Foreign Languages
DLABSC [096]

   LANG          RLSPR       SLSPR       RLRPR       YMPTL     LANGPS
[        ]  [        ]  [        ]  [        ]  [    ]  [        ]
```

The Foreign Language screen provides information on the officer's foreign language proficiency and can be updated by field users. Field users can also update information in eMILPO. Required documentation includes tests scorers obtained from a test control officer (TCO). Guidance on valid entries is contained in AR 611-6 and the eMILPO Functional Guidance

06B Aviation

MLFLST 1 - FLT STAT ▼ **RSNSFS**	**DTIAR** 19870501	**BOSD** 19860510 **ASED** 19860813
AVNGTS F - PASS 18YR GATE, PAY 22TFOS	**EDTADP** 20000911	**MNOPFL** 130

PMOSWO | **PRIMSW** ☐☐☐☐☐ | **ASIWO**

ACFTSR	ACLEV
A2 - OH-58A/C SCOUT	1 - PILOT QUAL
B1 - UH-1	1 - PILOT QUAL
D5 - AH-64A/B	1 - PILOT QUAL

ACPSTA | **ADPSDT** | **DTADPY** | **ADPTDT**

The Aviation Screen is a read only screen that provides information on an officers qualifications on Army rotary and fixed wing equipment, their current status, and gates used to determine pay to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

07 Military Education

Military Education

MEL B - CSC   **MES** 1 - GRAD

MCRDCC	DTEDCS	DTMECC	MODECD	AQTSCD
ADC - CMD GEN STAFF COLLEGE RES		20010601		
KEF - CAS3		19981001		
EJM - AIR ASSAULT		1995		
DAA - ADJ GEN OFF ADVANCED		1993		
KDA - RANGER CRS		1989		
KLD - CHAP/VULCAN OFF QUAL		1989		
BAD - AIR DEF OFF BASIC		1988		
CKA - AIRBORNE		1986		

The Military Education Screen allows you to update information on an officer's military education. Field users can make inputs on DA and Local Schools that are not part of the Officer Education System. Field users cannot update officer military education in eMILPO. As a rule of thumb, if a DA Form 1059, Academic Evaluation Report is produced from the school, the information is top fed and if the information is contained on a DA Form 87, Certificate of Training, the information is updated by the field. Guidance on valid entries is contained in, AR 600-8-104 and the eMILPO Functional Guidance

08 Civilian Education

The Civilian Education Screen allows you to update information on an officer's civilian education. Field users can make inputs on DA and Local Schools that are not part of the Officer Education System. Field users cant update an officer's civilian degree in eMILPO from the Personnel Services main menu. Documentation required to make updates are Official transcripts that show degree completion (official college transcripts with registrar's signature and school seal visible), **and** Degree Diploma Certificate. Guidance on valid entries is contained in, the eMILPO Functional Guidance.

09 Military Decorations

The Military Decorations Screen allows field users to update information on an officer's military decorations. Field users can update military decorations in eMILPO – It is recommended that field users use eMILPO for updates since it allows you to input orders date and order number data (TOPMIS II does not give you these options). Documentation required to make these updates are orders, DA Form 638 (Series), Recommendation for Award, or award certificate which contains the permanent order number . Guidance on valid entries is contained in, AR 600-8-22 and the eMILPO Functional Guidance

10 Military Awards

Unit Awards

UNTAWD	NTAWDG
▼	

Combat Special Skill Badges

CBTSPB	NTAWDG
AA - AIR ASLT AIR ASSAULT BADGE	1
PC - PRCHTBAD PARACHUTIST	1
RT - RGRT RANGER TAB	1

Identification Badges

IDETBD	NTAWDG

Foreign

FORNAW	NTAWDG

Non-Military Decorations

NMLDCN

The Military Awards Screen allows field users to update information on an officer's military awards. Field users can update military decorations in eMILPO – It is recommended that field users use eMILPO for updates since it allows you to input orders date and order number data (TOPMIS II does not give you these options). Documentation required to make these updates are orders which contains the permanent order number . Guidance on valid entries is contained in, AR 600-8-22 and the eMILPO Functional Guidance

11 Assignment History

		PERSTEMPO	HDPLDY 42	DTPHDE		HDPLPD 0	

	DTACD/ DTAPD	NMPRAS	CUDEDP/PDSDYP UNBR UNDES/PDESC	UIC	LOCALE MDTC LOC	CMD	POSITION NBR DYLANG
CURRENT	20040802		CHIEF, PPET	3YBAA	FT MCPHERSON		42B 00 00 00
			W3YB HQ USA FORSCOM		3A 1 GA	FC	
1ST PREV	20040311	3	ACOFS G1/AG		WIESBADEN		42B 00 00 00
			0003 LG HHC CORPS SPT CO		GM	E5	
2ND PREV	20030625	9	ACOFS G1/AG		BALAD		42B 00 00 00
			0003 LG HHC CORPS SPT CO		IZ	E5	
3RD PREV	20030611	1	ACOFS G1/AG	BG0AA	WIESBADEN		42B 00 00 00
			0003 LG HHC CORPS SPT CO		GM	E5	
4TH PREV	20010702	23	EXECUTIVE OFFICER	A5JT0	WARNER BA		42B 00 00 00
			0038 AG HQS PERS SVC BN		GM	EB	
5TH PREV	19970718	36	ASST PROF MILITARY SCIEN	0MT75	GREENVILL		00E 00 00 00
			W0MT FURMAN UNIV		2A 1 SC	TC	

The Assignment History Screen allows field users to update information on an officer's assignment history. Field users can update assignment history in eMILPO, but the functionality is not as simple as TOPMIS II. Field user cannot update the officer's current duty in TOPMIS, this task is accomplished by slotting the officer in eMILPO in the Personnel Accounting main menu. Before making updates, field user's must verify the officer was assigned to the unit and occupied the duty position. While their is no specific guidance on the authorized documentation, it is generally acceptable to use copies of reassignment orders and Officer Evaluation Reports to verify this information. Documentation required to make these updates are orders, DA Form 638 (Series), Recommendation for Award, or award certificate which contains the permanent order number . Guidance on valid entries is contained in the eMILPO Functional Guidance

12A Preferences

| PLUS2 | Branch | Branch Immaterial | Combat Arms | Location | CONUS | OCONUS | Duty | Comments | Assignment Considerations |

The requisitions below are to Units of Action (UA). There are no UA requisitions available. Please check back later.

Personnel Lifecycle Unit Selection Service

Preference	Location	Duty Desc.	State	Country	Area Conc.	Grade	Branch	Requisition

The Preferences Screen allows field users with read only access to an officer's preferences as listed with the automated officer preference statement. Officers can access the preference statement at the following web address: https://isdrad15.hoffman.army.mil/AssignmentPreferenceWEB. The site utilizes AKO authentication to access.

12B Duty Address

```
----------------------------------------- DUTY ADDRESS -----------------------------------------
   QUNO W3YB    UDESC HQ USA FORSCOM        LOCNM FT MCPHERSON        UADZIP 30330
  AREAX 1GA                        UIC            DTATCH              EXDTAT
 PNAVDY 3675557   PNCDY  4044645   PNAVDF         PNCDYF                PSC FS26
```

The Duty Address Screen provides contact information on an officer's current duty assignment. Unit and location fields are top fed. Field users can update relevant fields to update duty phone.

13 Medical Training

Current Training

MEDCAT	DTEMTG	HSPMTG	TRQAOC	TRQMPL	MOMDTG	MTGSPC
▼						

Historical Internship, Residency and Fellowship Training

MEDCAT	DTMDTC	HSPMTG	MOMDTG	MTGSPC
R ▼	20010630	240004 - USHS,BETHESDA,MD	24	CB - OCCUPATIONAL MEDICINE
I	19980630	480318 - WILLIAM BEAUMONT ARMY MED EL P	12	AW - TRANSITIONAL

BOARD CERTIFICATION | | | | **CERTIFICATION PAY** | |

MDSBCT	DTMDSC	DTEMDC	HPPED	ADPYTY	ADPYCT	DTADPY
CB - OCCUPATIONAL MEDICINE	20020119	20120131				

The Medical Training Screen is a read only screen that provides information on formal medical training of medical corps officers – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

15 Strength Management

CO STRENGTH MANAGEMENT

------------------ CAREER MANAGEMENT DATA ----------------------   -- MANAGEMENT INFORMATION ------

CRFLD1/CF1AOC	42B	ADJUTANT GENERAL CORPS	YMESP	200708	YMAV	200708

CRFLD2 CF2AOC [ ]   **YMAV REASON CODE**

CF3AOC [ ]   A - BQ & AVAIL TO PCS

PJAOC/PJMDS 42Z ADJUTANT GENERAL

--- STRENGTH MANAGEMENT DATA ---

		ASPRCC				AREAX				ASGUPC							
ASG CAT	ASG REQUISITION	ASG AOC	ASG SCF	ASG FAC	ASG SAC	DTRASG	DTDASG	ARA LOC	STL OCU	CY LU	ARQ ODA	DML	DMSL	ARP MAO	ASG PUD	ASG DD	MDTC	MILPC	MAPL	JDAL
C	FCGM041595	42Z	00	00	00	20040801		1	GA		FC	FCO	FCH	GM	3YB	AA	3A			
O																				
H	EBOE007478	00A	00	00	00	20010701					GM	E1	E1O	E03	G3	A6Z	1A			

EMILPO	DTARR	20040802		1	GA		FC	FCO	FCH	GM	3YB	AA

DEPLOYMENT DTEDPL 20050221 DTRDPL 20050225 DTPRDE [ ] DPLCNY US DPLYST [ ]

DPLTYP V PMOBC [ ] UPCCA [ ]

MPATYP AG MPARSN AL ON-ORD PSC [ ]

ASGINH M [ ][ ][ ] ASGN INHIBIT FLAG POC'S | A B C | AHRC-OPB-D 325-3147 |

The Strength Management Screen is a read only screen that provides information on officers used to manage their careers and assignment eligibility. The screen includes historical information on requisitions the officer has filled and is currently filling – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

17 Affiliation and Experience

Professional Registration Data

PRCERT		STPRRG		YRPRRG	

ADPYTY		ADPYCT		DTADPY		DTECUR		CSVCAD	

Regimental Affiliation Data

RGAAST	N - SERVING IN REG AFF ASGMT	RGTAHB	GS - FORT STEWART, GEORGIA	YRRAAC	
NRGAFA	0	DTCMRG	19900401	RGTAFF	0015IN - 15TH INFANTRY		

Troop Command Data

FYCAL	RNTRCI	TCGR	TRCMCT	TRCMDS	TRCUAB	DTCCA	DTTCA	UIC	POSNO
2006		G5	A - COMBAT ARMS	3 - PRN DSG HQDA	1	20060715	20070715	495 AA	
2000		H5	A - COMBAT ARMS	7 - PRV DSG HQDA	1	20000712	20020712	H9Q AA	

National Training Center Experience

CTCYMD	CTCRSN	CTCTYP	CTCLVL	CTCATY
199001	B - TNG W/UNIT	A - CO	G - CO	A - NTC NAT TNG CTR

The Affiliation and Experience Screen is a read only screen that provides information on the command at the BN or higher level, Training Center rotations, regimental affiliation, and any professional certifications the officer holds - to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

19 Loss / Drawdown

```
------------------------------ MANAGEMENT INFORMATION ------------------------------
CRMGOF AG - ADJUTANT GENERAL      SCOMPT R  DTEADC 19800823   PEBD 19800510   FSA 1980  PGRSFL 4

   PDOR 19970601              CSVCAD         BASD 19800823   NMAFOS 29408

IS SFPARS PRESENT? N      IS CVECFS FUNDED? N    YRCEC 1980    ASGINH M  □ □ □ □

---------------------------- LOSS/DRAWDOWN APPLICATION DATA ----------------------------
ESEPTY                      ADCCD                      ESEPST A - APPROVED

        OFSCAT TC - VOLUNTARY RET                DLSEPR

SRECDT 20040610    SSUBDT          SAPRDT          SREQDT 20050430    ASEPDT

REMARKS:  (NTBKRM)
NH-ISSUED PRCN 040618//
```

The Loss/Drawdown Screen is a read only screen that provides information on an officer's separation – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

23 Retirement

QUNO	UDESC	LOCNM FT MCPHERSON	ARALOC 1	STLOCU 13
CYLU	UADZIP	CRMGOF		

TOPMIS ID

	RETRST	SREQDT	DTRCES	CONTROL NUMBER
LOCNM	I	20050430	20040610	
SREQDT	P	20050430	20040618	P20040618082300
RETRST				
RET. GRADE				

The Retirement Screen is a read only screen that provides information on an officer's retirement application to include date request received, status, and approved retirement date – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

24 Acquisition Certification

CURRENT ACQUISITION CAREER FIELD INFORMATION

AQSPEC A - PROG MGMT	AQCLVL 1 - LEVEL 1	AQLVYM 200503	AQLANM DEVER

ADDITIONAL CAREER FIELD CERTIFICATIONS

AQSPEC	AQCLVL	AQLVYM	AQLANM
A - PROG MGMT	1 - LEVEL 1	200503	DEVER
C - CONTRACTNG	1 - LEVEL 1	200412	TURNIS

CAREER FIELD EXPERIENCE

AQSPEC	AQMOQY	AQCRDT
A - PROG MGMT	20	19990309

INDIVIDUAL EXPERIENCE

AQCRTY	P- PROG TIME	E-EDUC TIME	O-OTHER TIME	T-TOTAL TIME
AQMOQY	000	000	18	18

ACQUISITION CORPS MEMBERSHIP QUALIFICATION BASIS

AQGDQL MET REQUIREMENTS		AQEXQL
AQEDQL 1 - BACC DEG	AQCHQL 1 - 24 SEM HR	AQAPYM

The Acquisition Certification Screen is a read only screen that provides information on acquisition officer's certification – to find what all the data elements mean, use your skills with the "TESS SEARCH" tool.

25 Acquisition Waivers and Contracting

CONTRACTING OFFICER QUALIFICATION BASIS

AQCOQL		DTKOQL		
AQCOEX		AQCCQL		DTCWQL

CONTRACTING WARRANT INFORMATION

AQWRNT	AQOBLM	AQWIDT	AQWTDT
A - PCO	6 - UNLIM	19970929	

WAIVERS

DTAQWV	AQWVTY	AQWVCR	AQPSTY	AQWVLV	AQWVAU	AQWVRS	AQWVDM

The Acquisition Waivers and Contracting Screen is a read only screen that provides information on acquisition officer's schooling, qualifications, and any waivers required or present.

30 Officer Availability - YMAV

Requisition Information

	Current			On-Orders	
DTRASG	20040801	ASGAOC 42Z	DTRASG		ASGAOC
ARQODA	FC	ASGMSW	ARQODA		ASGMSW
ARPMAO	GM		ARPMAO		

DTLAPC	20040624	DEROS		DTACD	20040802
DTARR	20040802	DROS	20040624	UIC	W3YBAA

UNIT NAME W3YB HQ USA FORSCOM
LOCNM FT MCPHERSON   DML FCO   DMSL FCH
CUDEDP CHIEF, PPET

Eligibility Information

YMAV	200708
YMAV Description	Updated by TOPMIS (PERNET)
YMAV Reason Code	A - BQ & AVAIL TO PCS

Mpcad: Commissioned   SSN: 505921741

The YMAV (Year, Month Available Screen is a read only that provides information on when an officer is available to move for PCS. Under the Dynamic Distribution System (DDS), this data is no longer the main basis to determine an officers PCS eligibility.

Query System

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- **Query System**
  - Asset II
  - Managed Position Query
  - Requisition CrossWalk Query
  - Requisition Query
  - Requisition Remapping
  - Strength - Commisioned Officer Detail
  - Strength - Warrant Officer Detail
- Requisition and Assignment
- Strength
- Test
- Utility

OK   **Cancel**
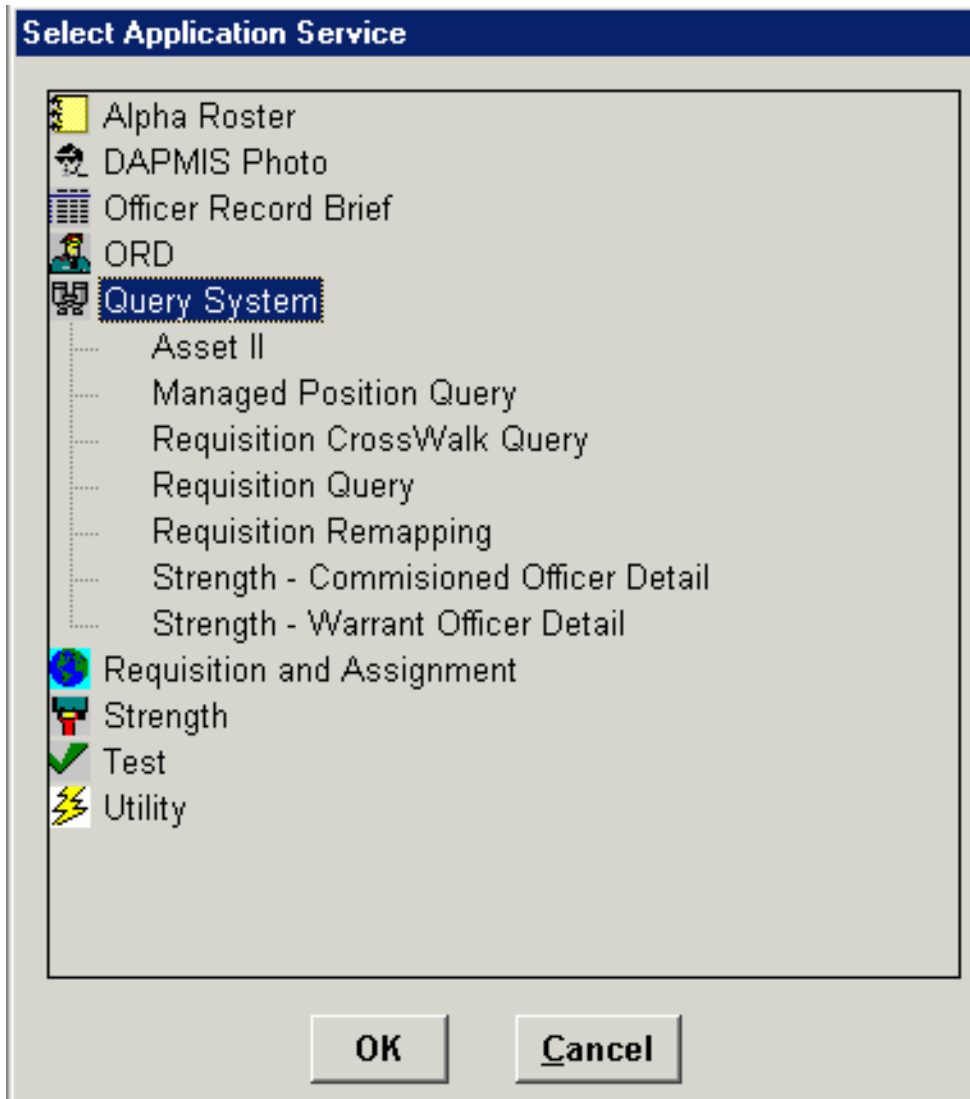
Query System

The Query System menus give you the ability to create custom made queries to retrieve data specific to your needs.

A couple of cautions about the query system.

Always use a filter when conducting a query otherwise you will be waiting a long time to get your results – DMSL, UIC, PGRAD, CONGR, BABR are all good filters – use at least one

It's better to "borrow" and modify an existing query than it is to start from scratch – if you are unsure what data elements to include – check with the TOPMIS II or PPET personnel and ask them to build the query for you.

While many will have access to all the areas in the Query System application, this guide will focus primarily on the Asset II sub-menu.

Asset II
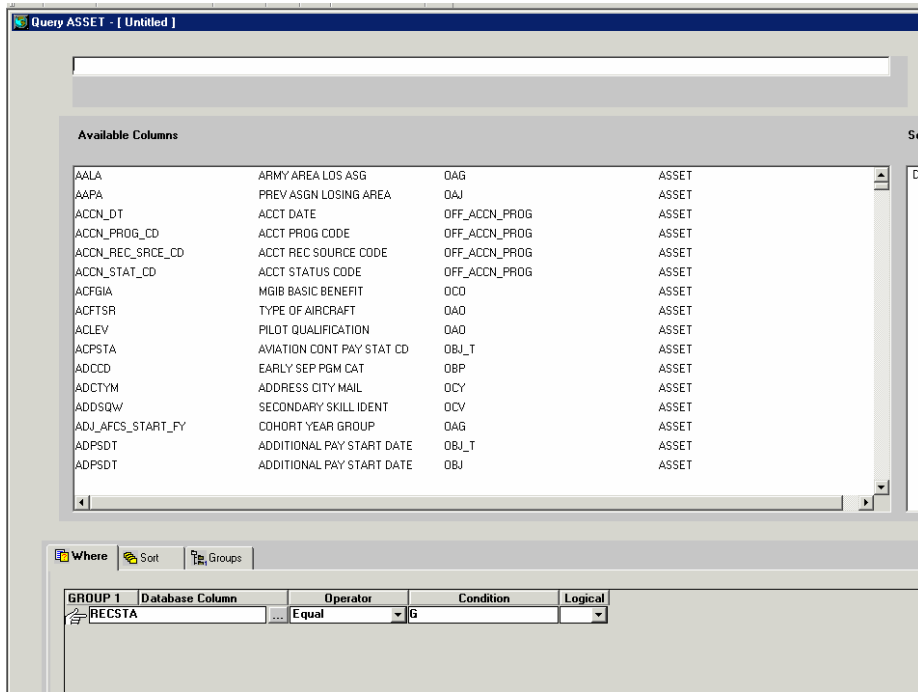
The Query System has three main areas

1. Available columns – shows the data elements you can choose to include in your query

2. Selected Columns – shows those columns you have selected to include in your query

3. The Filter area – allows you to filter your data and select sorting and grouping criteria

File Edit View Tools Services Window Help

Query ASSET - [Untitled]

☑ Preview First 100 Rows

Available Columns

AALA	ARMY AREA LOS ASG	OAG	ASSET
AAPA	PREV ASGN LOSING AREA	OAJ	ASSET
ACCN_DT	ACCT DATE	OFF_ACCN_PROG	ASSET
ACCN_PROG_CD	ACCT PROG CODE	OFF_ACCN_PROG	ASSET
ACCN_REC_SRCE_CD	ACCT REC SOURCE CODE	OFF_ACCN_PROG	ASSET
ACCN_STAT_CD	ACCT STATUS CODE	OFF_ACCN_PROG	ASSET
ACFGIA	MGIB BASIC BENEFIT	OCD	ASSET
ACFTSR	TYPE OF AIRCRAFT	OAD	ASSET
ACLEV	PILOT QUALIFICATION	OAD	ASSET
ACPSTA	AVIATION CONT PAY STAT CD	OBJ_T	ASSET
ADCCD	EARLY SEP PGM CAT	OBP	ASSET
ADCTYM	ADDRESS CITY MAIL	OCY	ASSET
ADDSQW	SECONDARY SKILL IDENT	OCV	ASSET
ADJ_AFCS_START_FY	COHORT YEAR GROUP	OAG	ASSET
ADPSDT	ADDITIONAL PAY START DATE	OBJ_T	ASSET
ADPSDT	ADDITIONAL PAY START DATE	OBJ	ASSET

Selected Columns

| Dec Column Name | Column Display Name | Table Name | sys_module_nm |

Where | Sort | Groups

| GROUP 1 | Database Column | | Operator | Condition | Logical |
| RECSTA | ... | Equal | G | |

The top area is called the "type ahead" and allows you to search for columns you want to select in your query

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File Edit View Tools Services Window Help

✓ Apply Detail Condition
Clear Query
Clear Select

Perform Count
✓ Search Typeahead Short Name

All Tabs

Move Columns Up
Move Columns Down

AALA	ARMY AREA LOS ASG	OAG
AAPA	PREV ASGN LOSING AREA	OAJ
ACCN_DT	ACCT DATE	OFF_ACCN_PROG
ACCN_PROG_CD	ACCT PROG CODE	OFF_ACCN_PROG

By selecting the "View" menu you can choose to either select for terms in the "typehead short name" column or for words in the column description (center column). If you know the "short name" leave the "Search Typehead Short Name" checked if you don't know the short name, uncheck this and search using keywords (i.e. address, grade, etc)
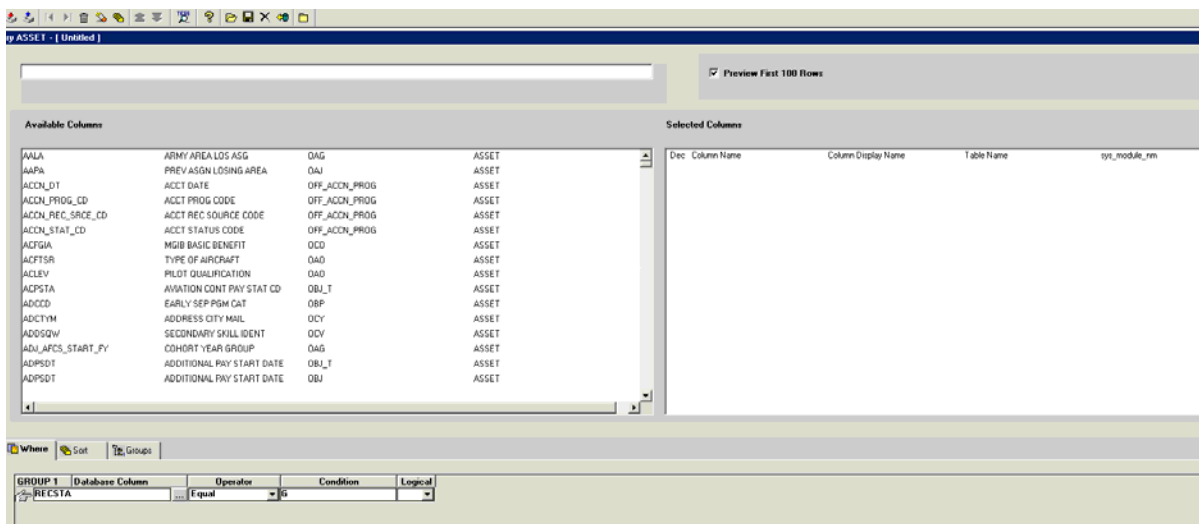
You can move highlighted columns into the "selected columns" area by either double clicking, dragging, or pressing the "enter" key on the keyboard once the column highlighted in the available columns area.
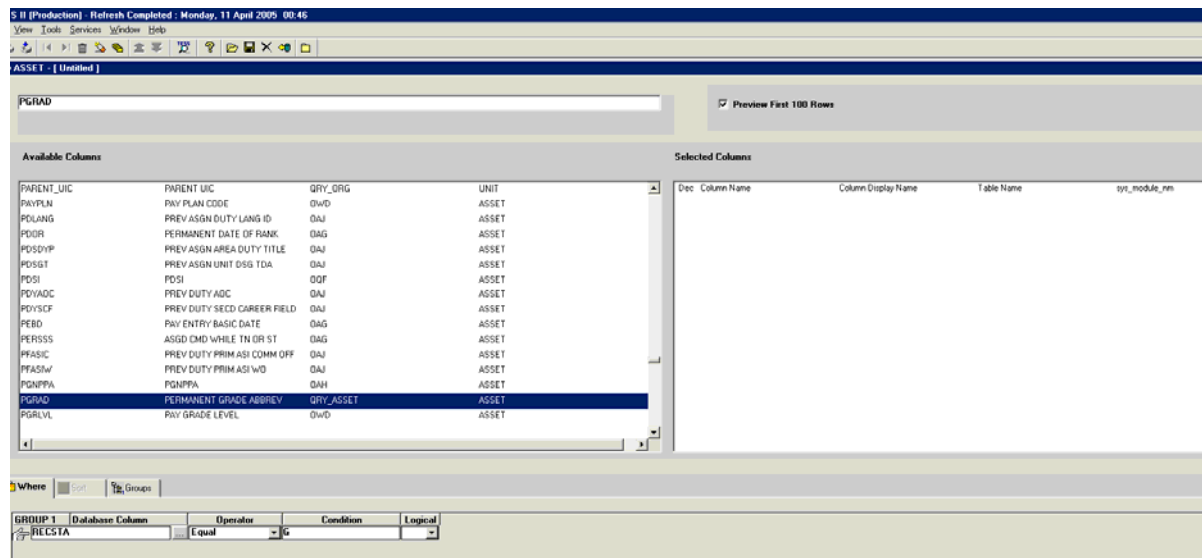
Once you've moved an available column into the "selected columns" area, it is no longer available in the "available columns" area.

Selected Columns

Dec	Column Name	Column Display Name	Table Name	sys_module_nm
☐	PGRAD	PERMANENT GRADE ABBREV	QRY_ASSET	ASSET
	NAME	INDIVIDUALS NAME	QRY_ASSET	ASSET
	SSN	SOCIAL SECURITY INDIVIDUAL	QRY_ASSET	ASSET
	CUDEDP	ASSIGNED DUTY TITLE	OAG	ASSET
	DMSL	DIST MGMT SUBORDINATE LEVEL	QRY_ORG	UNIT
☐	BABR	BASIC BRANCH	QRY_ASSET	ASSET
☑	PMOSWO	PMOS BASIC (WARRENT)	QRY_ASSET	ASSET

Some columns will have a box under the "Dec" column.
These boxes show columns that have "coding" applied to
them. If you want the column to appear in your query as
coded, leave the box alone – if you want the column to
be encoded in your query, place a check mark in the box.
(i.e. encoded, PGRAD will return a code such as I5, J5,
etc; decoded, PGRAD will return MAJ, CPT, etc.

Certain selections will prompt you for more information.
When selecting any column that deals with unit (i.e. UIC,
DML, DMSL, etc), the system will prompt you to enter
specific criteria such as shown above.
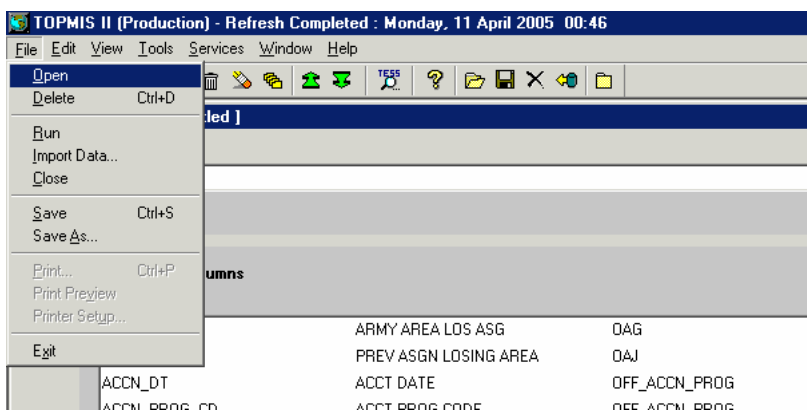
To open a saved query select "File" and then "Open"
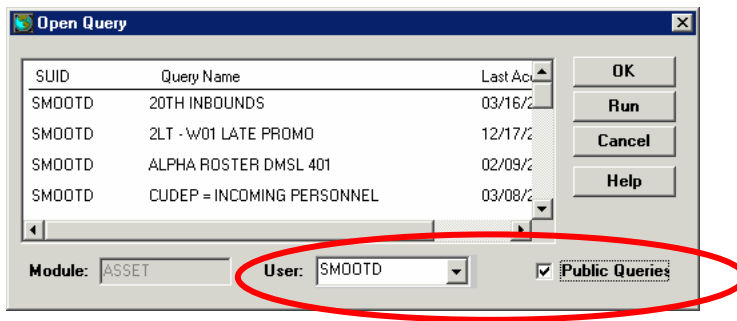
You can either open a query you have already saved, or you can search public queries – in order to find a specific query in the public queries area, you must know the TOPMIS II username of the person who created the query.
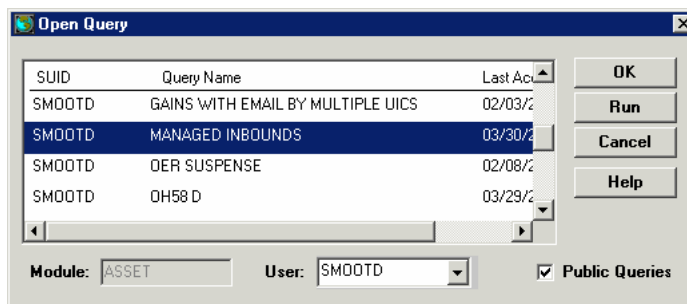
Once you've open the query, you can modify the columns and filter criteria. If you are modifying another user's query, your only option to save it is to select the "Save As" sub-menu under the "File" menu

After selecting data elements for your query, press the
'retrieve' Icon ⬅🛢 to execute the query
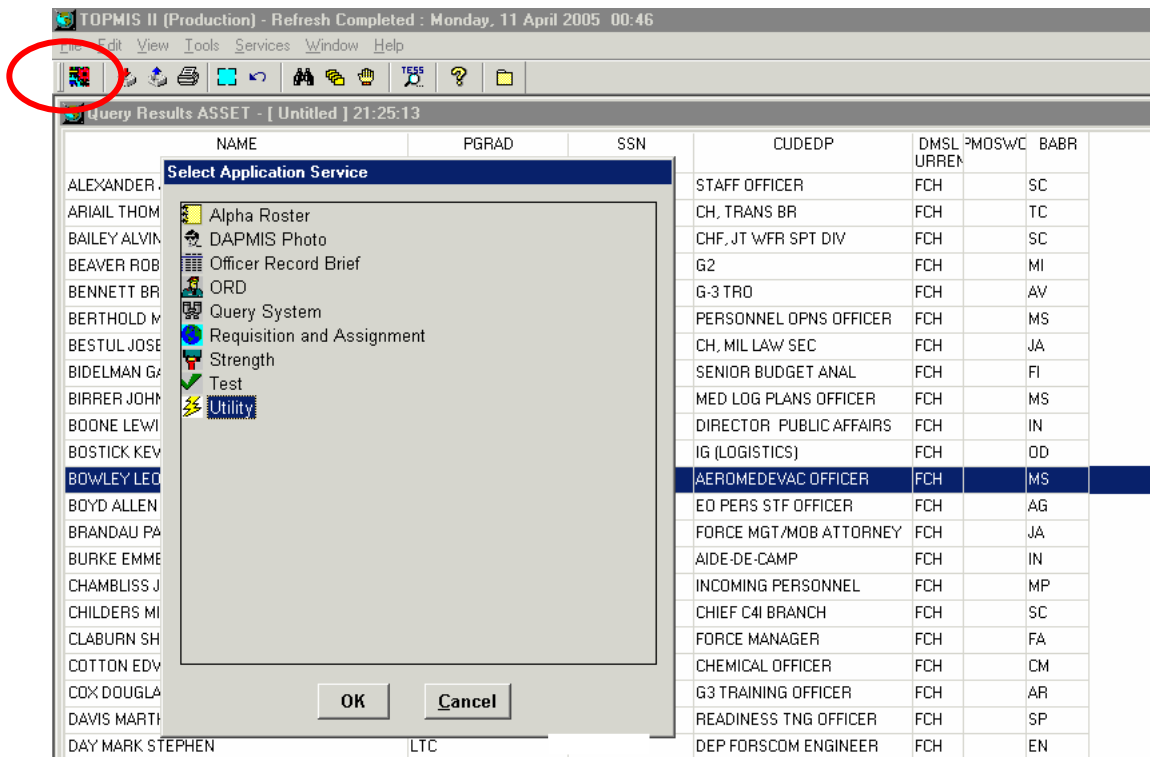
Your results will appear in a new window. To save the query to a file (excel or word) select the application icon, then select "Utility"
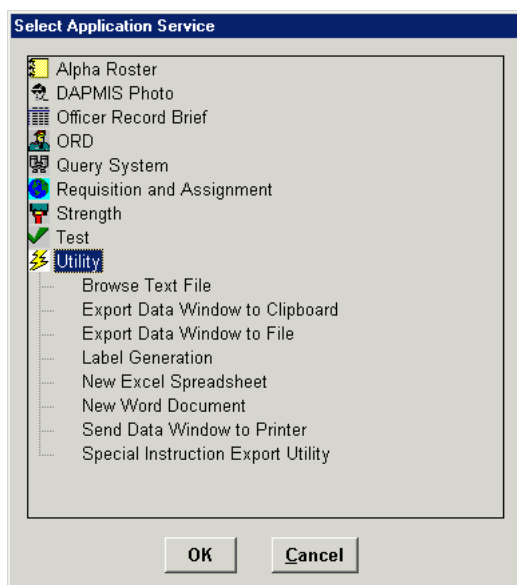
This menu will give you the option to save the file in a number of different formats.
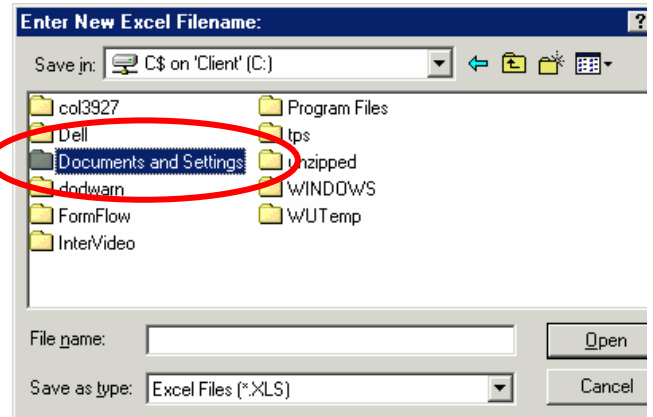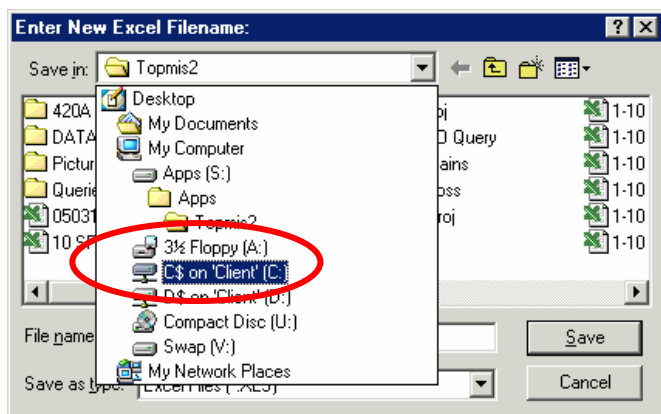
After selecting a file type, you must choose a destination directory to save the file to. The default location is on the TOPMIS II server – if you save it to this directory, you will not be able to find it later.

To save the file select your hard drive (usually the c: drive), then select "documents and settings", then select your profile name, and then select the directory in your profile where you want the file saved.

Select Application Service

- 📒 Alpha Roster
- 🧑 DAPMIS Photo
- ▤ Officer Record Brief
- 👤 ORD
- 🖳 Query System
- 🌐 **Requisition and Assignment**
  - Assignment Instruction View/Print (RFO)
  - Managed Position Reports
  - Managed Positions
  - Requisition
  - Requisition Reports
- 🔧 Strength
- ✔ Test
- ⚡ Utility

[OK]   [Cancel]
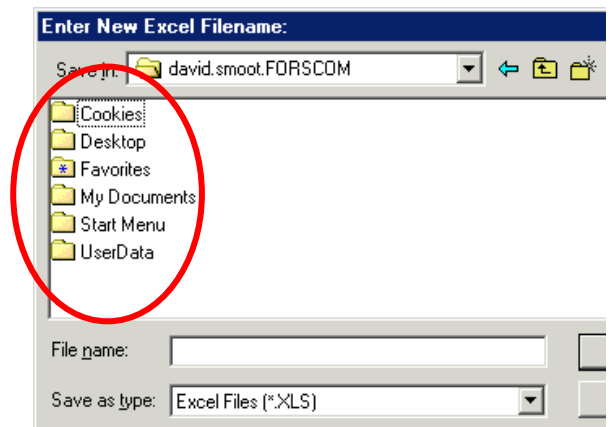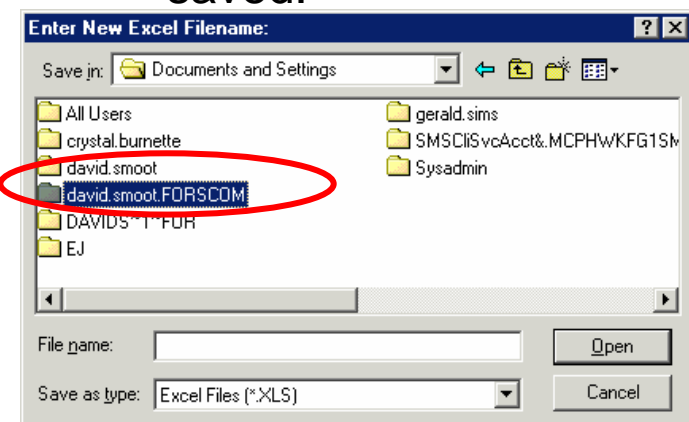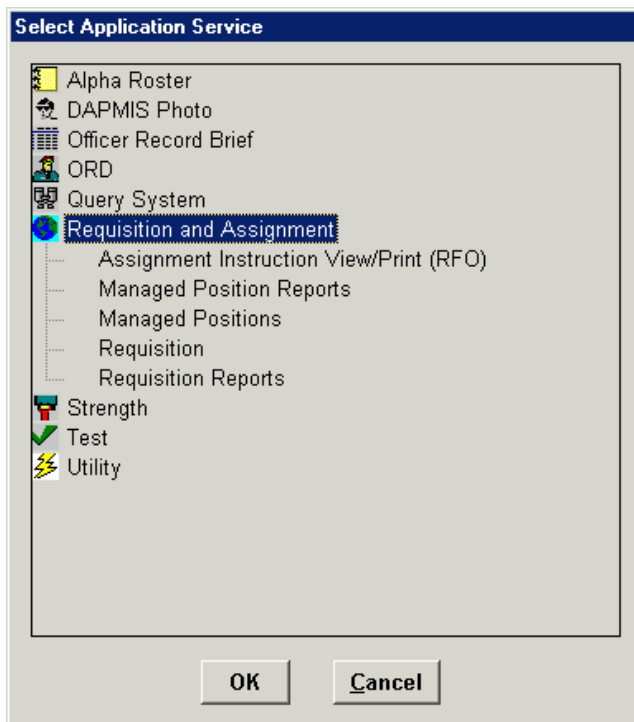
The other sub-menus in "Query System" use the same principle to build a query. The other areas limit the "available columns" you can select from.

The "Managed Position Report" and the Managed Position submenu provide information on managed positions (i.e. Command billets centrally selected, or positions requiring Former Battalion / Brigade Commanders – FBCs)

Requisition and Assignment

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- **Requisition and Assignment**
  - Assignment Instruction View/Print (RFO)
  - Managed Position Reports
  - Managed Positions
  - Requisition
  - Requisition Reports
- Strength
- Test
- Utility

OK   Cancel
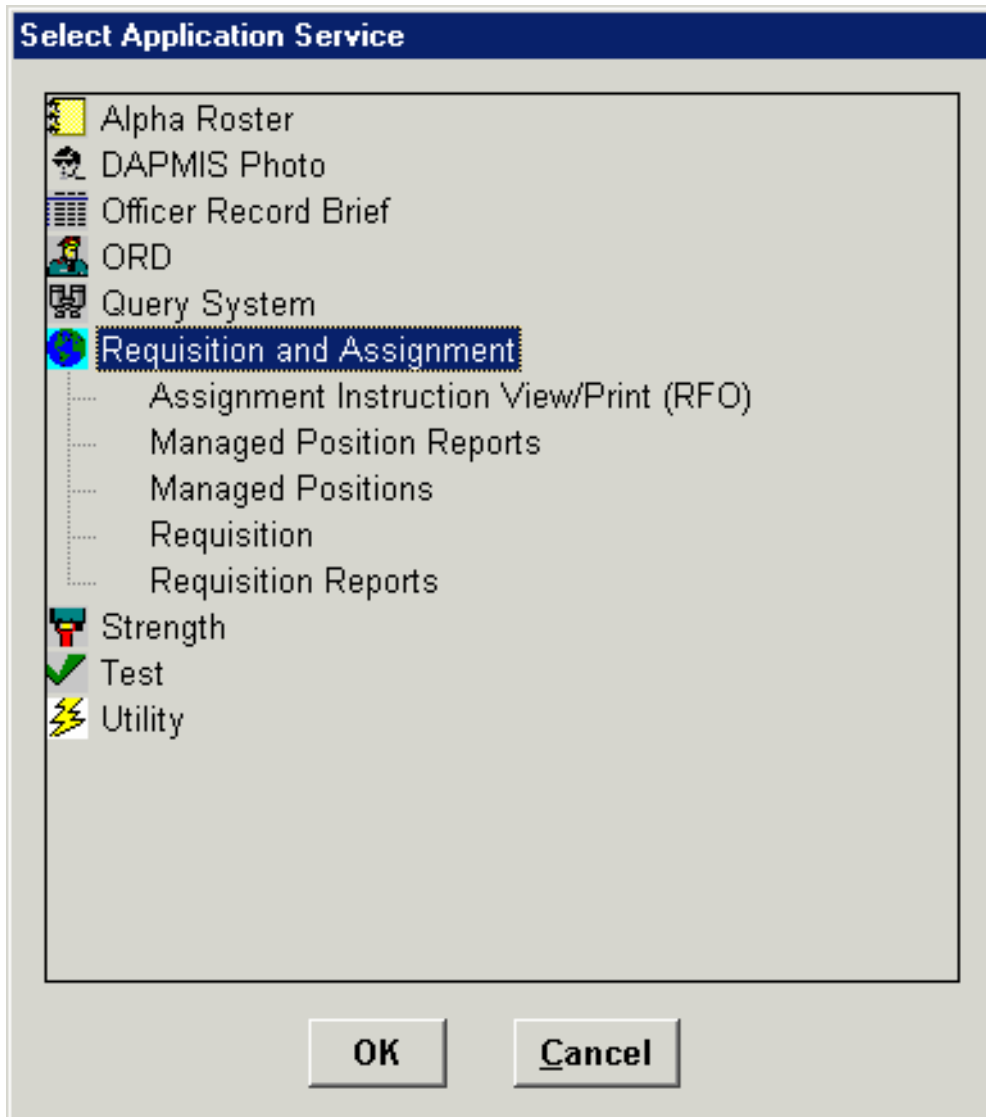
Requisition and Assignment

The "Requisition and Assignment" menu allows the field user to query on requisitions built for the accounts they manage.

The sub-menus in this application allow the user to retrieve data in a pre-formatted roster / report. Each menu allows the user to select from a variety of data to produce a report with the information they desire.

Like other applications, the Requisition and Assignment application can be used interactively and has hotlinks associated with it.

RFO
Request for Orders
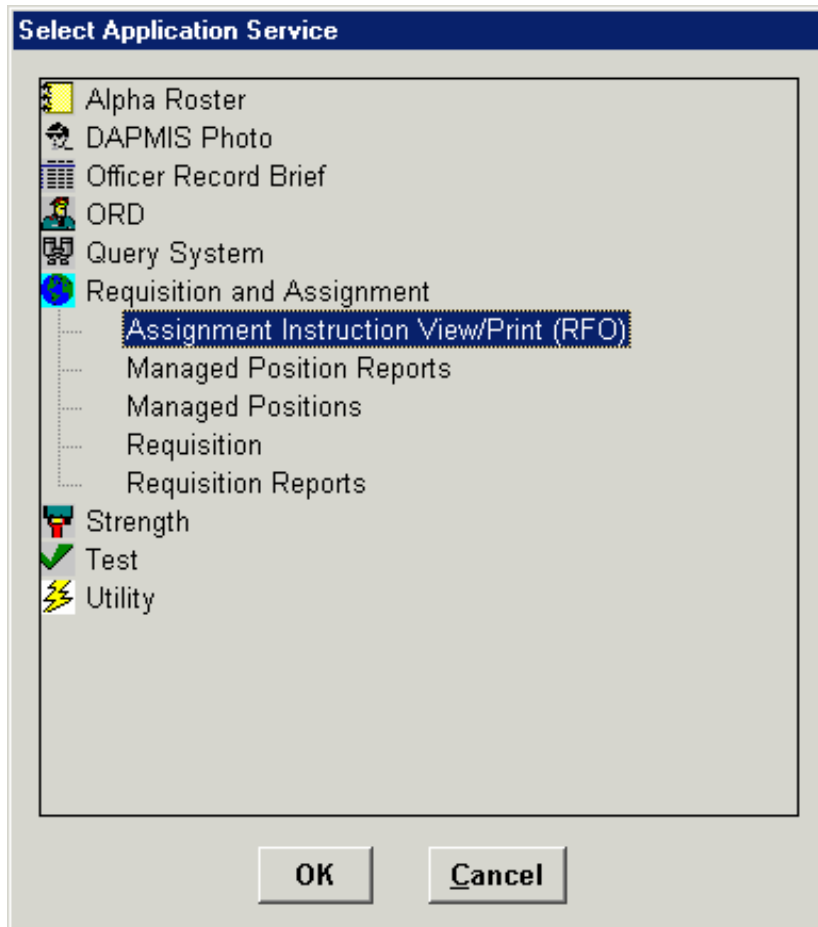
This module allows users to pull up an actual RFO on officer to view data on included in the officers pending assignment.

Users can select from a variety of filters to pull up RFOs. To pull up a single RFO enter select a name or SSN search. To pull all RFOs for a particular unit use the UIC function or use the PSC function to select all officers for a particular UIC. When using one of the unit functions – select from either officers inbound to the unit or officers from the unit on assignment instructions – NOTE: only either PSC or UIC, do not use both during the same search. The CMD/IARC should only be used at the MACOM level.

User may also select a specific date range of the RFO to cut down on the number of records returned.

Once you have run the report, you can pull up the RFO for any of the officers listed by simply double clicking on the name

The top portion of the page will list the type of RFO (Normal, Amendment, Revocation, Diversion, or Extension). If an area is active, it means there are instructions pertaining to that area. Right clicking on these areas will bring up a popup screen that will show the dates of instructions in the system.

When there is more than one area active, you must pull each to find the date the instructions were published – the one with the most current date shows the instructions the officer should comply with

The bottom portion will list any special instructions such as schooling and security clearance requirements

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
    - Assignment Instruction View/Print (RFO)
    - Managed Position Reports
    - Managed Positions
    - Requisition
    - Requisition Reports
- Strength
- Test
- Utility

OK   Cancel
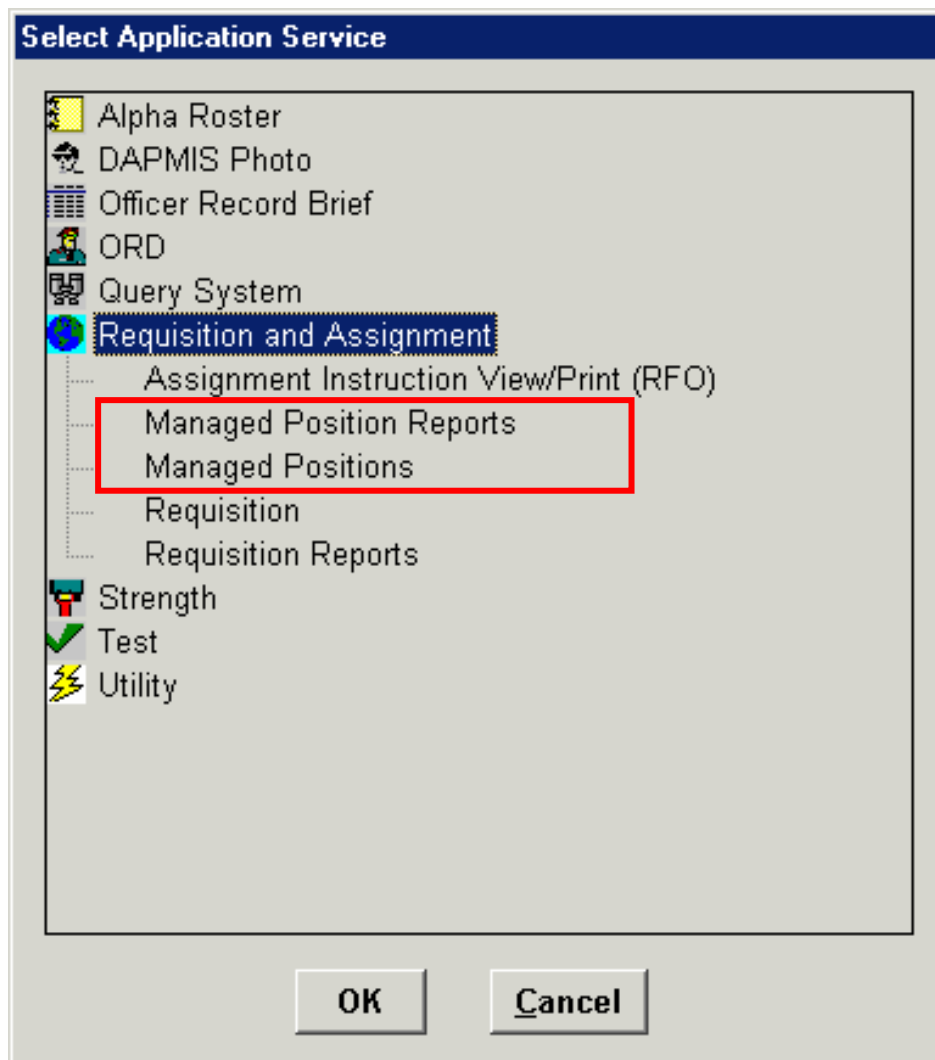
The "Managed Position Reports" and "Managed Positions" submenus provide data on positions that are centrally managed at DA – these include, but are not limited to, CSL (Central Selection Lists) BN and BDE commands, Acquisition Corps positions, and positions requiring former BN / BDE commanders to fill.

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- **Requisition and Assignment**
    - Assignment Instruction View/Print (RFO)
    - Managed Position Reports
    - Managed Positions
    - Requisition
    - Requisition Reports
- Strength
- Test
- Utility

OK   **Cancel**
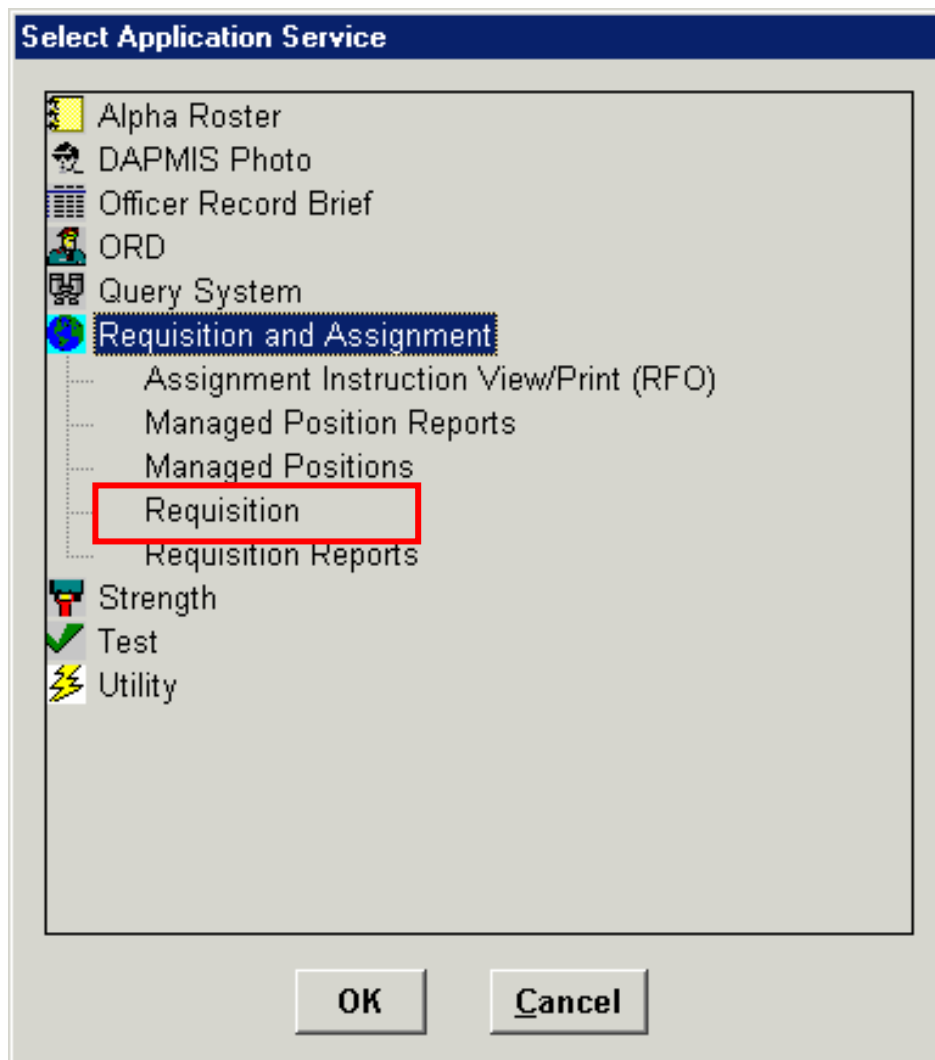
The "Requisition" submenu is normally used in an interactive method – you select the officer in another menu and then open the "Requisition" menu to pull up requisition information on that officer (similar to how you would pull up an ORB on an officer after retrieving their data from another menu).

The "Requisition Reports" allows you to pull up requisitions loaded in TOPMIS II.

The user can filter data from a number of areas to include the

Status (Open – Closed – Cancelled)

Filled Status (F=filled; U=Unfilled)

Validation Status (V=Validated; U=Unvalidated; N=Not Valid) – the difference between a "U" status and an "N" Status is that a "U" status has not undergone the validation process whereas an "N" status has undergone the validation process and was determined to be not valid.

The user can also select from a range of reporting dates or of cycle dates – Cycles are normally run every Tuesday morning and loaded by Wednesday

Other Filters give you additional options to narrow your search.

REQUISITION REPORT REQUEST

REPORT TYPE ○ DETAILED   ○ CLOSEOUT

STATUS ⊙ OPEN   ○ CLOSE   ○ CANCEL

FILL `U`   VALIDATION `V`

REPORT DATE
FROM `2005/04/30`   TO `2005/08/01`

SOURCE

RQDTAF `0000/00/00`   DTLURQ `0000/00/00`
CONGR   ARQTYP
DIVISION   BRANCH
ARQODA   ARPMAO
ASGAOC   PMOSWO
DML `101 - 101ST AI`   DMSL

CYCLE DATE
FROM `0000/00`   TO `0000/00`

OK   CANCEL

Once you have selected you criteria, press the "OK" button to run the report

REQ_CAT_NO	REQ CYCLE	RQRRD	ASGUIC DML	DTYUIC	ARQTYP	CONGR	CMOTFR	REQ PRC DMSL	RQDTAF	DTLURQ	RQTRMO	CONIND	STATUS

FCKC051702   2005/04   2005/05/11   WAB1AA   W   O5   OD   910A00000   2004/07/15   2004/12/10   33   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

DD REF File: C:\MUNOZ\MUNOZ 20040715.xls   DD REFNUM#: 8   DD POC: MUNOZ   Requested by: WOD   RMKS: ACCESSIONS   Job Title: WO   Apply: MINTZ

FCKC051751   2005/04   2005/05/12   WAB1AA   W   O5   OD   910A00000   2004/07/28   2004/11/30   33   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

APPLY MIXON. POC CPT BESSINGPAS, DSN 221-7892

FCKC052266   2005/07   2005/07/25   WAB1AA   W   O5   FA   131A00000   2004/10/22   2005/02/11   38   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

DD REF File: C:\Documents and Settings\BessingM\My Documents\Autobuild\20041021_AUTOBUILD.XLS   DD REFNUM#: 46   DD POC: BESSINGPAS
Requested by: BRASWELL   Job Title: FA TARGETING   Apply: PALMER, MARVIN

FCKC052268   2005/07   2005/07/25   WAB1AA   W   O5   FA   131A00000   2004/10/22   2005/02/11   38   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

DD REF File: C:\Documents and Settings\BessingM\My Documents\Autobuild\20041021_AUTOBUILD.XLS   DD REFNUM#: 48   DD POC: BESSINGPAS
Requested by: BRASWELL   Job Title: FA TARGETING   Apply: RODRIGUEZ, ROBERTO

FCKC052297   2005/04   2005/06/01   WAB1AA   R   M5   AV   153A10000   2004/11/04   2004/11/04   32   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

DD REF File: C:\Documents and Settings\Fitzhug\W\Desktop\Autobuild_template_current.xls   DD REFNUM#: 8   DD POC: FITZHUGH   Requested by: MIDDLETON
Job Title: RW AV   Apply: MCCREA

FCKC052463   2005/01   2005/06/15   WJD5AA   R   H5   AV   15Z000000   2004/12/29   2005/02/17   36   C   V/O/U
0159   AV HHC   GP HHC   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   B01 - 159TH AVIATION BRIGADE

DD REF File: C:\Documents and Settings\BessingM\Desktop\Autobuild_template_current.xls   DD REFNUM#: 72   DD POC: BESSINGPAS   Requested by: DDS
Job Title: ROTARY WING PILOT   Apply: None specified

FCKC052493   2005/07   2005/07/30   WAB1AA   A   G5   B1   02A000000   2005/01/05   2005/02/15   36   C   V/O/U
0101   HHC   ABN AASLT DIV   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE
14 - MASTER INVENTORY LIST POSITION CONTROL   FCKCA0001
COFS 101ST ABN DIV   VICE: ANDERSON (IN)

FCKC052519   2005/04   2005/06/15   WJJ8AA   M   H5   SC   25Z000000   2005/01/07   2005/03/01   36   C   V/O/U
0000   IN   UEX STB   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   H01 - HQ, 101ST AIRBORNE

DD REF File: C:\Documents and Settings\Fitzhug\W\Desktop\Autobuild_CSL_20050107.xls   DD REFNUM#: 299   DD POC: TUSON   Requested by: DD   Job Title:
COMMANDER   Apply: NAME TBD

FCKC052530   2005/04   2005/06/30   WAB3D0   R   M2   AV   153AG0000   2005/01/11   2005/01/17   36   C   V/O/U
0101   AV 04   AVN SPT U   FT CAMPBELL   KY
101 - 101ST AIRBORNE DIVISION (AIR ASSAULT)   B01 - 159TH AVIATION BRIGADE

54 Records Retrieved

Your results will show all requisitions that meet your criteria.
The total number of results retrieved is listed at the bottom of the screen

Double clicking on one of the results will bring up a screen showing detailed information on the requisition – each tab on the bottom will display information that was loaded into the system.

Strength

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
- **Strength**
  - Branch Reports
  - Detail Strength Reports By Congr
  - Detail Strength Reports By Pgrad
  - Management 24 Month Projection Report
- Test
- Utility

OK   Cancel
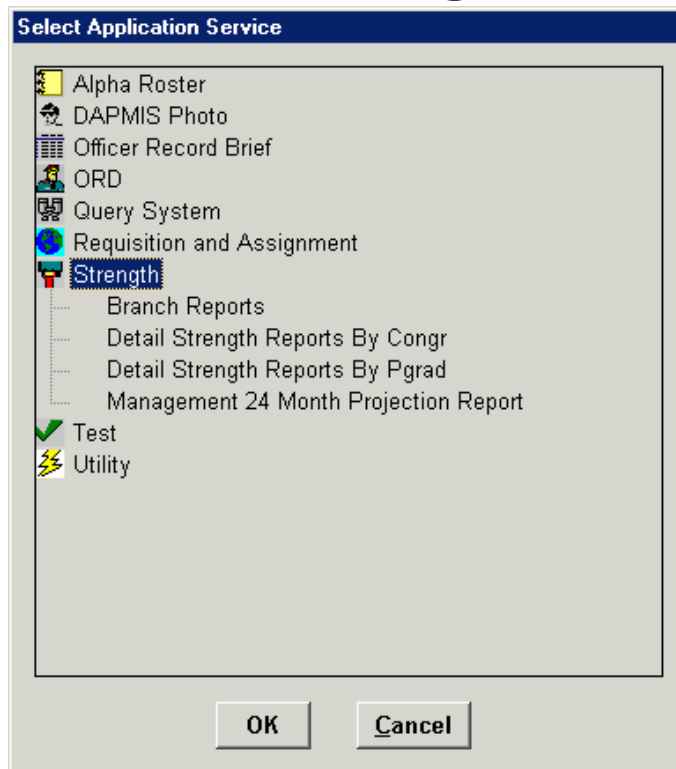
Strength Reports allow you to capture information for use in managing your officer strength. The most common and easiest to use report is the "**Detail Strength By Congr**" report. Other reports provide useful information in different formats.

A few words of caution – these reports at the field level will not show you every officer assigned to your unit, only those that are not centrally managed at AHRC. In short, you will not see info on officers in the following branches: AN, DC, MC, MS, JA, SP, and VC. If you are running queries in Asset II for comparison, you must exclude these branches.

Branch Reports allow you pull up information on specific branches / PMOS's. The information retrieved is based on the position the officer is filling, vice his actual branch / PMOS (i.e. an officer filling a billet for an 01A (branch immaterial, will be listed as on 01A instead of in their basic branch

Number that reflect a total are hot linked. By double clicking on the number you will bring up a preformatted roster of the officers counted against the total number. Selecting the "VOU" column total will show all the actual requisition as loaded by AHRC. Note: requisition must be Valid, Open, and Unfilled (VOU) to appear
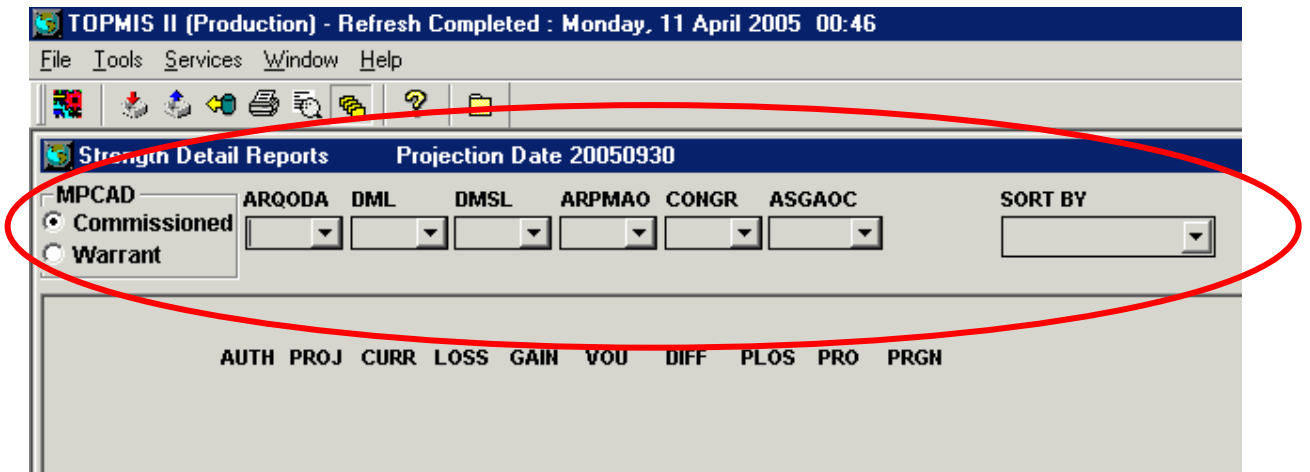
The "Detailed Strength Reports by CONGR is the most common of the reports in this menu that you will use.

The fewer data elements selected, the quicker the query will pull data.
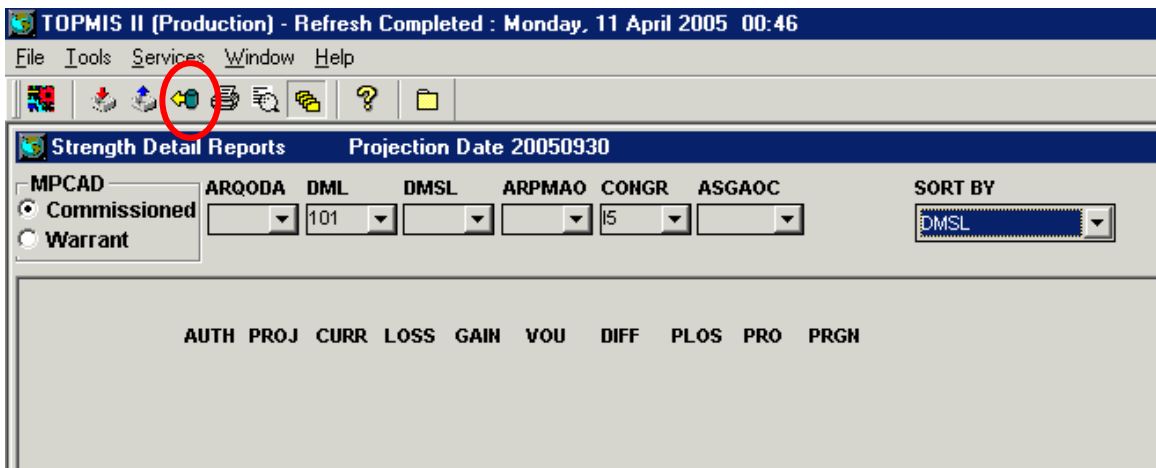
Once you've selected the data elements, click on the "retrieve data" icon to run the report.

TOPMIS II (Production) - Refresh Completed : Monday, 11 April 2005 00:46

File Tools Services Window Help

Strength Detail Reports   Projection Date 20050930

MPCAD
- ● Commissioned
- ○ Warrant

ARQODA DML DMSL ARPMAO CONGR ASGAOC

DML: 101 CONGR: I5

SORT BY: DMSL

DMSL	AUTH	PROJ	CURR	LOSS	GAIN	VOU	DIFF	PLOS	PRO	PRGN
101	28	30	27	1	7	0	2	3	0	0
201	28	23	24	4	4	1	-5	2	0	0
301	28	25	24	2	3	1	-3	1	0	0
401	28	25	26	0	0	0	-3	1	0	0
A01	21	23	21	3	5	2	2	2	0	0
B01	17	18	13	4	8	3	1	2	0	0
H01	73	76	55	6	29	4	3	6	0	0
S01	25	21	21	6	6	1	-4	1	0	0
Total	248	241	211	26	62	12	-7	18	0	0

Again – the totals column will return either a preformatted roster of those selected, or the requisitions for Valid, Open, and Unfilled requisitions built your account.

File Tools Services Window Help

Strength Detail Reports By Pgrad   Projection Date 20050930

MPCAD	ARQODA	DML	DMSL	ARPMAO	ASGAOC
● Commissioned		101			
○ Warrant					

GRADE	Auth	Proj	O/H C-GRADE	O/H P-GRADE	% CONGR / AUTH	% CONGR / PROJ	% PROJ / AUTH
COL	9	9	11	10	122	122	100
LTC	83	73	79	72	95	108	87
MAJ	248	241	211	218	85	87	97
CPT	603	657	775	589	128	117	108
LT	632	642	505	692	79	78	101
Total	1,575	1622	1,581	1,581	100	97	103

O/H C-Grade is on hand control grade of commissioned officers, i.e. CPT (P) as MAJ.
O/H P-Grade is on hand pay grade of commissioned officers, i.e. CPT (P) still being paid a
All percentages are calculated using control grade of assigned commisioned officers
Number of Records Retrieved: 5

Ready

The "Strength Detail by PGRAD is similar to the other reports in the Strength menu with different criteria available to query. The report is like all the others in the Strength menu in that it is hot linked – you can drill down on the numbers to retrieve actual rosters.

The projection date list the date that the projections are run against.

Like the other reports – DA centrally managed branches (i.e. JAG, Medical, Chaplains, etc) are excluded from this report.

File Tools Services Window Help

Management 24 Month Report   Projection Date 20050930

MPCAD
- ◉ Commissioned
- ○ Warrant

ARQODA DML DMSL ARPMAO CONGR ASGAOC
▼ |101 ▼| ▼ ▼ ▼ ▼

			----------LOSSES-----------			AUTH 1575	PROJ 1622	
MGT DATE	ASGN	ORDERS	DEROS	OTHER	VOU	GAIN	PROJ DIFF	PLOS
200504	1511	29	0	0	0	16	-111	1
200505	1497	49	0	7	1	73	-125	3
200506	1512	59	0	5	2	91	-110	11
200507	1530	8	0	1	27	62	-92	30
200508	1580	2	0	1	19	39	-42	8
200509	1627	1	0	0	1	10	5	15
200510	1622	3	0	0	4	19	0	0
200511	1642	0	0	2	13	6	20	0
200512	1659	0	0	1	2	22	37	0
200601	1682	0	0	3	2	7	60	0
200602	1688	1	0	0	5	6	66	0
200603	1698	2	0	1	2	5	76	0
200604	1702	0	0	1	2	17	80	0
200605	1720	0	0	3	0	12	98	0
200606	1729	0	0	3	1	4	107	0
200607	1731	0	0	3	0	3	109	0
200608	1731	0	0	1	0	1	109	0
200609	1731	0	0	1	0	1	109	0
200610	1731	0	0	1	0	1	109	0
200611	1731	0	0	0	0	0	109	0
200612	1731	0	0	0	0	0	109	0
200701	1731	0	0	5	0	5	109	0
200702	1731	0	0	2	0	0	109	0
200703	1729	0	0	1	0	1	107	0

End Of Report

The "Management 24 Month Report is a unique report that provides valuable information. This report allows you to see a month to month break down of your strength 24 months out. The Box at the top indicates the authorized strength and the projected strength (the projected strength goes out to the projection date indicated in the blue header bar).

This report allows you to look across your command or to specify for a particular control grade(CONGR) and/or an assigned area of concentration (ASGAOC).

Like the other reports in the Strength Menu, the totals are hot linked and will allow you to drill down to rosters.

STRENGTH DATA ELEMENT

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AUTH: THE TOTAL AUTHORIZATIONS FROM THE PERSONNEL MANAGEMENT AUTHORIZATION DOCUMENT (PMAD).

PMAD: PERSONNEL MANAGEMENT AUTHORIZATION DOCUMENT
 PMAD DESCRIPTION A DOCUMENT BUILT X 2 YEAR TO REFLECT FORCE STRUCTURE AS PER SAMAS AND TAADS FILES. SOLE SOURCE OF ACTIVE ARMY AUTHORIZATIONS BY UIC, MOS, GRAD FOR CURRENT AND BUDGET YEARS.

    EDIT CRITERIA

    SAMAS = STRUCTURE AND MANPOWER ALLOCATION SYSTEM

    TAADS = THE ARMY AUTHORIZATION DOCUMENT SYSTEM

PROJ: PROJECTED OPERATING STRENGTH BASED ON THE FORMULA BELOW

PROJ = CURR – LOSS + GAIN + VOU – PLOS

CURR: THE TOTAL NUMBER OF OFFICERS ASSIGNED BASED ON THEIR CONTROL GRADE

LOSS: THE TOTAL NUMBER OF OFFICERS SCHEDULED TO DEPART BY THE END OF THE ASSOCIATED PROJECTION DATE.

GAIN: THE TOTAL NUMBER OF OFFICERS SCHEDULED TO ARRIVE BY THE END OF THE ASSOCIATED PROJECTION DATE.

VOU: VALID OPEN UNFILLED REQUISITIONS. THE TOTAL NUMBER OF VALID, OPEN, UNFILLED REQUISITIONS WITH REPORT DATES THAT FALL WITHIN THE ASSOCIATED PROJECTION DATE.

DIFF: DIFFERENCE BETWEEN AUTH AND PROJECTED. THE RESULT OF SUBTRACTING PROJECTED FROM AUTHORIZED.

PLOS: ANY OFFICERS WHOSE YMAV FALLS WITHIN THE PROJECTION DATE AND IS NOT ON-ORDERS. THE OFFICERS IS CONSIDERED A TRUE LOSS.

PRO: THE TOTAL NUMBER OF VALID, OPEN, UNFILLED REQUISITIONS AND/OR OFFICERS ON-ORDERS,WITH REPORT DATES THAT FALL BEYOND THE ASSOCIATED PROJECTION DATE.

PRGN: THE TOTAL NUMBER OF OFFICERS WHO ARE COSIDERED A PROJECTED GAIN, BUT THEIR REPORT DATE IS OUTSIDE THE ASSOCIATED PROJECTION DATE.

DMSL: THIS IS CALLED THE DISTRIBUTION MANAGEMENT SUBORDINATE LEVEL

Utility

Select Application Service

- 📝 Alpha Roster
- 📷 DAPMIS Photo
- ▦ Officer Record Brief
- 👤 ORD
- 🖼 Query System
- 🌐 Requisition and Assignment
- 🔧 Strength
- ✔ Test
- ⚡ **Utility**
  - Browse Text File
  - Export Data Window to Clipboard
  - Export Data Window to File
  - Label Generation
  - New Excel Spreadsheet
  - New Word Document
  - Send Data Window to Printer
  - Special Instruction Export Utility

[OK]   [Cancel]

Select Application Service

- Alpha Roster
- DAPMIS Photo
- Officer Record Brief
- ORD
- Query System
- Requisition and Assignment
- Strength
- Test
- **Utility**
  - Browse Text File
  - Export Data Window to Clipboard
  - Export Data Window to File
  - Label Generation
  - New Excel Spreadsheet
  - New Word Document
  - Send Data Window to Printer
  - Special Instruction Export Utility

[OK] [Cancel]

Number of Records Retrieved: 1496

The Utility menu allows you to save rosters from other menus onto your computer in a specified format. We described in detail on page 60 how to go about saving files onto your computer.

This function is only available when you have data that can be saved – you must either run a report or use the hotlinks to pull up a roster before the option to save will appear.

This Guide should not be considered as all inclusive. It was designed for the field user at the BDE and below level.   Any additions or modifications to the contents are made without the consent of the Forces Command Power Projection Enhancement Team (PPET).

An electronic version of this document is posted on the PPET homepage at: https://freddie.forscom.army.mil/dcspim_ppet

Any suggestions for improvements or for other areas not covered in this training manual should be sent to Chief, PPET at: david.smoot@us.army.mil or by contacting the PPET at DSN: 367-5557 / 5550 (Commercial: (404) 464-xxxx

SHORT NAME	FIELD TITLE	DEFINITION	ENCODED VALUES
ACFTSR	AIRCRAFT SERIES	THE TYPE, DESIGN, AND SERIES OF AN AIRCRAFT IN WHICH FLIGHT TIME WAS RECORDED BY THE INDIVIDUAL.	YES
ACLEV	PILOT QUALIFICATION	AN AVIATORS RATING IN A CATEGORY OF AIRCRAFT.	YES
ADCTYM	ADDRESS, CITY MAIL	THE DESIGNATION OF A POPULATED PLACE IN WHICH A PERSON MAY BE FOUND OR REACHED.	NO
ADSTCM	ADDRESS, STREET CONTINUATION MAILING	THE STREET ADDRESS, LINE 2, DESIGNATED BY AN INDIVIDUAL FOR RECEIPT OF MAIL.	NO
ADSTM	ADDRESS, STATE MAILING	THE NAME OF A STATE OF THE UNITED STATES DESIGNATED BY AN INDIVIDUAL FOR THE RECEIPT OF MAIL.	YES
ADSTRM	ADDRESS, STREET MAILING	THE STREET ADDRESS, LINE 1, DESIGNATED BY AN INDIVIDUAL FOR RECEIPT OF MAIL.	NO
ADZIPM	ADDRESS, ZIP CODE MAILING	THE U.S. POSTAL ZIP CODE OF THE AREA DESIGNATED BY AN INDIVIDUAL FOR THE RECEIPT OF MAIL.	NO
AEA	ASSIGNMENT ELIGIBILITY AND AVAILABILITY	THE LIMITATIONS ON UTILIZATION OF A MEMBER FOR ASSIGNMENT PURPOSES.	YES
ARLOC	UNIT HOME ARMY LOCATION	THE PERMANENT LOCATION OF A UNIT.	NO
ARPMAO	ASSIGNMENT REQUISITION AREA CODE	AN ENCODED REPRESENTATION WHICH IDENTIFIES THE LOCATION SPECIFIED ON A REQUISITION PERTAINING TO A SOLDIER ASSIGNMENT.	YES
ARQODA	ASSIGNMENT REQUISTION ORGANIZATIONAL DISTRIBUTION AUTHORITY	THE ORGANIZATIONAL DISTRIBUTION AUTHORITY - ACTIVE DUTY CONTAINED ON A REQUISITION PERTAINING TO A SERVICE MEMBERS ASSIGNMENT.	YES
ASCO	ASSIGNMENT CONSIDERATION	A FACTOR TO BE CONSIDERED WHEN AN ASSIGNMENT ACTION IS CONTEMPLATED FOR AN INDIVIDUAL.	YES
ASEPDT	DATE PROJECTED SEPERATION	THE CALENDAR DATE ON WHICH A SOLDIER IS TO BE SEPERATED FROM ACTIVE DUTY.	NO
ASGAOC	ASSIGNMENT AREA OF CONCENTRATION	THE AREA OF CONCENTRATION REQUIRED BY THE POSITION TO WHICH THE COMMISSIONED OFFICER HAS BEEN ASSIGNED.	YES
ASGFAC	FIRST ASSIGNMENT ADDITIONAL SKILL IDENTIFIER - COMMISSIONED OFFICER	THE FIRST ADDITIONAL SKILL IDENTIFIER REQUIRED BY THE POSITION TO WHICH THE COMMISSIONED OFFICER HAS BEEN ASSIGNED.	YES
ASGFAW	FIRST ASSIGNMENT ADDITIONAL SKILL IDENTIFIER - WARRANT OFFICER	THE FIRST ADDITIONAL SKILL IDENTIFIER REQUIRED BY THE POSITION TO WHICH THE WARRANT OFFICER HAS BEEN ASSIGNED.	YES
ASGINH	ASSIGNMENT INHIBIT REASON	THE REASON A CAREER MANAGER IS BLOCKED FROM ASSIGNING AN OFFICER AGAINST A REQUISITION.	YES
ASGMSW	ASSIGNMENT MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER	THE MILITARY OCCUPATIONAL SPECIALTY REQUIRED BY THE POSITION TO WHICH THE WARRANT OFFICER HAS BEEN ASSIGNED.	YES
ASGSAC	SECOND ASSIGNMENT ADDITIONAL SKILL IDENTIFIER - COMMISSIONED OFFICER	THE SECOND ADDITIONAL SKILL IDENTIFIER REQUIRED BY THE POSITION TO WHICH THE COMMISSIONED OFFICER HAS BEEN ASSIGNED.	YES
ASGSAW	SECOND ASSIGNMENT ADDITIONAL SKILL IDENTIFIER - WARRANT OFFICER	THE SECOND ADDITIONAL SKILL IDENTIFIER REQUIRED BY THE POSITION TO WHICH THE WARRANT OFFICER HAS BEEN ASSIGNED.	YES
LOCNM	UNIT HOME GEOGRAPHIC LOCATION NAME	THE FULL NAME OF THE SPECIFIC GEOGRAPHICAL LOCATION OF THE BASE, STATION, PORT, CITY OR OTHER PLACE AT WHICH THE ORGANIZATION IS PERMANENTLY LOCATED.	YES
ASGSQW	ASSIGNMENT SPECIAL QUALIFICATIONS IDENTIFIER - WARRANT OFFICER	THE SPECIAL QUALIFICATIONS IDENTIFIER ASSOCIATED WITH THE ASSIGNMENT MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER.	YES
ASICO	ADDITIONAL SKILL IDENTIFIER - COMMISSIONED OFFICER	AN ADDITIONAL SKILL IDENTIFIER AWARDED TO A COMMISSIONED OFFICER BASED ON TRAINING OR EXPERIENCE.	YES
ASIWO	ADDITIONAL SKILL IDENTIFIER - WARRANT OFFICER	AN ADDITIONAL SKILL IDENTIFIER AWARDED TO A WARRANT OFFICER BASED ON TRAINING OR EXPERIENCE.	YES
AUTHBR	AUTHORIZED BRANCH	THE BASIC BRANCH SPECIFIED ON A MODIFICATION TABLE OF ORGANIZATION AND EQUIPMENT (MTOE) OR A TABLE OF DISTRIBUTION AND ALLOWANCES (TDA) AUTHORIZATION DOCUMENT	YES
AWDCAT	AWARD CATEGORY	THE TANGIBLE RECOGNITION ISSUED BY THE GOVERNMENT FOR AN ACT, ACHIEVEMENT, OR SERVICE PERFORMED BY AN INDIVIDUAL.	YES
BABR	BASIC BRANCH	THE BRANCH OF THE ARMY IN WHICH AN OFFICER IS COMMISSIONED OR TO WHICH HE/SHE IS SUBSEQUENTLY TRANSFERRED OR APPOINTED.	YES
BASD	BASIC ACTIVE SERVICE DATE	THE CONSTRUCTIVE DATE THAT ESTABLISHES THE BEGINNING OF AN INDIVIDUALS CREDITABLE ACTIVE FEDERAL SERVICE. NOTE: EDIT IS YYYYMMDD	NO
BODFSA	BODY FAT STANDARD ACCEPTABILITY	THE CONDITION OF AN INDIVIDUAL RELATIVE TO THE ALLOWABLE PERCENT OF TOTAL BODY WEIGHT THAT IS FAT.	YES
BREX	YEAR-MONTH BRANCH DETAIL EXPIRES	THE YEAR AND MONTH THE DETAIL BRANCH ASSIGNMENT OF AN OFFICER IS EXPECTED TO TERMINATE. NOTE: EDIT IS YYYYMM NOTE: THE DATE FORMAT IS YYYYMM.	NO
BRQUAL	BRANCH QUALIFIED INDICATOR	AN INDICATION OF WHETHER AN INDIVIDUAL HAS MET A SERIES OF OBJECTIVES DEFINED BY THE BRANCH PROPONENT BASED ON GRADE AND SKILLS.	YES
CBTSPB	COMBAT AND SPECIAL SKILL BADGE	AN INDICATION OF WHETHER AN INDIVIDUAL HAS MET A SERIES OF OBJECTIVES DEFINED BY THE BRANCH PROPONENT BASED ON GRADE AND SKILLS.	YES
CEDG	CIVILIAN EDUCATION DEGREE	THE TYPE OF ACADEMIC DEGREE.	YES
CELC	CIVILIAN EDUCATION LEVEL COMPLETED	THE HIGHEST LEVEL OF FORMAL NON-MILITARY EDUCATION AN INDIVIDUAL HAS COMPLETED.	YES
CF1AOC	CAREER FIELD-1 AREA OF CONCENTRATION	A COMMISSIONED OFFICERS JOB SKILL WITHIN CAREER FIELD-1.	YES
CFDCD	CAREER FIELD DESIGNATION CODE	AN ENCODED REPRESENTATION OF CAREER GROUPINGS INTO WHICH COMMISSIONED OFFICERS ARE PLACED FOR DEVELOPMENT AND MANAGEMENT.	YES
CNTBIR	COUNTRY OF BIRTH	THE COUNTRY IN WHICH AN INDIVIDUAL WAS BORN.	YES
CNTCTZ	COUNTRY OF CITIZENSHIP	THE COUNTRY TO WHICH AN INDIVIDUAL OWES ALLEGIANCE AND CERTAIN RESPONSIBILITIES, AND FROM WHICH APPROPRIATE PRIVILEGES ARE RECEIVED.	YES
CNTOSA	COUNTRY OF OVERSEAS ASSIGNMENT	THE COUNTRY IN WHICH AN INDIVIDUAL SERVED DURING AN OVERSEAS TOUR OF DUTY.	YES
CONGR	CONTROL GRADE	THE GRADE REQUIRED BY THE POSITION THE OFFICER WAS SENT TO FILL.	YES
CONIND	CONTINENTAL UNITED STATES UNIT INDICATOR	THE LOCATION OF A UNIT RELATIVE TO THE CONTINENTAL UNITED STATES.	YES
CO_AOC_ID	COMMISIONED-OFFICER-AREA-OF-CONCENTRATION-IDENTIFIER	A CHARACTER SEQUENCE THAT IDENTIFIES A SUBDIVISION OR AREA OF EXPERTISE WITHIN A COMMISIONED OFFICER BRANCH OR FUNCTIONAL AREA.	YES
CO_CRER_FLD_CD	COMMISSIONED OFFICER CAREER FIELD CODE	AN ENCODED REPRESENTATION OF A COMMISSIONED OFFICER'S SPECIFIC OCCUPATIONAL GROUPING (I.E. BRANCH OR FUNCTIONAL AREA).	YES
CO_AOC_ID	COMMISSIONED-OFFICER-AREA-OF-CONCENTRATION-IDENTIFIER	A CHARACTER SEQUENCE THAT IDENTIFIES A SUBDIVISION OR AREA OF EXPERTISE WITHIN A COMMISIONED OFFICER BRANCH OR FUNCTIONAL AREA.	YES
CPPNO	CURRENT PROCUREMENT PROGRAM NUMBER - OFFICER	THE SOURCE/PROGRAM THROUGH WHICH AN INDIVIDUAL BECAME A COMMISSIONED/WARRANT OFFICER.	YES
CRFLD1	CAREER FIELD-1	A BRANCH, UNLESS THE OFFICER HOLDS TWO FUNCTIONAL AREAS AS AN APPROVED EXCEPTION TO OPMS (GRANDFATHERED), IN WHICH THE COMMISSIONED OFFICER IS QUALIFIED OR WILL BE QUALIFIED THROUGH PROFESSIONAL DEVELOPMENT.	YES
CRMGOF	CAREER MANAGEMENT OFFICE	THE ORGANIZATION WITHIN A CAREER DIVISION RESPONSIBLE FOR EFFECTING PROFESSIONAL DEVELOPMENT AND OTHER PERSONNEL ACTIONS FOR THE COMMISSIONED OFFICER.	YES
CSCSEL	INDIVIDUAL COMMAND AND GENERAL STAFF COLLEGE SELECTION STATUS CODE	DEFINITION: AN ENCODED REPRESENTATION OF THE STATE OF AN INDIVIDUALS SELECTION FOR COMMAND AND GENERAL STAFF COLLEGE.	YES
CSVCAD	CURRENT SERVICE AGREEMENT - ACTIVE DUTY OFFICER	THE LATEST CONDITION UNDER WHICH AN OFFICER IS RETAINED ON ACTIVE DUTY	YES

SHORT NAME	FIELD TITLE	DEFINITION	ENCODED VALUES
CTCATY	COMBAT TRAINING CENTER ACTIVITY	THE TRAINING CENTER AT WHICH A SERVICE MEMBER GAINED COMBAT TRAINING EXPERIENCE.	YES
CTCLVL	COMBAT TRAINING CENTER EXPERIENCE LEVEL	THE LEVEL OF COMBAT TRAINING CENTER EXPERIENCE AN INDIVIDUAL HAS RECEIVED.	YES
CTCRSN	COMBAT TRAINING CENTER ATENDANCE REASON	THE REASON FOR ATTENDANCE AT A COMBAT TRAINING CENTER.	YES
CTCTYP	COMBAT TRAINING CENTER EXPERIENCE TYPE	THE TYPE OF COMBAT TRAINING CENTER EXPERIENCE A SERVICE MEMBER RECEIVED.	YES
CTCYMD	COMBAT TRAINING CENTER YEAR-MONTH DATE	THE YEAR AND MONTH IN WHICH COMBAT TRAINING EXPERIENCE WAS COMPLETED. NOTE: THE DATE FORMAT IS YYYYMM.	NO
CTMOSW	CONTROL MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER	THE MILITARY OCCUPATIONAL SPECIALTY REQUIRED BY THE POSITION THE WARRANT OFFICER WAS SENT TO FILL.	YES
CUDEDP	CURRENT DESIGNATION OF DUTIES PERFORMED	THE DESIGNATION APPLIED TO THE TASKS/FUNCTIONS PERFORMED BY AN INDIVIDUAL IN HIS/HER PRESENT ASSIGNMENT, AS DETERMINED BY THE PARENT ORGANIZATION.	NO
CURPPA	CURRENT PERSONNEL INFORMATION SYSTEM PROCESSING ACTIVITY	THE PERSONNEL INFORMATION SYSTEM PROCESSING ACTIVITY WHICH SERVICES THE INDIVIDUALS "CURRENT UNIT PROCESSING CODE".	YES
CVECFS	CIVILIAN EDUCATION CERTIFICATION FUNDING SOURCE	THE FUNDING METHOD BY WHICH AN INDIVIDUAL IS OBTAINING OR HAS OBTAINED AN ACADEMIC DEGREE.	YES
CVEDC	CIVILIAN EDUCATION CERTIFICATION	THE LEVEL OF RECOGNITION OFFERRED BY AN APPROVED PROGRAM OF STUDY AT A CIVILIAN INSTITUTION OR SERVICE ACADEMY.	YES
CVEDI	CIVILIAN EDUCATION INSTITUTION	AN ACADEMIC INSTITUTION OF HIGHER LEARNING.	YES
DCOST	DATE COMMENCED CURRENT OVERSEAS TOUR	THE CALENDAR DATE ON WHICH AN INDIVIDUAL BEGAN THE PRESENT ASSIGNMENT ON OTHER THAN THE 48 CONTIGUOUS STATES AND DISTRICT OF COLUMBIA.	NO
DDPSTA	DEPARTMENT DETERMINED PERSONNEL SECURITY STATUS	THE HIGHEST LEVEL OF PERSONNEL SECURITY ELIGIBILITY (OR ACCESS TO CLASSIFIED DEFENSE INFORMATION) GRANTED ON A FINAL BASIS BY THE DEPARTMENTAL CENTRAL CLEARANCE FACILITY BASED ON THE SCOPE OF A VALID PERSONNEL SECURITY INVESTIGATION ON RECORD.	YES
DEROS	DATE ELIGIBLE FOR RETURN FROM OVERSEAS	THE DATE AN INDIVIDUAL WILL QUALIFY FOR RETURN TO THE CONTINENTAL UNITED STATES (CONUS) OR NON-CONUS AREA OF RESIDENCE FROM SERVICE OUTSIDE CONUS. NOTE: EDIT IS YYYYMMDD	NO
DIEMS	DATE OF INITIAL ENTRY INTO MILITARY SERVICE	THE DATE AN INDIVIDUAL WAS FIRST APPOINTED OR ENLISTED OR CONSCRIPTED INTO ANY MILITARY SERVICE OF THE U.S. NOTE: EDIT IS YYYYMMDD	NO
DML	DISTRIBUTION MANAGEMENT LEVEL	A GROUPING OF UNITS WHICH ARE CLUSTERED TOGETHER FOR DISTRIBUTION MANAGEMENT AND STRENGTH ACCOUNTING FUNCTIONS.	YES
DMOSWO	DUTY MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER	THE DUTY MILITARY OCCUPATIONAL SPECIALTY REQUIRED BY THE POSITION THE WARRANT OFFICER FILLED.	YES
DMSL	DISTRIBUTION MANAGEMENT SUB-LEVEL	A SUBGROUPING OF UNITS AGGREGATED FOR DISTRIBUTION MANAGEMENT, REQUISITION VALIDATION, AND STRENGTH ACCOUNTING FUNCTIONS.	YES
DOB	DATE OF BIRTH	THE CALENDAR DATE ON WHICH AN INDIVIDUAL WAS BORN. NOTE: EDIT IS YYYYMMDD	NO
DODSPS	DEPARTMENT OF DEFENSE COMPONENT OF MILITARY SPOUSE	THE DEPARTMENT OF DEFENSE COMPONENT OF THE SERVICE MEMBER WHO IS THE LAWFUL WIFE OR HUSBAND OF THIS SERVICE.	YES
DOS	DATE OF SEPARATION	THE DATE OF A MILITARY MEMBERS DISCHARGE TO CIVILIAN LIFE, DISMISSAL OR TRANSFER TO THE ARMY NATIONAL GUARD, RESERVE COMPONENT OR THE RETIRED RESERVE OF A MILITARY SERVICE. NOTE: EDIT IS YYYYMMDD	NO
DPLCNY	DEPLOYMENT COUNTRY CODE	AN ENCODED REPRESENTATION OF THE COUNTRY TO WHICH AN INDIVIDUAL IS RELOCATED FOR DUTY IN AN AREA OF OPERATIONS	YES
DPLTYP	DEPLOYMENT TYPE CODE	AN ENCODED PRESENTATION OF THE KIND OF DEPLOYMENT IN WHICH AN INDIVIDUAL PARTICIPATES.	YES
DPLYST	DEPLOYMENT STATE COD	AN ENCODED REPRESENTATION OF THE STATE OF THE UNITED STATES WHERE A SOLDIER IS PERFORMING MILITARY SUPPORT TO CIVIL AUTHORITIES IN DOMESTIC OPERATIONS.	YES
DROS	DATE RETURNED FROM OVERSEAS	THE DATE OF AN INDIVIDUALS MOST RECENT RETURN TO THE CONTINENTAL UNITED STATES (CONUS) OR NON-CONUS AREA OF RESIDENCE, FROM SERVICE OUTSIDE CONUS. NOTE: EDIT IS YYYYMMDD	YES
DTACD	DATE OF ASSIGNMENT TO CURRENT DUTY	THE EFFECTIVE DATE A SERVICE MEMBER WAS ASSIGNED TO DUTY IN THE CURRENT POSITION.	NO
DTCPRP	CURRENT PRESCRIBED REPORTING DATE	THE LATEST DATE DESIGNATED FOR AN INDIVIDUAL TO REPORT TO THE NEXT UNIT OF PERMANENT ASSIGNMENT. NOTE: EDIT IS YYYYMMDD	NO
DTDASG	DATE OF DEPARTURE FROM ASSIGNMENT	THE DATE A SERVICE MEMBER HAS BEEN DIRECTED TO DEPART FROM A UNIT OF PERMANENT ASSIGNMENT TO BE COUNTED AS A LOSS FOR THE COMMAND. NOTE: EDIT IS YYYYMMDD	NO
DTDPAR	DATE DEPENDENTS ARRIVED OVERSEAS	THE DATE THAT THOSE PERSONS FOR WHOM THE SPONSOR (NORMALLY THE HEAD OF A HOUSEHOLD) PROVIDES SUPPORT, REACH A LOCATION OUTSIDE THE CONTINENTAL UNITED STATES (CONUS) OR THEIR NON-CONUS AREA OF RESIDENCE. NOTE: EDIT IS YYYYMMDD	NO
DTEADC	DATE OF ENTRY ON ACTIVE DUTY CURRENT	THE BEGINNING DATE OF AN INDIVIDUALS CURRENT FULL-TIME ACTIVE DUTY TOUR IN THE MILITARY SERVICE. NOTE: EDIT IS YYYYMMDD	NO
DTECUR	DATE OF EXPIRATION OF SERVICE AGREEMENT CURRENT	THE CONSTRUCTIVE DATE ON WHICH AN INDIVIDUALS PERIOD OF SERVICE, INCURRED THROUGH STATUTORY OR CONTRACTUAL PROVISIONS, EXPIRES. NOTE: EDIT IS YYYYMMDD	NO
DTEDPL	DEPLOYMENT DATE	THE CALENDAR DATE ON WHICH AN INDIVIDUAL IS RELOCATED AWAY FROM THE HOME STATION FOR DUTY OR TRAINING.	NO
DTEEPD	DATE END EVALUATION PERIOD	THE DATE MARKING THE CLOSE OF A SPAN OF TIME WITHIN WHICH AN INDIVIDUALS PERFORMANCE AND POTENTIAL ARE BEING ASSESSED. NOTE: EDIT IS YYYYMMDD	NO
DTJDAC	DATE END JOINT DUTY ASSIGNMENT	THE DATE AN OFFICER COMPLETED WORKING IN A JOINT DUTY SPECIALITY POSITION.	NO
DTLAPC	DATE OF LAST ACCOUNTABLE PERMANENT CHANGE OF STATION	THE DATE ON WHICH A SERVICE MEMBER DEPARTS A PERMANENT DUTY STATION AND THE REASSIGNMENT CONSTITUTES TRAVEL COUNTED UNDER THE FISCAL YEAR LIMITATIONS. NOTE: EDIT IS YYYYMMDD	NO
DTLBR	DETAIL BRANCH	THE BASIC BRANCH OF THE ARMY IN WHICH AN OFFICER IS DETAILED.	YES
DTLPE	DATE OF LAST PHYSICAL EXAMINATION	THE DATE A SERVICE MEMBER MOST RECENTLY RECEIVED A PHYSICAL EXAMINATION BY AN AUTHORIZED EXAMINER. NOTE: EDIT IS YYYYMMDD	NO
DTMECC	INDIVIDUAL MILITARY-EDUCATION COURSE COMPLETION DATE	THE CALENDAR DATE AN INDIVIDUAL COMPLETES A COURSE OF EDUCATION WHICH IS DEEMED PERTINENT TO CAREER MANAGEMENT.	NO
DTMREM	DATE OF MANDATORY REMOVAL	HE DATE THAT AN INDIVIDUAL MUST BE REMOVED FROM ACTIVE STATUS. NOTE: EDIT IS YYYYMMDD	NO
DTPDP	DATE FIELD DETERMINED PERSONNEL SECURITY STATUS	THE DATE ON WHICH THE FIELD COMMANDER ESTABLISHED AN INDIVIDUALS PERSONNEL SECURITY ACCESS LEVEL. NOTE: EDIT IS YYYYMMDD	NO
DTPRDE	DEPLOYMENT PROJECTED RETURN DATE	THE CALENDAR DATE ON WHICH AN INDIVIDUAL IS PROJECTED TO RETURN FROM DUTY IN AN AREA OF OPERATIONS.	NO
DTPSCG	DATE PERSONNEL SECURITY CLEARANCE GRANTED	THE DATE ON WHICH A PERSONNEL SECURITY CLEARANCE WAS GRANTED FOR AN INDIVIDUAL	NO
DTPSIC	DATE PERSONNEL SECURITY INVESTIGATION COMPLETED	THE DATE ON WHICH A PERSONNEL SECURITY INVESTIGATION WAS FINALIZED. NOTE: EDIT IS YYYYMMDD	NO

SHORT NAME	FIELD TITLE	DEFINITION	ENCODED VALUES
DTPSII	DATE PERSONNEL SECURITY INVESTIGATION INITIATED	THE DATE ON WHICH A PERSONNEL SECURITY INVESTIGATION WAS OPENED BY THE DEFENSE INVESTIGATIVE SERVICE. NOTE: EDIT IS YYYYMMDD	NO
DTRASG	DATE REPORTING TO ASSIGNMENT	THE DATE A SERVICE MEMBER HAS BEEN DIRECTED TO REPORT TO A UNIT OF PERMANENT ASSIGNMENT TO BE COUNTED AS A GAIN FOR THE COMMAND. NOTE: EDIT IS YYYYMMDD	NO
DTRDPL	DEPLOYMENT RETURN DATE	THE CALENDAR DATE ON WHICH AN INDIVIDUAL RETURNS FROM DUTY IN AREA OF OPERATIONS.	NO
DTRTDS	SERVICE-MEMBER-RETIREMENT DISAPPROVAL DATE	THE CALENDAR DATE ON WHICH A SERVICE MEMBERS APPLICATION FOR RETIREMENT IS DISAPPROVED.	NO
DTSFPA	DATE OF REPORT OF SUSPENSION OF FAVORABLE PERSONNEL ACTION	THE DATE OF THE LATEST REPORT OF SUSPENSION OF FAVORABLE PERSONNEL ACTION. NOTE: EDIT IS YYYYMMDD NOTE	NO
DTTCA	DATE TERMINATED COMMAND ASSIGNMENT	THE DATE AN INDIVIDUAL COMPLETED SERVING IN A COMMAND POSITION. NOTE: EDIT IS YYYYMMDD	NO
EMCITY	EMERGENCY NOTIFICATION ADDRESS, CITY	THE CITY LOCATION OF THE PERSON DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES	NO
EMGCNT	EMERGENCY NOTIFICATION ADDRESS, COUNTRY	THE COUNTRY LOCATION OF THE PERSON DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES.	YES
EMGDSG	NAME, EMERGENCY NOTIFICATION DESIGNEE	THE NAME OF THE PERSON WHO HAS BEEN SPECIFIED BY AN INDIVIDUAL AS THE ONE TO BE INFORMED IN THE EVENT OF A CASUALTY INCIDENT.	NO
EMGRMK	EMERGENCY NOTIFICATION DESIGNATION, LOCAL REMARKS	DETAILED INSTRUCTIONS (TO A STREET OR RURAL ROUTE) DESIGNATED BY THE SERVICE MEMBER TO FACILITATE EMERGENCY NOTIFICATION.	NO
EMGSTC	EMERGENCY NOTIFICATION ADDRESS, STREET	THE STREET ADDRESS, LINE 2, OF THE PERSON DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES.	NO
EMGSTR	EMERGENCY NOTIFICATION ADDRESS, STREET	HE STREET ADDRESS, LINE 1, OF THE PERSON DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES.	NO
EMGZIP	EMERGENCY NOTIFICATION ADDRESS, ZIP CODE	THE ZIP CODE OF THE PERSON DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES.	NO
EMSTAT	EMERGENCY NOTIFICATION ADDRESS, STATE	THE STATE LOCATION OF THE INDIVIDUAL DESIGNATED BY A SERVICE MEMBER FOR EMERGENCY NOTIFICATION PURPOSES.	YES
ETHGRP	ETHNIC GROUP	A SEGMENT OF THE POPULATION THAT POSSESSES COMMON CHARACTERISTICS AND A CULTURAL HERITAGE SIGNIFICANTLY DIFFERENT FROM THAT OF THE GENERAL U.S. POPULATION AND CLOSELY IDENTIFIES WITH THAT CULTURAL HERITAGE.	YES
FDPSTA	FIELD DETERMINED PERSONNEL SECURITY STATUS	THE HIGHEST LEVEL OF PERSONNEL SECURITY ACCESS TO CLASSIFIED DEFENSE INFORMATION ESTABLISHED BY THE FIELD COMMANDER.	YES
FSA	FISCAL YEAR OF START OF ACTIVE FEDERAL COMMISSIONED SERVICE	THE FISCAL YEAR WHEN FULL TIME ACTIVE DUTY AS A COMMISSIONED OFFICER FIRST BEGAN. NOTE: EDIT IS YYYY NOTE: THE DATE FORMAT IS YYYY.	NO
GYYPOM	GATEWAY POST OFFICE, MAILING	THE DEPARTMENT OF DEFENSE POST OFFICE DESIGNATED BY AN INDIVIDUAL FOR THE RECEIPT OF MAIL.	YES
GYPOAM	GATEWAY POST OFFICE AREA, MAILING	THE AREA DESIGNATED BY AN INDIVIDUAL FOR THE RECEIPT OF MAIL THROUGH ARMY, AIR FORCE AND FLEET POST OFFICES (APO/FPO)	YES
GYPONM	GATEWAY POST OFFICE NUMBER, MAILING	THE DEPARTMENT OF DEFENSE POST OFFICE NUMBER DESIGNATED BY AN INDIVIDUAL FOR THE RECEIPT OF MAIL THROUGH ARMY, AIR FORCE AND FLEET POST OFFICES (APO/FPO).	NO
HGTIND	HEIGHT - INDIVIDUAL	THE ACTUAL HEIGHT OF A SOLDIER, IN INCHES, AS INDICATED DURING THE MOST CURRENT WEIGH-IN OR MEDICAL EXAMINATION.	NO
INET	NTERNATIONAL NETWORK ELECTRONIC MAIL ADDRESS	AN INDIVIDUALS ELECTRONIC ADDRESS IN THE INTERNATIONAL NETWORK (INTERNET).	NO
LANG	LANGUAGE IDENTITY	THE SYSTEM OF VERBAL AND/OR SIGN COMMUNICATION IN GENERAL USE AMONG MEMBERS OF A CULTURE WITH ANY SYSTEM OF WRITING USED TO REPRESENT THAT SYSTEM OF COMMUNICATION.	YES
LANGPS	LANGUAGE PROFICIENCY SOURCE	AN ORIGIN OF SKILL IN A LANGUAGE.	YES
LANGSS	LANGUAGE PROFICIENCY SOURCE, SECONDARY	THE SECONDARY ORIGIN OF SKILL IN A LANGUAGE.	YES
LAST_4SSN	LAST FOUR SOCIAL SECURITY NUMBER	THE LAST FOUR DIGITS OF AN INDIVIDUAL'S SOCIAL SECURITY NUMBER	NO
MARST	MARITAL STATUS	THE LEGAL STATUS OF AN INDIVIDUAL AS IT RELATES TO MARRIAGE.	YES
MCRDCC	MILITARY CAREER DEVELOPMENT COURSE COMPLETED	THE SPECIALTY SUPPORTING COURSE COMPLETED BY A SERVICE MEMBER.	YES
MEL	MILITARY EDUCATION LEVEL	THE HIGHEST LEVEL OF A SERVICE MEMBERS MILITARY PROFESSIONAL DEVELOPMENT TRAINING.	YES
MES	THE HIGHEST LEVEL OF A SERVICE MEMBERS MILITARY PROFESSIONAL DEVELOPMENT TRAINING.	THE STATUS RELATIVE TO THE SERVICE MEMBERS MILITARY EDUCATION LEVEL.	YES
MGTGR	MANAGEMENT GRADE	THE CURRENT GRADE OR PROMOTABLE GRADE IN WHICH AN OFFICER IS BEING MANAGED.	YES
MLFLST	MILITARY FLYING STATUS	THE INDICATION OF WHETHER AN INDIVIDUAL IS REQUIRED TO PERFORM REGULAR AND FREQUENT AERIAL FLIGHTS IN PERFORMANCE OF ASSIGNED DUTIES, AND THEREBY COLLECTS FLIGHT PAY	YES
MNOPFL	MONTHS OF OPERATIONAL FLYING DUTY CREDIT	THE NUMBER OF MONTHS SERVED IN ASSIGNMENTS IN WHICH BASIC FLYING SKILLS ARE MAINTAINED IN THE PERFORMANCE OF ASSIGNED DUTIES AND TRAINING THAT LEADS TO THE AWARD OF AN AERONAUTICAL RATING OR DESIGNATION.	NO
MOP	MANNER OF PERFORMANCE	FOR ASSIGNMENT AND MANAGEMENT PURPOSES THIS ELEMENT WILL INDICATE THE RANKING OF AN OFFICER WITHIN A PEER GROUP.	YES
NAME	NAME, INDIVIDUAL	IDENTIFICATION OF A SPECIFIC HUMAN BEING THROUGH A COMBINATION OF WORDS OR SOUNDS.	NO
NBRMOA	NUMBER OF MONTHS IN OVERSEAS ASSIGNMENT	THE NUMBER OF MONTHS AN INDIVIDUAL COMPLETED IN A FOREIGN SERVICE TOUR IN ONE SPECIFIC COUNTRY	NO
NDEPA	NUMBER OF DEPENDENT ADULTS	THE NUMBER OF PERSONS, 21 YEARS OF AGE OR OLDER, AND THE SPOUSE (REGARDLESS OF AGE), WHO ARE AUTHORIZED DEPENDENTS OF THE SPONSOR.	NO
NDEPNC	NUMBER OF DEPENDENT CHILDREN	THE NUMBER OF PERSONS, UNDER 21 YEARS OF AGE, WHO ARE AUTHORIZED DEPENDENTS OF THE SPONSOR.	NO
NMAFOS	NUMBER OF MONTHS AND DAYS OF ACTIVE FEDERAL OFFICER SERVICE	THE CUMULATIVE PERIOD OF FULL TIME ACTIVE DUTY AS A COMMISSIONED/WARRANT OFFICER, THROUGH THE END OF THE CURRENT FISCAL YEAR, EXPRESSED IN CALENDAR MONTHS AND DAYS.	NO
NMAFS	NUMBER OF MONTHS OF ACTIVE FEDERAL SERVICE	THE CUMULATIVE PERIOD OF FULL TIME ACTIVE DUTY EXPRESSED IN 30 DAY INCREMENTS, WHICH IS CREDITABLE TO A MEMBER.	NO
NMAUDP	NAME, AUTHORIZED DEPENDENT	THE NAME OF A PERSON FOR WHOM THE SPONSOR PROVIDES SUPPORT IN ACCORDANCE WITH THE DEPARTMENT OF DEFENSE MILITARY PAY AND ALLOWANCE ENTITLEMENTS MANUAL.	NO
NOLOT	NUMBER OF OVERSEAS LONG TOURS	THE NUMBER OF FOREIGN SERVICE TOURS THE MEMBER HAS COMPLETED IN WHICH THE LENGTH OF THE TOUR IS EQUAL TO OR GREATER THAN 36 MONTHS ACCOMPANIED AND EQUAL TO OR GREATER THAN 24 MONTHS ALL OTHERS.	NO
NOSOT	NUMBER OF OVERSEAS SHORT TOURS	THE NUMBER OF FOREIGN SERVICE TOURS THE MEMBER HAS COMPLETED IN WHICH THE LENGTH OF THE TOUR IS LESS THAN 36 MONTHS ACCOMPANIED OR LESS THAN 24 MONTHS ALL OTHERS.	NO
ODA_CD	ORGANIZATION DISTRIBUTION AUTHORITY CODE	AN ENCODED REPRESENTATION OF AN ORGANIZATION WHICH IS RESPONSIBLE FOR THE DISTRIBUTION OF SOLDIERS.	YES

SHORT NAME	FIELD TITLE	DEFINITION	ENCODED VALUES
ORGAA	RGANIZATION REQUISITION ASSIGNMENT AREA	THE LOCATION FOR WHICH AN ASSIGNMENT REQUIREMENT HAS BEEN CREATED.	YES
ORSTT	ON-ORDERS STABILIZED TOUR TYPE	AN INDICATION OF THE STABILIZED TOUR LENGTH OF THE ASSIGNMENT TO WHICH THE SERVICE MEMBER HAS BEEN DIRECTED BY COMPETENT AUTHORITY AND CITED IN ISSUED ORDERS.	YES
OSAED	OVERSEAS ASSIGNMENT END DATE	THE DATE THAT AN INDIVIDUAL ENDED A PRIOR OVERSEAS ASSIGNMENT. NOTE: EDIT IS YYYYMMDD	NO
OSASD	OVERSEAS ASSIGNMENT START DATE	THE CALENDAR DATE ON WHICH AN INDIVIDUAL BEGINS A TOUR OF DUTY IN A LOCATION OUTSIDE THE BOUNDARIES OF THE CONTINENTAL UNITED STATES	NO
PARENT_UIC	PARENT UIC	THE PARENT UNIT OF ASSIGNMENT	NO
PDOR	PERMANENT DATE OF RANK, ACTIVE DUTY	THE DATE THAT ESTABLISHES THE RELATIVE SENIORITY OF AN INDIVIDUAL AMONG OTHERS WHO POSSESS THE SAME PERMANENT GRADE ON THE ACTIVE DUTY LIST (ADL). NOTE: EDIT IS YYYYMMDD	NO
PEBD	PAY ENTRY BASIC DATE	THE CONSTRUCTIVE DATE THAT ESTABLISHES THE BEGINNING OF AN INDIVIDUALS CREDITABLE FEDERAL SERVICE FOR PAY PURPOSES. NOTE: EDIT IS YYYYMMDD	NO
PGRAD	PERMANENT GRADE, ACTIVE DUTY	AN ENCODED REPRESENTATION OF A SERVICE MEMBER'S OFFICIAL STANDING WHICH ESTABLISHES RELATIVE SENIORITY IN THE US ARMY'S HIERARCHICAL STRUCTURE	YES
PGRSBS	PERMANENT GRADE SELECTION BOARD STATUS	THE PROMOTION SELECTION BOARD STATUS OF A CANDIDATE WITHIN A PERMANENT GRADE STRUCTURE.	YES
PGRSFL	PERMANENT GRADE SELECTION FAILURES	THE NUMBER OF TIMES A CANDIDATE HAS FAILED BEING SELECTED WITHIN A PERMANENT GRADE STRUCTURE.	NO
PHONE_NR	TELEPHONE NUMBER	A SERIES OF NUMERIC CHARACTERS WHICH UNIQUELY IDENTIFIES A SPECIFIC TELEPHONE LINE.	NO
PHPFAC	PHYSICAL PROFILE FACTORS PULHES	PHYSICAL RATING IN EACH OF THE PULHES CATEGORIES (P=PULMONARY; U=UPPER EXTREMITIES; L=LOWER EXTREMITIES; H=HEARING; E=EYES; S=PSYCHOLOGICAL)	
PHYC	PHYSICAL CATEGORY	A DESIGNATION TO REPRESENT CERTAIN COMBINATIONS OF PHYSICAL PROFILE SERIAL CODES (PULHES) AND THE MOST SIGNIFICANT DUTY LIMITATIONS	YES
PMAO	UNIT PERSONNEL MANAGEMENT ACTIVITY - OFFICER	THE PERSONNEL MANAGEMENT ACTIVITY - OFFICER ASSOCIATED WITH AN ORGANIZATION	YES
PMOSWO	PRIMARY MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER	THE MILITARY OCCUPATIONAL SPECIALTY OF A WARRANT OFFICER WHICH IS OF FIRST SIGNIFICANCE TO THE ARMY IN TERMS OF TRAINING, EXPERIENCE, DEMONSTRATED QUALIFICATIONS AND ARMY NEEDS	YES
PNAVDF	PHONE NUMBER AUTOVON DUTY FACSIMILE	THE AUTOVON FACSIMILE TELEPHONE NUMBER WHERE THE INDIVIDUAL CAN BE REACHED DURING DUTY HOURS.	NO
PNAVDY	TELEPHONE NUMBER, DEFENSE SWITCHED NETWORK, DUTY	THE DEFENSE SWITCHED NETWORK TELEPHONE NUMBER WHERE THE INDIVIDUAL CAN BE REACHED DURING DUTY HOURS.	NO
PNCDY	TELEPHONE NUMBER, COMMERCIAL, DUTY	THE COMMERCIAL TELEPHONE NUMBER WHERE THE INDIVIDUAL CAN BE REACHED DURING DUTY HOURS.	NO
PNCDYF	PHONE NUMBER COMMERCIAL DUTY FACSIMILE	THE COMMERCIAL FACSIMILE TELEPHONE NUMBER WHERE THE INDIVIDUAL CAN BE REACHED DURING HOURS.	NO
PNEMGN	TELEPHONE NUMBER, EMERGENCY NOTIFICATION	THE TELEPHONE NUMBER DESIGNATED BY AN INDIVIDUAL FOR EMERGENCY NOTIFICATION PURPOSES.	NO
PNPMAD	TELEPHONE NUMBER OF PERMANENT MAILING ADDRESS	THE TELEPHONE NUMBER ASSOCIATED WITH THE INDIVIDUALS PERMANENT MAILING ADDRESS	NO
PPA	PERSONNEL INFORMATION SYSTEM PROCESSING ACTIVITY	A DESIGNATION OF AN ORGANIZATION OR ORGANIZATIONAL ELEMENT WHICH PROVIDES AUTOMATIC DATA PROCESSING SERVICE IN SUPPORT OF THE ARMY'S MILITARY PERSONNEL INFORMATION SYSTEM (PERSINS).	YES
PRENAM	PREVIOUS NAME, INDIVIDUAL	AN INDIVIDUALS PRIOR RECORDED NAME BEFORE A NAME CHANGE. INCLUDES MAIDEN NAME	NO
PRIMSW	PRIMARY SPECIAL QUALIFICATIONS IDENTIFIER - WARRANT OFFICER	THE SPECIAL QUALIFICATIONS IDENTIFIER THAT IS ASSOCIATED WITH THE PRIMARY MILITARY OCCUPATIONAL SPECIALTY - WARRANT OFFICER.	YES
PRLSN	PROMOTION LIST SEQUENCE NUMBER	THE SEQUENTIAL NUMBER OF AN INDIVIDUAL IN ORDER OF STANDING ON A LIST OF PERSONNEL RECOMMENDED FOR PROMOTION.	NO
PRPDOR	PREVIOUS PERMANENT DATE OF RANK, ACTIVE DUTY	A PRIOR DATE THAT ESTABLISHED THE RELATIVE SENIORITY OF AN INDIVIDUAL AMONG OTHERS WHO POSSESSED THE SAME PERMANENT GRADE ON THE ACTIVE DUTY LIST (ADL). NOTE: EDIT IS YYYYMMDD	NO
PRPGRA	PREVIOUS PERMANENT GRADE, ACTIVE DUTY	A HIERARCHICAL RATING INDICATING A SERVICE MEMBERS PRIOR PERMANENT OFFICIAL STANDING ON THE ACTIVE DUTY LIST (ADL).	YES
PSC	PERSONNEL SERVICE CENTER CODE	AN ENCODED REPRESENTATION OF AN ORGANIZATION THAT PROVIDES PERSONNEL SUPPORT TO ONE OR MORE ARMY UNITS.	YES
PSIC	PERSONNEL SECURITY INVESTIGATION COMPLETED	THE TYPE OF PERSONNEL SECURITY INVESTIGATION WHICH WAS FINALIZED ON AN INDIVIDUAL	YES
PSII	PERSONNEL SECURITY INVESTIGATION INITIATED	THE TYPE OF PERSONNEL SECURITY INVESTIGATION WHICH WAS STARTED ON AN INDIVIDUAL.	YES
PSYC	PSYCHIATRIC RATING	THE LEVEL OF FUNCTIONAL CAPACITY OF AN INDIVIDUALS NEURO- PSYCHIATRIC CHARACTERISTICS. NOTE:	YES
PWCPCD	PREVIOUS WEIGHT CONTROL PROGRAM COMPLETION DATE	THE DATE AN INDIVIDUAL FINISHED THE FIRST WEIGHT CONTROL PROGRAM. NOTE: EDIT IS YYYYMMDD	YES
RACPOP	RACE/POPULATION GROUP	A DIVISION OF THE HUMAN POPULATION HAVING DESCENT OR ORIGIN IN PARTICULAR PEOPLES OR RACIAL GROUPS	YES
RANK_CD	MILITARY RANK CODE	AN ENCODED REPRESENTATION OF A SERVICE MEMBER'S OFFICIAL STANDING WHICH ESTABLISHES RELATIVE SENIORITY IN THE US ARMY'S HIERARCHICAL STRUCTURE.	YES
RECSTA	RECORD STATUS	THE ACTIVE/INACTIVE CONDITION OF AN INDIVIDUALS RECORD ON THE PERSONNEL DATA BANK	YES
REDCAT	RACIAL/ETHNIC DESCENT CATEGORY	DESIGNATES THE REPORT CATEGORY OF RACE/POPULATION GROUP AND ETHNIC GROUP RELATIONSHIP.	YES
RELDEN	RELIGIOUS DENOMINATION	THE NAME OF A SECT OR GROUP OF INDIVIDUALS HAVING SIMILAR THEOLOGICAL BELIEFS.	YES
REQ_ASG_RPT_DT	REQUISITION ASSIGNMENT REPORTING DATE	A ROLE NAME FOR ASG_RPT_DT WHICH DESIGNATES THE DATE A SOLDIER SHOULD REPORT TO A NEW ASSIGNMENT AS SPECIFIED ON A PERSONNEL REQUISITION.	NO
RETDSR	SERVICE-MEMBER-RETIREMENT DISAPPROVAL REASON CODE	AN ENCODED REPRESENTATION OF THE BASIS FOR A SERVICE MEMBERS REQUEST BEING DENIED	YES
RETRST	ERVICE-MEMBER-RETIREMENT REQUEST STATUS CODE	AN ENCODED REPRESENTATION OF THE STATUS OF A SERVICE MEMBERS RETIREMENT REQUEST.	YES
RGTAFF	REGIMENTAL AFFILIATION	THE REGIMENTAL DESIGNATED UNIT WITH WHICH A SERVICE MEMBER IS AFFILIATED.	YES
RSNATC	REASON FOR ATTACHMENT	THE BASIS FOR A SERVICE MEMBER PERFORMING DUTY IN AN ATTACHED STATUS WITH A UNIT OTHER THAN THE ONE TO WHICH ASSIGNED.	YES
RSNSFS	REASON FOR SUSPENSION OF FLYING STATUS	THE BASIS FOR SUSPENDING AN AVIATOR FROM FLYING DUTY.	YES
SAPRDT	DATE SEPARATION APPLICATION APPROVED	THE CALENDAR DATE ON WHICH A SOLDIERS APPLICATION FOR SEPARATION FROM ACTIVE DUTY UNDER THE PROVISIONS OF AN ARMY DRAWDOWN PROGRAM WAS APPROVED.	NO
SCOA	SERVICE COMPONENT OF ORIGINAL APPOINTMENT	THE SERVICE COMPONENT TO WHICH A MEMBER WAS FIRST APPOINTED.	YES

SHORT NAME	FIELD TITLE	DEFINITION	ENCODED VALUES
SCOMPT	SERVICE COMPONENT	THE PRIMARY SUBDIVISIONS OF THE SEPARATE MILITARY SERVICES OF THE ARMED FORCES.	YES
SEPTYM	SEPARATION TYPE, MILITARY	THE TYPE, AND IF APPLICABLE, EXTENUATING CIRCUMSTANCES THERETO, OF (1) TRANSFER OR REVERSION OF AN ACTIVE DUTY MILITARY MEMBER TO ANOTHER SERVICE COMPONENT, (2) SEPARATION OF A MILITARY MEMBER FROM A PERIOD OF ACTUAL OR APPARENT (DE JURE OR DE FACTO) SERVICE WITH A DOD COMPONENT	YES
SEX	SEX	THE DIVISION OF HUMAN BEINGS INTO TWO GROUPS BASED ON DIFFERING PHYSIOLOGICAL CHARACTERISTICS.	YES
SFPAI	SUSPENSION OF FAVORABLE PERSONNEL ACTION INDICATOR	THE EXISTENCE OF INFORMATION IN THE SUSPENSION OF FAVORABLE PERSONNEL ACTION DATA ELEMENTS.	YES
SFPARS	SUSPENSION OF FAVORABLE PERSONNEL ACTION REASON	THE BASIS FOR SUSPENDING FAVORABLE PERSONNEL ACTION ON AN INDIVIDUAL.	YES
SGLICO	SERVICEMENS GROUP LIFE INSURANCE COVERAGE	THE AMOUNT OF MONEY, IN TEN THOUSANDS OF DOLLARS, OF INSURANCE PROTECTION OPTIONALLY SELECTED AS A MEMBER UNDER THE SERVICEMENS GROUP LIFE INSURANCE (SGLI) PROGRAM.	YES
SHPTCD	INDIVIDUAL SCHOLARSHIP TYPE CODE	AN ENCODED REPRESENTATION OF THE KIND OF EDUCATIONAL AID, AWARDED BY ELIGIBLE DONORS, TO A RECEIPIENT FOR ADVANCED EDUCATION, AT AN INSTITUTION OF HIGHER LEARNING.	YES
SLSPR	LANGUAGE SPEAKING PROFICIENCY LEVEL	THE DEMONSTRATED DEGREE OF SPEAKING SKILL OF AN INDIVIDUAL AS DETERMINED BY A LANGUAGE EXAMINATION.	YES
SPLANG	SPECIAL PAY LANGUAGE	THE LANGUAGE FOR WHICH THE SERVICE MEMBER IS RECEIVING FOREIGN LANGUAGE PROFICIENCY PAY (FLPP).	YES
SRECDT	DATE SEPARATION APPLICATION RECEIVED	THE CALENDAR DATE ON WHICH A SOLDIERS SEPARATION APPLICATION UNDER THE PROVISIONS OF AN ARMY DRAWDOWN WAS RECEIVED FOR CONSIDERATION.	NO
SSN	SOCIAL SECURITY NUMBER	A UNIQUE INDICATION OF AN INDIVIDUAL AND HIS/HER SOCIAL SECURITY ACCOUNT	NO
SSNSPS	SOCIAL SECURITY NUMBER OF SPOUSE	THE SOCIAL SECURITY NUMBER OF THE LAWFUL WIFE OR HUSBAND OF THIS SERVICE MEMBER.	NO
SSUBDT	DATE SEPARATION APPLICATION SUBMITTED	THE CALENDAR DATE ON WHICH A SOLDIER SUBMITS AN APPLICATION FROM ACTIVE DUTY UNDER AN ARMY DRAWDOWN PROGRAM.	NO
STBR	STATE OF BIRTH	THE STATE OF THE UNITED STATES IN WHICH THE INDIVIDUAL WAS BORN.	YES
STBRSP	STATE OF BIRTH, SPOUSE	THE STATE OF THE UNITED STATES WHERE THE WIFE OR HUSBAND OF AN INDIVIDUAL WAS BORN.	YES
STEAD	STATE FROM WHICH ENTERED ACTIVE DUTY	THE STATE WHERE THE SOLDIER ENTERED CURRENT TOUR OF ACTIVE DUTY.	YES
STHRED	STATE OF HOME OF RECORD UPON ENTRY ON ACTIVE DUTY	THE STATE RECORDED AS THE PERMANENT HOME OF THE SERVICE MEMBER WHEN COMMISSIONED, REINSTATED, APPOINTED, REAPPOINTED, ENLISTED, REENLISTED, INDUCTED, OR ORDERED INTO THE RELEVANT TOUR OF ACTIVE DUTY	YES
STLOCU	STATE LOCATION UNIT	THE STATE OF THE UNITED STATES WHERE AN ORGANIZATION IS LOCATED.	YES
SVCMSP	SERVICE COMPONENT OF MILITARY SPOUSE	THE SERVICE COMPONENT OF THE SERVICE MEMBER WHO IS THE LAWFUL WIFE OR HUSBAND OF THIS SERVICE MEMBER.	YES
TSFPAR	YPE OF SUSPENSION OF FAVORABLE PERSONNEL ACTION REPORT	THE CATEGORIES INTO WHICH A REPORT OF SUSPENSION OF FAVORABLE PERSONNEL ACTION IS DIVIDED.	YES
UADZIP	UNIT ADDRESS, ZIP CODE	THE U.S. POSTAL ZIP CODE OF THE AREA WHERE A UNIT IS LOCATED.	NO
UDESC	UNIT DESCRIPTION-MODIFICATION TABLE OF ORGANIZATION AND EQUIPMENT	HE SHORT, DESCRIPTIVE NAME OF A MODIFICATION TABLE OF ORGANIZATION AND EQUIPMENT (MTOE) UNIT.	NO
UGPOAM	UNIT GATEWAY POST OFFICE AREA, MAILING	THE AREA DESIGNATED BY A UNIT FOR THE RECEIPT OF MAIL THROUGH ARMY, AIR FORCE AND FLEET POST OFFICES (APO/FPO).	YES
UGPONM	UNIT GATEWAY POST OFFICE NUMBER, MAILING	THE DEPARTMENT OF DEFENSE POST OFFICE NUMBER DESIGNATED BY A UNIT FOR THE RECEIPT OF MAIL THROUGH ARMY, AIR FORCE, AND FLEET POST OFFICES (APO FPO).	NO
UGTPOM	UNIT GATEWAY POST OFFICE, MAILING	THE DEPARTMENT OF DEFENSE POST OFFICE DESIGNATED BY A UNIT FOR THE RECEIPT OF MAIL.	YES
UIC	UNIT IDENTIFICATION CODE	THE UNIT IDENTIFICATION CODE FOR A MILITARY UNIT	NO
UNIT_DSG_TX	MILITARY-UNIT DESIGNATION TEXT	A CHARACTER STRING REPRESENTING THE DESCRIPTIVE NAME OF A MILITARY UNIT.	NO
USERID	INFORMATION SYSTEM USER IDENTIFIER	A SEQUENCE OF CHARACTERS THAT UNIQUELY DENOTES AN AUTHORIZED USER OF AN AUTOMATED SYSTEM.	NO
VOL_INDEF_DECLN_DT	SOLDIER VOLUNTARY INDEFINITE DECLINATION DATE	THE CALENDAR DATE ON WHICH A SOLDIER DECLINED VOLUNTARY INDEFINITE STATUS.	NO
WTIND	WEIGHT, INDIVIDUAL	DEFINITION: THE ACTUAL WEIGHT OF A SOLDIER, IN POUNDS, AS INDICATED DURING THE MOST CURRENT WEIGH-IN OR MEDICAL EXAMINATION.	NO
YMAEAT	YEAR-MONTH OF ASSIGNMENT ELIGIBILITY AND AVAILABILITY TERMINATION	THE YEAR AND MONTH IN WHICH AN INDIVIDUALS CURRENT ASSIGNMENT RESTRICTION EXPIRES AND THE INDIVIDUAL BECOMES AVAILABLE AND ELIGIBLE FOR ASSIGNMENT. NOTE: THE DATE FORMAT IS YYYYMM.	NO
YMAV	YEAR-MONTH OF AVAILABILITY FOR ASSIGNMENT	THE EARLIEST YEAR AND MONTH IN WHICH AN INDIVIDUAL WILL BE AVAILABLE FOR THE NEXT ASSIGNMENT. NOTE: THE DATE FORMAT IS YYYYMM.	NO
YMESP	YEAR-MONTH END OF STABILIZATION PERIOD	THE EARLIEST YEAR AND MONTH ON WHICH AN INDIVIDUAL CAN BE GIVEN PERMANENT CHANGE OF STATION ORDERS TO LEAVE THEIR PRESENT UNIT OF ASSIGNMENT. NOTE: THE DATE FORMAT IS YYYYMM.	NO
YMHVSC	YEAR-MONTH HUMAN IMMUNO-DEFICIENCY VIRUS SCREENING TEST LAST ADMINISTERED	THE YEAR AND MONTH AN INDIVIDUAL MOST RECENTLY WAS TESTED FOR THE PRESENCE OF HUMAN IMMUNO-DEFICIENCY VIRUS ANTIBODIES IN THE BLOOD SYSTEM. NOTE: NOTE: THE DATE FORMAT IS YYYYMM.	NO
YMLOPH	YEAR-MONTH OF LAST OFFICIAL PHOTOGRAPH	THE CALENDAR YEAR AND MONTH ON WHICH THE PHOTOGRAPH OF A SERVICE MEMBER WAS TAKEN FOR INCLUSION IN THE OFFICIAL MILITARY PERSONNEL FILE NOTE: THE DATE FORMAT IS YYYYMM.	NO